

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday 30 March 2016 at 1800 in Room 17, Kirkland's Community Centre, 119 Main Street, Menston

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	GREEN
Heseltine	Ross-Shaw	Hawarun Hussain
Shaw		Love
Barker		
Davies		
Ellis		
Townend		

Alternates:

Conservative	Labour	Green
Cooke	Greenwood	Warnes
Eaton	Hinchcliffe	
Pennington		
M Pollard		
D Smith		
Whiteley		

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- Light refreshments will be provided for Members of the Committee only.
- Decisions on items marked * are not Executive functions and may not be called in under paragraph 8.7 of Part 3E of the Constitution
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.

From:

Meic Sullivan-Gould
Interim City Solicitor
Agenda Contact: Palbinder Sandhu
Phone: 01274 432269
E-Mail: palbinder.sandhu@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Interim City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.



If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Palbinder Sandhu - 01274 432269)

4. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the Interim City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Thursday 24 March 2016.

(Palbinder Sandhu - 01274 432269)

B. BUSINESS ITEMS

5.* **SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES**

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Thursday 24 March 2016.

(Damian Fisher – 01274 437146)

6.* **SCAPAG MEETING NOTES – 2 DECEMBER 2015**

The Area Co-ordinator will present the notes (**Document "AN"**) of SCAPAG contributions made at the meeting with the Area Committee held on 27 January 2016.

Recommended –

That the notes be received.

(Damian Fisher – 01274 437146)



7. A BRIEFING TO AREA COMMITTEE MEMBERS ON CHANGES TO THE DOMESTIC WASTE COLLECTION SERVICE

The Strategic Director Environment and Sport will submit a report (**Document “AO”**) which highlights the key changes to the Council’s domestic waste collection arrangements following the introduction of the Council’s Domestic Waste and Recycling Policy (DWARP).

This report is brought for the information of the Committee.

(Environment and Waste Management Overview and Scrutiny Committee)

(Susan Spink - 01274 434779)

8. UPDATE ON FUNDED 2 YEAR OLD PLACES AND LEARNING OUTCOMES AT THE END OF THE EARLY YEARS FOUNDATION STAGE (2015) IN THE SHIPLEY AREA

The Strategic Director Children’s Services will submit a report (**Document “AP”**) which provides the Area Committee with information on funded 2 year old places and outcomes for children in the Shipley area at the end of the Early Years Foundation Stage (5 year olds) in summer 2015.

Recommended –

Shipley Area Committee members are asked to note and comment on the contents of this report.

(Children’s Services Overview and Scrutiny Committee) (Lynn Donohue – 01274 439606)

9. UPDATE ON PLAY TEAM ACTIVITIES IN SHIPLEY

The Strategic Director Children’s Services will submit a report (**Document “AQ”**) which provides the Area Committee with up to date information of the delivery of services provided by the play team in the Shipley area for Quarters 1 and 2.

Recommended –

Shipley Area Committee members are asked to note and comment on the contents of this report.

(Children’s Services Overview and Scrutiny Committee) (Lynn Donohue – 01274 439606)



**10. SHIPLEY AREA COMMUNITY DEVELOPMENT COMMISSIONS 2015-2017
PROGRESS UPDATE**

The Strategic Director Environment and Sport will submit a report (**Document “AR”**) which outlines the work of the Community Development Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015-2016.

Recommended –

That the work of the Community Development (CD) Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015 - 2016 be noted

(Corporate Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

11. YOUTH OPPORTUNITIES FUNDING 2015/16

The Assistant Director of Neighbourhood and Customer Services will submit a report (**Document “AS”**) which informs Shipley Area Committee of Youth Opportunities Fund spend in the Shipley Area in 2015/16 (£10k)

Recommended –

- (1) That Shipley Area Committee welcomes the contents of the report.**
- (2) That the Shipley Area Committee thanks the Shipley GAG Panel and all the young people involved in the decision making process.**
- (3) That the Area Office continues to work with the young people from the YOF Panel to monitor the development and implementation of the YOF Funded projects for 2015/16.**

(Children’s Services Overview and Scrutiny Committee) (Damian Fisher – 01274 437146)

12. SHIPLEY WARD PLANS 2016-17

The Shipley Area Coordinator will submit a report (**Document “AT”**) which presents six new Ward Plans for consideration by the Area Committee.

Recommended –

That Shipley Area Committee approves and adopts the six new Ward Plans.

(Environment and Waste Management Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)



13. **COMMUNITY CHEST GRANTS 1 APRIL 2015 TO 31 MARCH 2016**

The Shipley Area Coordinator will submit a report (**Document “AU”**) which summarises the Community Chest Grants awarded in the financial year April 2015 to March 2016 for the benefit of communities within the Shipley Constituency.

Recommended –

- (1) That the wide range of groups, organisations and individuals across the Shipley Area which have benefited from receiving a Community Chest Grant be noted and welcomed.**
- (2) That the Grants Advisory Group be thanked for their work in allocating Community Chest Grants.**

(Corporate Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



**SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY
AREA PARTNERS' ADVISORY GROUP (SCAPAG)
WEDNESDAY 27 JANUARY 2016
WINDHILL COMMUNITY CENTRE**

AN

NOTES OF SCAPAG CONTRIBUTIONS TO THE MEETING

Present: Trevor Dufton (Wilsden Parish Council); Gillian Thorne (Wrose Parish Council); Peter Ashton (Baildon Town Council); Dave Jessop (Wrose Parish Council); Vanessa Pilny (Saltaire Village Society); Joe Ashton (Baildon Town Council); Howard Clough (Cottingley Community Association)

Apologies: Alison Swiszcowski (Denholme Town Council); Chris Hartley (Menston Neighbourhood Forum); Gordon Lakin (Eldwick and Gilstead NH Forum)

Item 6: SCAPAG ISSUES

None.

Item 7: SCAPAG NOTES 28 OCTOBER 2015

No comments.

Item 8: SHIPLEY AREA NEIGHBOURHOOD POLICING TEAM UPDATE APRIL TO DECEMBER 2015

Presenting Officer: Inspector Hugh Robinson

Wilsden PC: There is real concern in the village about the increase in crime. Residents feel like a vulnerable minority and that they are being targeted. It's becoming a major issue. I would be grateful if you can devote whatever resources you have to the village.

Insp Robinson: There is a meeting on Monday night with senior officers to look at the issues in Wilsden.

Cottingley Community Assoc: There has been an increase in crime in Cottingley also. There has been a Police contact point in the village since 2004 but there has been no presence since last September and there's been no sign of a PC or PCSO. Can you tell me why?

Insp Robinson: I was unaware of this. I will look into it and get back to you. The PCSO for Cottingley is Gary Fletcher.

Baildon TC: From a town council point of view our boundaries are not co-terminus with the Council boundaries. The town council area includes part of Shipley Ward. Could the information be presented to fall in line with town council boundaries?

Insp Robinson: We can look at it with the statistics team but the information is only available in Ward areas at the moment.

Wrose PC: I'm fully aware of the pressures you're working under but could I suggest that the officers who cover Shipley, Baildon, Windhill and Wrose subscribe to the Shipley Photos and Memories Facebook page? Recently, information on a crime was put onto Facebook and it came out that the person was known locally. It's like a local version of Crimewatch. Maybe we could trial this.

Insp Robinson: I would guard against something like that. The person identified on Facebook in relation to the incident wasn't the person responsible so we've had some work to do on that. Social media is a very good tool but it has to be closely monitored.

Saltaire Village Society: Are there many Neighbourhood Watch schemes in this area? Is there money to promote it and are they in all areas?

Insp Robinson: Yes, it's advertised on our website and they are in all areas.

Item 9: DISTRICT PLAN AND COUNCIL PLAN DEVELOPMENT
Presenting Officer: Sam Plum

Wrose PC: I take on board that it's a first draft but it comes across as if you're looking through rose tinted spectacles. People look at me like I'm daft when I'm picking litter up from outside my house. It's clearly something that people are not going to do. There were 54 street lamp faults reported and only seven of those weren't reported by me. I know we need to have aspirations but you need to be a bit more realistic.

Wrose PC: There needs to be co-ordination between planning and schools and other infrastructures, bearing in mind that a planning application has been submitted for 700 homes in the area. The schools are already groaning so I don't know what they'll do. Something needs putting in place when a planning application is submitted. Also, the builders should contribute towards the infrastructure. Dentist and GP waiting lists are also a problem. All these things need to be looked at before planning permission is signed off.

Baildon TC: Is there a plan to consult with town councils?

Sam Plum: I will make sure something is included.

Wilsden PC: A lot of stuff in the report is very laudable and is underpinned by New Deal. There is the issue of dual taxation where residents are paying for services through Bradford Council and also paying a precept. I think it will become an issue.

Item 10: ARRANGEMENTS BY THE COUNCIL AND ITS PARTNERS TO TACKLE CHILD SEXUAL EXPLOITATION
Presenting Officer: Paul Hill

No comments.

Item 11: VOLUNTARY AND COMMUNITY SECTOR SUPPORT: A SUMMARY OF ACTIVITIES 2014/15
Presenting Officer: Paul Stephens

No comments.

Item 12: YOUTH SERVICE – FUTURE JOINT PARTNERSHIP WITH SHIP AREA CO-ORDINATOR'S OFFICE, SHIPLEY AND BINGLEY VOLUNTARY SERVICES (SBVS) AND HALE

Presenting Officer: Damian Fisher

Saltaire Village Society: Where is Hale?

Damian Fisher: It's above the Yorkshire Bank on Westgate, Shipley.

Saltaire Village Society: Shipley Film Club meets at the Kirkgate Community Centre and they are concerned about when Bradford Council introduces commercial rates and the effect it will have on the different groups who use the building. It would help if Bradford Council could use the building themselves.

Wilsden PC: The cuts to the Youth Service are so short sighted. There could be more incidences of CSE.

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Report of the Director of Environment and Sport to the meeting of Shipley Area Committee to be held on 30th March 2016

AO

Subject:

A BRIEFING TO AREA COMMITTEE MEMBERS ON CHANGES TO THE DOMESTIC WASTE COLLECTION SERVICE

Summary statement:

This briefing note highlights the key changes to the Council's domestic waste collection arrangements following the introduction of the Council's Domestic Waste and Recycling Policy (DWARP)

Steve Hartley
Strategic Director Environment & Sport

Portfolio:

Environment

Report Contact: Susan Spink
Programme Manager
Phone: (01274) 434779
E-mail: susan.spink@bradford.gov.uk

Overview & Scrutiny Area:

Environment & Waste Management



1. SUMMARY

- 1.1 The Council's new Domestic Waste and Recycling Collection Policy (DWARP) has been introduced across the Keighley areas and is currently being rolled out across the Bradford Area in conjunction with the restructure of domestic rounds.

2. BACKGROUND

- 2.1 New regulations were introduced in January 2015, which meant that the Council is now legally required to collect recyclable materials separately, unless it is not Technically, Environmentally or Economically Practicable (TEEP) to do so. The Council therefore has a duty to engage residents and trade waste customers by clearly laying out the challenges ahead for waste collection and treatment and providing a solution which addresses the needs of all our customers.
- 2.2 Householders are now required to present their waste in specific receptacles at the collection point (kerbside or other place as advised by the Council.) This requires all households to separate their recyclable waste, restricts households to one green general waste bin (with a larger capacity bin available for households of 7 or more people) and requires bins to be presented for collection with the lid closed with no waste at the side.
- 2.3 The Council is focusing on encouraging residents, through awareness raising and education, to minimise the amount of waste each household produces. By encouraging householders to separate items that can be recycled, increases in recycling reduces costs for treatment and disposal of general waste.
- 2.4 Every tonne of waste in the general waste (green) bin costs Council Tax payers on average £85 a tonne to dispose of whereas, for every tonne that we take out of the recycled bins generates income for the Council, on average £25 per tonne. The more we recycle the less the cost is to Bradford residents.
- The Council simply cannot afford to carry on paying for residents not separating recyclable waste.
 - As part of Bradford Council's Domestic Waste & Recycling Policy
 - We will only empty one general waste (green) bin per household per week.
 - Bins should have the lid closed with no waste at the side. Householders must put the right things in the right bin.
 - Materials which can be recycled should **not** be put in the green general waste bin – plastic bottles, glass bottles and jars, cans, paper and card **must** be put in the correct recycling container.
 - Residents can have as many recycling bins as they need and these are provided to them free without a delivery charge.

3. OTHER CONSIDERATIONS

3.1 Waste Minimisation Programme

The Council has developed a Waste Minimisation Programme that includes a number of projects designed to improve waste collection efficiency, increase recycling across the District and reduce waste disposal costs.

If every household recycled just 10% of their waste the Council would save £1 million per year in disposal costs.

The changes we have introduced are having an impact across the Keighley area where the new round changes and policy implementation were first introduced in November 2015. Our General Waste Collection crews have been noting the addresses where householders are not complying with the policy. Visits are then made to these householders by our Recycling advisors who provide advice and information on how householders can improve their recycling and will order extra recycling bins if required.

Householders who refuse to separate their waste, continue to contaminate their recyclable waste bin, put out excess side waste for collection, or present more than one general waste (green) non-recyclable waste bin for collection may face enforcement action from the Council. This will be done as a last resort when all other routes have been exhausted. The table below shows how intervention from our recycling team has improved compliance across the Keighley areas. These figures are based on a residual waste collection service from 80,000 households.

Keighley Non Compliance Instances Tues 16/02/16 - Fri 19/02/16		
Extra Bins	Side Waste	Lid Up
235	74	7

Keighley Non Compliance Instances Tues 09/02/16 - Fri 12/02/16		
Extra Bins	Side Waste	Lid Up
362	66	30

Keighley Non Compliance Instances Tues 02/02/16 - Fri 05/02/16		
Extra Bins	Side Waste	Lid Up
605	106	5

Keighley Non Compliance Instances Tues 26/01/16 - Fri 29/01/16		
Extra Bins	Side Waste	Lid Up
1233	324	76



3.2 Bradford Roll-out

Leafleting of the Bradford area (125,000 households) was completed to schedule on the 5 March 2016; the new collection rounds commence on the 15 March 2016. Bradford crews will be recording all instances of non-compliance.

During the Keighley roll out 4,000 recycling bins were delivered to residents, to date (03/03/2016) as part of the Bradford roll-out 4,500 recycling bin requests have been received, these are being delivered at a rate of approximately 1,500 per week to enable householders to begin recycling as soon as possible.

3.3 Recycling Service

The Council provides an alternate weekly collection service for four of its recycle materials; glass, can, plastic bottles and paper. Householders can have as many free recycling bins as they require.

3.4 Enforcement of the DWARP

As part of ensuring compliance with the DWARP an enforcement process has been agreed for use where there is persistent non compliance with the policy. Following the roll-out across the Keighley areas we are now delivering warning letters as a further reminder to all non-compliant households. If following this, a householder is found to be still not compliant then a formal S46 notice will be issued to the householder. This is the start of formal enforcement action.

3.5 2016/2017 Budget Decisions

Following approval of the Council's budget on the 25 February 2016, two decisions will have a key impact on Waste Collection Services in the District;

- The introduction of a chargeable Garden Waste Collection Service, this service comes into effect from 1 June 2016, at an annual charge of £28 with the early bird discount (£35 without)
- The introduction of alternate week residual waste collection in 2017/2018, this will be implemented from the 1 April 2016.

4. **FINANCIAL & RESOURCE APPRAISAL**

The programme has been funded from reserves ear-marked for Waste.

5. **RISK MANAGEMENT AND GOVERNANCE ISSUES**

The Waste Minimisation Programme has agreed governance arrangements in place and manages its risks through the Programme Board. It reports to the Safe, Clean and Active Programme Board.



6. LEGAL APPRAISAL

The Council's DWARP has been approved by Legal Services; there are no other legal issues.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

There are no issues arising from the Council's Equality & Diversity Strategy.
There are no issues arising from the Initial Equality Impact Assessment.

7.2 SUSTAINABILITY IMPLICATIONS

There are clear sustainability implications in reducing the amount of waste sent to landfill.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

A reduction in the amount of waste being sent to landfill has a positive impact on greenhouse gas emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

Trade Unions have been fully involved through the development and implementation of the programme.

7.7 WARD IMPLICATIONS

We are working closely with all the Wards to educate residents to recycle and reduce waste and identify any areas of non compliance across the District.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None



8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

None

10. RECOMMENDATIONS

This report is brought for the information of the Committee.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None



Report of the Early Years' Service to the meeting of Shipley Area Committee to be held on 30 March 2016

AP

Subject: Update on funded 2 year old places and learning outcomes at the end of the Early Years Foundation Stage (2015) in the Shipley area

Summary statement:

This report provides the committee with information on funded 2 year old places and outcomes for children in the Shipley area at the end of the Early Years Foundation Stage (5 year olds) in summer 2015.

Michael Jameson
Strategic Director Children's Services

Portfolio:

Children's Services

Report Contact: Lynn Donohue
Title: Senior Early Years Partnership
Manager
Phone:)01274) 43 9606
E-mail: lynn.donohue@bradford.gov.uk

Overview & Scrutiny Area:

Children's Services



1. SUMMARY

This report provides the committee with information on funded 2 year old places and outcomes for children in the Shipley area at the end of the Early Years Foundation Stage (5 year olds) in summer 2015.

2. BACKGROUND

The Childcare Act 2006 places a duty on English local authorities to secure sufficient childcare for working parents and the Education Act 2011 places a duty on English local authorities to secure early years provision free of charge for all children who meet the prescribed criteria. This is to enable the children to take up high quality early education, regardless of their parents' ability to pay – benefiting their social, physical and mental development and helping to prepare them for school. Evidence shows that regular, high quality early education has lasting benefits for all children.

For two year old children Local Authorities are required by legislation to:
Secure early education places offering 570 hours a year over no fewer than 38 weeks of the year for every eligible child in their area.

For three and four year olds Local Authorities are required by legislation to:
Secure early education places offering 570 hours a year over no fewer than 38 weeks of the year for every child in their area until the child reaches compulsory school age (the beginning of the term following their fifth birthday).

Reforms of the Early Years Foundation Stage curriculum made effective in September 2012 changed the ways in which five years olds were assessed. Children are assessed against three prime areas of learning which are the foundations for children's knowledge and skills and school readiness and four specific areas of learning through which these prime areas are applied and reinforced. Children are assessed against 17 Early Learning Goals and their performance against 1 -12 of these form the measure called the Good Level of Development (GLD).

3. OTHER CONSIDERATIONS

3.1 Development and take up of funded two year old early education

In the spring 2016 term 237 (71%) of vulnerable two year olds accessed a funded early education place in Shipley. This summer term it is anticipated this could rise to 267 two year olds accessing funded provision

Take up of the entitlement varies considerably across Shipley from 56% in Bingley Rural, 78 % in the Owllet reach area up to 92 % in Menston and Burley.

Across Shipley, there is a reasonable prospect of having sufficient capacity to accommodate all eligible two year olds who wish to access a funded place. Potential shortage of provision in the Bingley, Bingley Rural and Shipley Wards are likely to be addressed through increasing use of existing capacity. Several schools are also exploring options.

There is a gap in provision in the Wrose area. There is potential that High Croft Youth Centre could be used for this purpose and all options are currently being explored

3.2 Assessments at the end of the Early Years Foundation Stage -Shipley

Early Years Foundation Stage Profile outcomes 2015

Attainment: Readiness for next stage of learning (as measured by the Good Level of Development-GLD)

All pupils	2013	2014	2015	3 year improvements 2013-2015
Shipley	57.7	66.6	72.3	14.6
National	51.7	60.4	66.3	14.6

Compared to the national outcomes the proportion of children achieving the GLD in the Shipley area has exceeded national levels. Outcomes have risen year on year nationally and in Shipley and the three year trend for the Shipley area matches the national rate of improvement.

Girls	2013	2014	2015	3 year improvements 2013-2015
Shipley	67.9	73.5	80.5	12.6
National	59.9	68.7	74.3	14.4

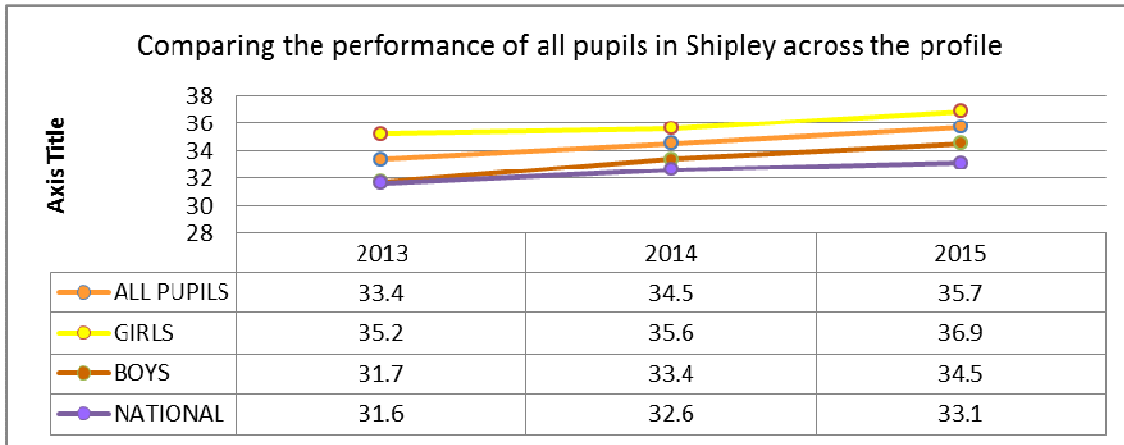
Boys	2013	2014	2015	3 year improvements 2013-2015
Shipley	48.2	59.2	63.4	15.2
National	43.9	52.4	58.6	14.7

Girls continue to achieve better than boys; which matches the picture nationally. The performance of boys has improved over the last three years 2013 to 2015 (+15.2% GLD); and their performance is reducing the gap to girls in the Shipley area.

Achievement: The performance of all pupils across the Foundation Stage profile

(Measured by the mean score i.e. the average across all 17 ELGs)

Shipley	2013	2014	2015	3 year improvements 2013-2015
ALL PUPILS	33.4	34.5	35.7	2.3
GIRLS	35.2	35.6	36.9	1.7
BOYS	31.7	33.4	34.5	2.8
NATIONAL	32.8	33.8	34.3	1.5



3.3 Outcomes from Ofsted inspections of registered early years provision required to deliver the Early Years Foundation Stage

Ofsted outcomes in Shipley to February 2016

Inspections for all providers to February 2016	Inadequate including (Not met)*	**Met	Satisfactory or Requires Improvement	Good	Outstanding	Total
Childminders	5 (incl 3NM)	13	12	75	8	108
Day Nursery	1	0	2	11	3	17
Pre-schools	0	0	3	7	2	12
Out-of-School	0	2	3	6	0	11
School based EYFS	0	N/A	13	15	7	35
Totals	6	15	33	114	20	188
% for each judgement	2	7.50	17.5	61.0	11	99

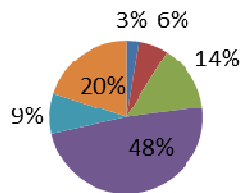
***Not Met (NM)** At the time of inspection no children were present and the judgement indicates that the statutory requirements for policies and procedures are not in place.

**** Met -** At the time of inspection no children were present and the judgement indicates that the statutory requirements for policies and procedures were in place.

Type of provider	No Ofsted inspection – New providers awaiting inspection (as of February 2016)
Childminders	26
Day Nursery	8
Pre-schools	1
Out-of-School	12
School based EYFS	N/A
Totals	47

Ofsted outcomes up to February 2016

■ Inadequate including(Not met)* ■ Met ■ Satisfactory or Requires Improvement ■ Good ■ Outstanding ■ Waiting inspection



4. FINANCIAL & RESOURCE APPRAISAL

None

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

6. LEGAL APPRAISAL

None

7. OTHER IMPLICATIONS

None

7.2 SUSTAINABILITY IMPLICATIONS

None

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

None

**7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS
(for reports to Area Committees only)**

None currently; but to note the current gap in 2 year old provision in the Wrose area (page 1) and the options that are being explored.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

None

10. RECOMMENDATIONS

Shipleigh Area Committee members are asked to note and comment on the contents of this report.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None

Report of the Early Childhood Services Manager (5-11s) to the meeting of Shipley Area Committee to be held on 30th March 2016

AQ

Subject: Update on Play Team activities in Shipley

Summary statement:

This report provides the committee with up to date information of the delivery of services provided by the play team in the Shipley area for Quarters 1 and 2.

Michael Jameson
Strategic Director Children's Services

Portfolio:

Children's Services

Report Contact: Lynn Donohue
Title: Senior Early Years Partnership
Manager
Phone:)01274) 43 9606
E-mail: lynn.donohue@bradford.gov.uk

Overview & Scrutiny Area:

Children's Services



1. SUMMARY

This report provides the committee with up to date information of the delivery of services provided by the play team in the Shipley area for quarters 1 &2.

2. BACKGROUND

Within the Council there were previously two services which provide a range of universal and targeted sports activities and play provision, these are the Community Play & Activities Development Unit, (CPADU), Sport & Leisure Services, Department for Environment and Sport and 5 - 11 Services Team, Early Childhood Services, Children's Services Department. Over the past two years the teams have developed collective approaches to delivering community activities for a wider age range which are contributing to increased community empowerment and involvement.

In November 2014, as part of ongoing budget considerations, it was proposed that the CPADU Service and the Play Team are combined to provide one single delivery system in Bradford Council for children's play, managed through Children's Services.

Combining the services avoids the risk of duplication, enables more effective deployment of staff and resources and brings increased opportunities for sharing expertise, all of which contributes to maintaining an efficient high quality single service within a reduced budget allocation.

From September 2015 - The Community Play & Development Service is part of the Education and School Improvement Service, Department of Children's Services, City of Bradford Metropolitan District Council. The team brings together the Early Childhood Services Play Team (5-11s) with colleagues from the previous Community Play and Activities Development Unit (CPADU), Sports and Leisure Services. The new service will:

- Promote the benefits of play and play work, lead by example and ensure robust outcome monitoring to evidence the impact on children's resilience and wellbeing.
- Provide accessible play opportunities through community based play pods, holiday play and activity schemes, schools and larger events across the district
- Focus on vulnerable groups through continued delivery of targeted programmes, including support for children with SEND, Looked After Children, Traveller children, children at risk of Obesity, shy and withdrawn children in schools.
- Focus on high quality services through Quality Improvement and Play Support work. This will include continued delivery of the First Claim quality assurance scheme with all holiday and out of school providers and targeted work with registered childcare settings for school aged children that are judged by Ofsted to be inadequate or requires improvement.
- Encourage the active participation and be responsive to children and young people's voices.
- Encouraging and empowering community engagement.
- Promote high quality leadership and empowerment. Holding consultation events with LAC children and bespoke training for Social Care – Social workers and fostering and adoption workers (e.g.: benefits of risk for LAC)
- Maintain and further promote partnership working through continued facilitation of the Play Partnership Executive, supporting the Play Champion, encouraging

volunteering and high quality practice providing Take5 training, bespoke training for schools, lunchtime supervisors and transition events.

Service delivery and deployment of staff is structured and delivered across the following key areas;

Open access, events and activities:

- Open access (free play) provision – Parks and green spaces
- PODs
- Big City Play Day, National Play Day (Week)
- Holiday Play & Activity grant scheme
- Bingley Music Live
- Bradford Marathon
- Bradford Skyride
- Forest Schools / wild play
- Equipment hire
- Valley Parade Memorial Event
- Outings / Trips

Play partners/play support:

- Play Partners – working with vulnerable groups
- Play Support – work with providers/settings to improve quality play environments
- First Claim Quality Mark – kite mark for all play provision

Schools/Skills:

- Transition events
- Healthy School Weeks
- Reward Days
- Sports Days
- Pyramid clubs
- Bespoke Play training – to schools and wider providers across the district.

In addition, the new service will generate income through traded and commissioning arrangements.

3. OTHER CONSIDERATIONS

3.1 The extent to which play opportunities for Shipley children are supported

Play Pods and events

Open Access Play Pods are the main focus for direct play delivery; with a total of 74 sessions across six locations (see following table) with 316 children attending.

The CPDS team have also supported 10 events in partnership with other services with an overall approximate attendance of 2,650 children.

National Play Day, is the national celebration of children's play; In Bradford National Play

Day takes place at Baildon Recreational Centre on the first Wednesday of August each year. The day features a host of outdoor activities; inflatables, climbing tower, den building, skate boarding, camp fire cooking, donkey rides and much more. The event welcomed 1758 children and young people.

Direct delivery of open access play sessions in Shipley, April- September 2015

Location	Description	No. Sessions	No. Children	No. Adults
Bingley	Open Access Play Pod	9	48	-
Windhill	Open Access Play Pod	17	44	-
Wycliffe	Open Access Play Pod	4	30	-
Baildon	Open Access Play Pod	20	54	-
Denholme	Open Access Play Pod	20	49	-
Jenny Lane	Open Access Play Pod	4	91	-
Myrtle Park	One off Event	1	120	-
Denholme Foster Park	One off Event	1	66	
Baildon Carnival	One off Event	1	50	
Jenny Lane	One off Event	1	164	-
Burley Rec	One off Event	1	79	-
Wrose	One off Event	1	174	-
Burley Festival	One off Event	1	100	-
Cottingley Carnival	One off Event	1	120	-
Baildon Play Day	One off Event	1	1758	-
Baildon CC LAC event	LAC event	1	19	18

Play Partners

HAPP and Play Partner activities received 22 referrals for the period between April and September 2015 from the Shipley area. The Play team carried out 15 home visits to vulnerable families during this period and successfully supported 7 children into mainstream play and leisure settings.

Play support

The Play team have supported 6 Out of School settings and 2 holiday playschemes in Shipley, with a total of 9 support visits between April – September 2015. Out of School Managers Network meetings give the opportunity for settings to meet; the settings are consulted on the content of the meetings so appropriate advice, information and practical ideas and activities are offered. 5 settings attended the last meeting in quarter 1.

3.2 Feedback from children and young people

Play actively promotes confidence, self esteem, social and communication skills, problem solving and independence – skills which help children and young people in all aspects of their lives, including school.

Open Access provision, pod evaluation

A snapshot survey was carried out in the last week of June and September with children attending the pod sessions, to determine the outcomes for children accessing the provision. 36 children were surveyed in Shipley, the results are as follows.

76% of children surveyed said they always liked the play sessions, 22% said they liked the sessions most of the time. 2% answered sometimes.

Making Friends

61% of the children surveyed in Shipley had made new friends at a pod session.

Knowledge and skills

Children were asked if they had learnt any of the following from coming to the play pod sessions: Problem solving, team work, social skills, new skills, and new games.

74% of children surveyed said they had learnt problem solving.

92% said they learnt about team work at the pod sessions.

95% said that they learnt about social skills.

80% said they had learnt new skills.

75% had learnt new games at the pod sessions.

Confidence

77% children said that they felt more confident since they started coming to the sessions, 13% said they felt a little bit more confident, 10% answered not at all.

Event evaluation

A snapshot survey was carried out at each event with families and children completing a simple questionnaire to tell us their thoughts on the event. A total of 667 children across the district were surveyed over the summer period. Of those who took part in the survey:

79% really enjoyed the event, 21% enjoyed the event and 1% didn't enjoy the event.

Popular activities included; water slide, painting elephants, circus skills e.g. walking on stilts, spider mountain, face painting, smoothie making, football, bouncy castles, bouncy hoppers, painting, making juggling balls, junk modelling and rock climbing. Children commented that they liked that the events were outside and that they had enough to do so that they weren't bored. Parents and Carers liked that there was a wide variety of activities and that they were free.

43% of children said they had made new friends at the event.

Children and families were asked whether the children had learnt any of the following from coming to an event:

67% said they had learnt about problem solving.

81% said they had learnt about team work.

90% said they had learnt social skills.

76% said they had learnt a new skill.

60% said they had learnt a new game at an event.

70% of children had tried something new at an event.

Comments from Parents, Carers and Children’s evaluations about the events:

“Lots of varied activities to keep the children entertained”

“We liked everything, there was so much to do”

“Fun, varied activities - good for all ages. Friendly, helpful staff”

“So much for the kids to do with parents/ each other and easy things to enjoy on their own”

“Love it ALL”

“Free play, as in they can play however they like. They love messy play”

“Variety, atmosphere, really welcoming, loads of activities”

“Such a good idea, more please”

4. FINANCIAL & RESOURCE APPRAISAL

None

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

None

6. LEGAL APPRAISAL

None

7. OTHER IMPLICATIONS

None

7.2 SUSTAINABILITY IMPLICATIONS

None

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

The work of the play team actively contributes to improving communities and reducing anti-social behaviour.

7.5 HUMAN RIGHTS ACT

Article 31 of the Human Rights Act stipulates children's right to play. This is supported by articles 12 (right to be consulted) and 13 (right to freedom and assembly).

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

The work of the play team is district wide.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

None

10. RECOMMENDATIONS

Shipleigh Area Committee members are asked to note and comment on the contents of this report.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None

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Report of the Strategic Director – Environment and Sport to the meeting of Shipley Area Committee to be held on 30 March 2016.

AR

Subject:

Shipley Area Community Development Commissions 2015-2017 Progress Update

Summary statement:

This report outlines the work of the Community Development Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015-2016.

Steve Hartley
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Environment and Sport

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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report outlines the work of the Community Development (CD) Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015-2016.

2. BACKGROUND

- 2.1 A report setting out the basis on which the Executive devolved commissioning of Community Development and Community Centre Core Cost grants to Area Committees to increase local democratic accountability and transparency was presented to Shipley Area Committee on 24 September 2014.

- 2.2 At its meeting held on 26 November 2014 Shipley Area Committee resolved:

‘That the allocation of Community Development grants as presented in Option 2 contained in paragraph 3.4.5 of Document “AM” be approved.’

- 2.3 Option 2 was as follows:

Wards	Grant holder	Allocation	
		2015-16	2016-17
Baildon; Wharfedale and the Coach Road / Dockfield area	Baildon Community Link	20,000.00	20,000.00
The rest of Shipley; Bingley and Bingley Rural	Kirkgate Community Centre	20,000.00	20,000.00
Windhill and Wrose	North East Windhill Community Association (NEWCA)	Shared 28,000.00	Shared 28,000.00
Windhill and Wrose	Bolton Woods and District Community Association		
Total		£68,000.00	£68,000.00

- 2.4 The report also outlined the purpose of these grants by describing the community development approach to community support as contributing to building stronger sustainable communities in the following ways:

- Develop active communities.
- Increase the active participation of residents in their neighbourhoods and communities.
- Reduce the negative impact of budget reductions within neighbourhoods and with communities of interest and people on low incomes.
- Challenge disadvantage and inequalities.
- Stimulate innovative and sustainable local solutions to issues.
- Build relations within and between communities.

- 2.5 The Shipley Area Committee further requested that it receives update reports on the progress of work undertaken by the four organisations in receipt of the Community Development grants.



2.6 Bolton Woods Community Centre

2.6.1 Canal Road Greenway

April saw the initial opening of the Canal Road Greenway. Worked in partnership to arrange and plan the opening event and arranged for the Buffet and refreshments to be held at the Community Centre. This was well attended by 11 organisations and 20 children who took part in the cycling activity.

A funding bid for 12k was entered to the Tesco Fund for outside exercise equipment however this was unsuccessful due the volumes of applications they received. Funding is still being sought as this type of provision would attract others users to the Canal Road Greenway who are not cyclists etc.

2.6.2 Blooming Marvellous Community Garden

The community garden is a piece of work in partnership with Hale, Incommunities and CD worker.

CD worker (horticultural knowledge and experience) previously ran a Thursday garden session, however with loss of hours it was no longer viable to maintain the Thursday session.

Worked in partnership delivering leaflets and talking to Crag residents to encourage them to get actively involved in the Monday sessions run by Hale.

Once flat 5 was open and the(Monday Crag Drop in Session)moved to their new venue. People from this group were encouraged to take an active part in the community garden. An average of 5 people per week were supported in undertaking gardening tasks and was working really well. Unfortunately once the flat closed and the (Crag Drop in Session) moved to Bolton Woods this was not longer viable.

It has been identified that without workers running sessions it is difficult to get people involved to take ownership themselves mainly due to lack of gardening knowledge and confidence. Currently working on a project outline to enable funding to be sought that will involved hands on sessions in the garden but also development time.

2.6.3 Crag Wellbeing Partnership

- Attend Meetings
- Work with other Partners to develop/advertise and run other sessions/services
- Signpost People to the Drop in and other services on offer

Maintain and develop Monday Crag Drop in Sessions

- Leaflet drop and talk people in Crag area to inform them of the group and encourage them to use it



- Support group to cook a healthy meal for all
- Hold discussions around relevant issues that affect this hard to reach group
- Signpost them to other support services on offer at Flat 5 and wider support
- Support group to find a new venue after closure of Flat 5 and no money for room hire to return to the church building they previously used
- Support the group now at Bolton Woods
- Offer job search support to those who need it
- Currently looking at the long term future of the group due to cuts in services and possible loss of support from Incommunities.

2.6.4 **Crag Community Regeneration Group**

A constituted group for 3 years. Due to the make up of the group (hard to reach sector of community) it has always been a uphill struggle supporting the group to maintain their constituted requirements.

Support Given:

- Roles and responsibilities around key roles, meetings, taking minutes etc
- Outside agencies brought in for support for example Keighley CVS
- Support with funding bids
- Keeping Financial Records

Unfortunately mid part through the year a few key members moved on and the group is no longer meeting its constituted requirements great efforts and intensive support have been given to the group to try and get new members to undertake key roles etc but this has proved difficult. The group is now in the process of dissolving.

The CCR group has carried out some really good community work. There is no reason why the group cannot continue as an un constituted group and still develop pieces of community work by working in partnership with other orgs who could hold the funding for example B.W.C.C.A.

2.7 **Baildon Community Link**

2.7.1 **Baildon Ward**

Youth & Community

£10k secured from Baildon Town Council to continue our youth work including drop-in sessions, structured sessions, detached work and intergenerational work.

Community Events

- Southcliffe little library event (x120 attendees; partnership work with library, council, businesses, wardens, InCommunities; x4 Southcliffe residents recruited as volunteers; books donated by local school; Deputy Lord Mayor in attendance; £500 successful funding bid)



- Heygate (x40 residents attended; partnership work with InCommunities, St Hugh's, Bradford Council; x3 volunteers recruited, who have committed to set up a weekly social club – first session planned for April 2016)
- Older People's Day event; x30 attendees; x6 volunteers; x2 local residents involved with entertainment and catering
- £1500 secured for intergenerational events over summer
- Christmas party - £400 social enterprise funding received; x80 attendees; x15 volunteers; £100 fundraising

-

Environmental Initiatives

- x88 residents consulted re youth shelter; Baildon Town Council agreed to fund shelter
- X5 litter picks, 20 young people involved
- Volunteers recruited to look after X2 footpaths
- WW1 Remembrance Wildflower Garden maintained in partnership with residents & Bradford Council

Dementia-friendly Baildon, worked with local people to increase awareness of Baildon Dementia Action Group (including stalls at local GP surgeries, social media), produce a suitable constitution, involve those living with dementia, run dementia friends sessions in partnership with another local dementia champion, fundraise (£100 raised for the Alzheimer's Society, 100 twiddlemuffs sent to local hospitals). The group has been nominated for a Community Heroes award.



2.7.2 Shipley Ward

Community Events

- Dockfield consultation event at Equality Together in partnership with Ward councillors, police, other CD workers and Equality Together (report sent to councillors and Ward Officer for Shipley); made contact with residents, partnership leaflet delivery and business contact.
- **Dementia-friendly Shipley**, run dementia friends session at St Hugh's; x160 Dockfield residents invited to friends session; worked in partnership with other professionals and x1 resident; worked with volunteer to create seasonal dementia display installed at St Hugh's centre; information stands at Coach Road neighbourhood forum & Windhill Green medical practice; found local volunteer to stock & replenish dementia guides; established relationship with Dr Elizabeth Milwain, dementia specialist who runs a Shipley group for people living with dementia.
- **Partnership work**, worked with other CD workers in the area; recce of Dockfield; information gathering; advisory; funding (work in Coach Road area); promotional work (e.g. Imagination Library); future project planning.

2.7.3 Wharfedale Ward

Community Events

- Burley Summer Festival ran health & wellbeing stall in partnership with Burley Patient Participation Group and local pharmacist; x75 attendees; X5 Green Dog Walkers recruited; leaflets given out re diet & lifestyle, dementia.
- **Dementia-friendly Burley**, established a new Burley Dementia Action Group, which includes 14 members (including those living with dementia); monthly meetings (free venue secured); £400 donation from local pharmacist to Alzheimer's Society; action plan produced; dementia friends session (x8 friends recruited, x1 champion identified, further sessions planned)
- **Dementia-friendly Menston**, supported £500 successful funding bid for play reading (Don't Leave Me Now); worked in partnership with local resident to set up working group, organised dementia-friendly Menston event with funding from Parish Council (x40 attendees); partners involved from across the district (councils, police, wardens, businesses, churches, Alzheimer's Society, people with dementia).

2.8 North East Windhill Community Association

2.8.1 Quarter 1

Comments: It was an interesting start to the year and quite challenging given the



limited amount of time I now have available. Currently there is still a long legacy of dependency culture to deal with left over from the days when community funding was abundant. It is interesting and perhaps indicative that the most popular activities are those where people achieve some kind of direct personal reward be it a free feed, the respect of their peers, the loss of some extraneous body fat or a jar of home made chutney. On the other side of the coin it has been a bigger challenge to get people interested in those things which benefit the community as a whole, clean ups, guerilla gardening, street reps etc. The challenges facing organisations like NEWCA and Windhill Futures seem to be growing at a rate that is inversely proportional to the resources available. I am aware that our Area Committee is interested in practicalities and tangible results. Given the time allowed I have endeavoured to provide the practical resources people need to create their own tangible results. Sometimes they fail sometimes we get more than we bargain for.

2.8.2 Quarter 2

Comments: The challenge over the summer of 2015 has been to try and make sure people continue to have enough resources to do things for themselves. This can be something that at first seems as simple as having the right tool or fixings to fit the speakers to the wall of the hall. However it is also important that people are taught how to use those resources correctly. There hasn't been much in the way of task and finish activity so not much change in the "traffic lights" but real community development isn't always about quick win short term task and finish schemes. Some of our best work is about on-going long term support for local people in their own communities and will continue to be so as long as there are those who need it. To this end a lot of my time has been spent brokering conversations and making positive interventions as well as act as chief scavenger, educator, mentor and adult education tutor. The offer of support for our "great idea" from the people's lottery is a real boost to the moral of the community.....let the games begin.

2.8.3 Quarter 3

Comments: The main focus of the work in this quarter has been to lay the foundations for a process that, over the coming year will develop the skills, energy enthusiasm and resilience the community will need to continue on its own once the funding for community led CD work comes to an end. We had a few successes and a few failures and a few things that were neither here nor there this quarter and a lot of the work has just been a continuation of what went on before. Irrespective of our level of funding or local opinion I will continue to support our elected members as representatives of the community because they are part of it and make sure the views and concerns of local people are incorporated into Council decision making.

2.8.4 Quarter 4

Comments: Here in Windhill we are fortunate in that we have some great people with lots of skills and even more enthusiasm. We can at times be completely bonkers but we care about each other and where we live. We have an excellent community centre owned and managed by local people. So even in the light of the Council's budget setting I am confident we can maintain a working base for the



continuing development of our community. The main drive next year will therefore be towards the development of independence, self governance and community pride whilst maintaining effective working links with key agencies working within our area of benefit. This will continue to ensure that people have a real say in shaping the futures of their own neighbourhoods. My priority during the coming year will be to recruit, train, inspire and enthuse those people who are going to make it happen.

2.9 Kirkgate Centre

During 2015/16 community consultations along the Aire Valley were conducted to establish the needs of neighbourhoods. Methods ranged from door knocking to community meetings and cultural events. Through this methodology, community plans were co-designed with residents. Examples of activities have ranged from community BBQ's and boat trips to traffic solutions and improvements to bus stops. The primary purpose has been to build capacity and resilience within these neighbourhoods. Alongside this work, we have engaged with bodies such as the Environment Agency and Canal and River Trust to improve collaboration with neighbourhoods and to enable them to benefit from community capacity and expertise. This work along the waterways has attracted additional funding, allowing us to work along both riverbanks from the Dockfields up to Crosley Wood neighbourhoods.

Through this emergent process, the primary identified was to better bridge the gap between communities and statutory agencies. This was exemplified by the experiences before, during and after the Boxing Day floods in 2015. In 2016/17 there will be a continued focus on building the resilience and capacity of waterside communities from Shipley up to Bingley and co-designing new forms of governance with agencies. For example, a Shipley-wide meeting on 20 March brings together agencies and communities to explore co-designed approaches and establish better working relationships.

Additionally, work in Shipley has included the development of volunteer-led local responses to other identified problems, in particular around isolation and older people. We have secured additional funding to support many of these groups until 2019. In Bingley we have continued to support Crosley Wood residents, who represent the highest levels of deprivation in the town, to meet every week and develop links with other neighbourhoods and agencies. In Bingley Rural we funded HALE to deliver some intergenerational development work with the Youth Service around increasing awareness of and support for the youth cafe.

In all areas next year, a key focus will be identifying local priorities that can galvanise people into action into the future. This was piloted in 2014 as "Shipley Connected" and attracted over 100 people.

- 2.10 Appendices 1-4 of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken by the community development workers between April 2015 and March 2016 that have contributed to addressing the priorities within the Shipley Area Ward Plans 2015-2016. They are



by no means an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.

3. OTHER CONSIDERATIONS

3.1 There are no other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The Community Development grants are contained within the Council's budget as approved by the Council on 26 February 2015.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 Community development work seeks to promote fairness and inclusion while supporting Shipley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Resources available to the Shipley Area Committee, described in this report, and used to support Shipley Area Ward Plans 2015 – 2016, will support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 Community development work may improve the greenhouse gas impacts of potential projects in local communities.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across the Shipley Area.



7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct implications arising from the Human Rights Act.

7.6 TRADE UNION

7.6.1 There are no direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

7.7.1 The activity outlined in this report addresses priorities in all Wards in the Shipley Area.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9. OPTIONS

9.1 That the Shipley Area Committee adopts the recommendations outlined in this report.

9.2 That the Shipley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That the Shipley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work of the Community Development (CD) Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015 - 2016 be noted.

11. APPENDICES

11.1 North East Windhill Community Association monitoring information

11.2 Bolton Woods Community Centre monitoring information

11.3 Baildon Community Link monitoring information

11.4 Kirkgate Centre monitoring information

12. BACKGROUND DOCUMENTS

- 10.1 'Allocation of Community Centre Core Cost Grants and Community Development Grants for 2015-17' (Document AM), Shipley Area Committee, 26 November 2014.
- 10.2 'Devolution of commissioning of Community Development and Community Centre Core Cost Grants to Area Committees' (Document Y). Shipley Area Committee, 24 September 2014.
- 10.3 'Devolution of commissioning of Community Development and Community Centre Core Cost Grants to Area Committees' (Document N) report to the Council Executive on 22 July 2014.
- 10.4 'Methodology for Allocation of Devolved Service Resources to the Five Area Committees' (Document CE) report to the Council Executive on 16 April 2013.
- 10.5 'Devolution to Area Committees' (Document AG) Called – in Decision, to the Corporate Overview and Scrutiny Committee on 1 November 2012.
- 10.6 'Devolution to Area Committees' (Document AG) report to the Council Executive on 9 October 2012.

Name of Organisation North East Windhill Community Association
 Appendix 1.....

Worker ...Jeff Bennett.....

CD Work plan April 2015 – March 2016							
Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Output – direct result of activity	Further action
Cleaner Green							
C &G	1.1	Improve Visual Environment relating to litter, fly tipping & Dog fouling					
		Develop and implement “Urban Meadows” programme in locally identified areas	11/05/15	30/06/15	R/ a	<p>Not done, note the small “a” this was linked to the guerilla gardening package see below. However links have been established with local schools re development of gardening clubs and we hope to recruit parental involvement via kids. Sometimes you start one thing and end up with another. Half a dozen plus kids from Christchurch attended on a weekly basis to plant paint and and learn something they didn't know. We will restart this initiative in September. One housing trust owned area currently being improved to rear of Hollin Terrace. I have got over 20 to sign up via direct contact and social media for an urban foraging course to run during the harvest months. See the “active Windhill” stuff.</p> <p>Q2)The foraging course was a bit of a hit and miss with a dozen or so people raiding the local countryside and back yard apple trees to produce plenty of ingredients for preserving in interesting and sometimes experimental ways. I have obtained the resources to enable this in the form of jam boilers essential preservatives, pressure barrels, an old apple press and some big plastic tanks. And a freezer.</p>	Maintain designated areas and develop programme in response to outcomes We have now taken the fun indoors and formed the “chutney club” to make saleable stuff for fundraising events
				25/12/15			

Worker ...Jeff Bennett.....

					A	<p>Q3)Chutney Club activities continue with recipe and ideas sharing via social media, craft club and additional drop in sessions during non-scheduled sessions at community centre on Friday lunch and afternoons. This has formed the basis of the steering group needed to facilitate the release of promised funding from the People's Health Trust. Whilst indoors the focus has moved towards environmental enhancement and exterior works of art are being prepared using recycled materials. 15 litres of foraged chutney prepared and distributed before and during the festive season. A regular core group of over 15 people are involved in this and supported on a weekly basis.</p> <p>There are still a couple of jars of chutney left but the cider has all gone and the bramble wine had to be thrown away it was awful!</p> <p>Q4 a number of meetings have taken place to discuss the idea of an environmental "Friends of" initiative and so far a half a dozen reliable people have demonstrated an interest. A special launch event is planned for the end of this quarter (March 26th) involving a whole load of fun combining a range of environmentally focused activities, the promotion of our own take on the "People Can" agenda and a showcase of community development activities.</p>	<p>Q4) more structured professional tuition to be incorporated into an expanded "Active Windhill" Programme. Including the development of a friends of group for the Windhill Wild Park to undertake "approved guerilla gardening" activities.</p> <p>2016/17 Q1 promote people can agenda via daily contacts and 3 community engagement events. Develop a walkers and foragers guide with local</p>
				31/03/16			

Name of Organisation North East Windhill Community Association
 Appendix 1.....

Worker ...Jeff Bennett.....

							authors and experts to be published via Amazon Kindle
		Set up guerilla gardening action partnerships	16/05/15	30/06/15	A	No volunteers in spite of outreach via social media and conversations with locals, social media appeal went out as a last resort but no "guerillas" have come forward to work on council/housing trust land.. However half a dozen or so volunteers have contributed to creating a showcase community centre garden with additional support from DWP work placements on a regular daily basis and hopefully will be recruited to manage the bee friendly wild-flower seed sowing mud chucking event in August.	Maintain momentum and interest The task of overcoming the general attitude that environmental improvements on public land is "what we pay our rent and rates for" the Council or Housing trust to do is still a challenge, I will attempt to link to the "snap the crap" initiative below and do a supervised visual audit at the end of July after the kids break up.

						<p>Q2) A bid to the police community safety fund failed in spite of encouragement and the promised support of the police commissioner which would have contributed to the hospitality and other event costs. It therefore did not happen as I had already supported 2 events in the summer out of my own pocket and with my personal resources at an all time low I felt unable to go back to that well given the cuts in CD funding for this year. However 200 plus attended each of the previous events at St, Anthony's and a fun day organised in partnership with Christchurch School. Part of this bid was to create an outdoor activities base where things could get messy without compromising the poshness of the community centre. See Active Windhill Report for details how we are looking to find alternative sources of support.</p>	<p>Mud sling event planned for August in conjunction with reliable working partners, Emerge, Scouts, Christchurch and Windhill futures..10 volunteer organisers recruited for this via local outreach.</p> <p>Q3) At the time of writing I will be hosting a multi agency meeting to look at developing an integrated programme of environmental improvements to take advantage of new relevant funding streams.</p>
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						<p>Q3) A “Straw Bale Building” working party established with a view to develop a training programme for unemployed people through the building of a Straw bale workshop/classroom where “messy stuff can happen”. Research and discussions paused for festive season.</p> <p>Meetings of agencies working locally held to develop ideas to access tesco plastic bag funding have also taken place with a focus on the Crag Community Garden and Green-way cycle track.</p> <p>DWP placement interviewing process to be modified to recruit “volunteers” who could contribute and benefit from working on the Crag community garden. 6 placements have shown an interest, I have a ready designed a comprehensive outdoor education initiative but now need to know what other partners have in mind.</p> <p>Q4 At the time of writing the Crag Community Gardens have suffered from vandalism and can now only be accessed by arrangement with the key holders, also the cost and complexity of the straw bale build has proved to be prohibitive at a time when funding and resources are scarce. However those interested in forming a “Friends Of” group are also interested in developing a creative alternative to the planned original in the first quarter of the new season.</p>	<p>Q4) explore links between community garden and straw bale initiative and the potential of further development within the “Active Windhill” Initiative.</p> <p>2016/17 Q1 Incorporate construction geometry within the Active Windhill embedded functional skills development programme and build a</p>
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							geodesic dome from broom handles. Yep that's right, broom handles.
C&G	1.2						
		Introduce a "snap the crap" visual audit scheme	11/05/15	31/03/16	A	<p>This is a general appeal through word of mouth and social media. There is a hidden agenda in this that tries to get local people to stop taking "selfies" and turn their camera around, so far there has been little to report that needs attention, our area is surprisingly clean compared to other parts of the district (we have an excellent clean team who take tea and lunch breaks at the centre and get direct contact with the community and info on issues as they emerge) mostly 431000 stuff, info is shared as appropriate. I have half a dozen or so enthusiastic "selfie takers" ready to take part in a creative photography course, subject to available resources, with "snap the crap" as the basis for some professional tuition at level 3 that I will provide if current grant applications are not successful.</p> <p>Q2 At the time of writing my bid to Health-bloom for 2 years funding for the Active Windhill Initiative was successful and this means the above can now take place.</p> <p>Q3) After a considerable amount of time</p>	
							Q4) Classes

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						<p>consuming tweaking, toing and froing the first instalment £11K of the £37,400 health-bloom funding has now been released. Creative and journalistic photography can now be offered as a formal skills development option with professional level 3 tuition. 20 people so far have indicated a wish to be involved. Est. 35+ in run up to summer.</p>	<p>to start in February</p> <p>recruitment of skilled local volunteers to run open workshops and skill sharing activities to be undertaken in Q4</p>
						<p>Q4 Active Windhill programme successfully launched. See below. 6.2</p>	<p>2016/17 Q1</p> <p>Equipment and resources have been acquired to enable Outdoor photography to be included in the Spring programme.</p>
C&G	1.3						
		Develop a “cleaner Windhill” community star awards scheme in partnership with Active Windhill and Street	16/05/15	TBA NEWCA AGM		This should be on the agenda at next street rep meeting, responses on social media email and contacts. Conversations with locals and centre users	This is another opportunity to work in

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		Reps			<p>A</p> <p>positive Also to promote at next NEWCA and Windhill futures agendas.</p> <p>Leaflets and social media campaign ready to launch by end of term. 17th July.</p> <p>Q2 delayed due to other demands on our time and poor response from community.</p> <p>F</p> <p>Q3) Didn't happen.....failed. Didn't even get any significant "likes" on Social media.</p>	<p>partnership with Bolton woods and or the Crag well being partnership</p> <p>Q4) no further action planned</p>
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Safer communities							
Safer	2.1						
		Add C&G reporting boxes to little free libraries on location and other locations in partnership with street reps to promote usage	asap	30/06/15	G	<p>5 boxes now weatherproofed and ready to be installed by 18th July, would have been on time but I took a Holiday and no one else thought to do it. One LFL in full swing in centre and one installed on outside of building. One at family centre and one in a garden on West Royd. Would estimate that 50 or so books have gone out so far. And some have been returned which is encouraging.</p> <p>Boxes installed at: Windhill CC gardens and indoors with a special kids library. Diggers Hill benches on Crag Road Cycle track seating area off Poplar Rd Rochester Street Yew Tree Gdns Play Area Oswald Street Play area</p>	Note. During conversations with residents it became apparent that attaching C&G reporting boxes to lfl's not such a good idea as they cannot be policed and folk feel nervous about using them. Instead C&G reporting info will be added to books in LFLs as it becomes available. That looks like this might be a routine job for me and/or the wardens.

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						<p>Q2) the project has had mixed success with many people using, returning and swapping books particularly at diggers hill and the cycle track. However there has also been the odd complaint and a lot of vandalism which has placed a great deal of demand on my time and personal resources including equipment, transport, fixings and storage.</p> <p>Q3) The “G” stands for “gone”! As the last two outside boxes were smashed by vandals before Xmas Managed indoor LFLs at Windhill CC working well though . Content changes on a regular basis and people are getting the hang of it. Est 60+ people with kids taking and sharing books weekly. The kids section empties regularly especially at nursery times.</p>	<p>Q3) I will restart the initiative outdoors in the spring.</p> <p>Q4) continue to promote and maintain indoor LFL's and find new “safe” locations for outdoor boxes.</p> <p>2016/17 Q1 Restart initiative in may with new LFL box building and fixing workshops.</p>
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Safer	2.2						
		<p>Support and re-invigorate the street rep programme. Advise on organisational/constitutional issues and develop promotional activities</p>	16/05/15	31/03/16	<p>A</p>	<p>Attempts to get a “flat rep” scheme resulted in plenty of complaints and finger pointing but not many folk were willing to be a named rep. Recent sharing of info via councillors resulted in some concentrated police activity in key locations and there has been a distinct reduction in strange comings and goings in the middle of the night. A planned street rep garden party had to be cancelled at short notice due to ill health of the main organiser but it is generally felt that running the autumn street forums under the banner of the street reps gives people a chance to have their say whilst providing a recruitment/regrouping opportunity.</p> <p>Q2) Perseverance and conversations around the Incommunities garages at weekends when I maintain and organise a large accumulation of community support resources has led to an increase in confidence. Photos, numbers and logs of drug dealing have been taken and a large amount of intelligence reported to the police.</p>	<p>I am wanting to develop the street rep project to provide a focal point for additional resources and grants for the community And get some younger more active people involved. Currently working with the street rep chair to develop this</p> <p>Q3) A programme of street forums/soup kitchens is to be sponsored by the street reps beginning in</p>

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						<p>Q4) Conversations have continued on a regular daily basis both inside the community centre and on the street. (as above).</p>	<p>2016/17 Q1 Street event to be held in key location on the Crag on April 20th providing a base for multi agency outreach with a focus on drug and alcohol abuse issues and other elements of social deprivation.</p> <p>Friday lunches to continue as long as resources are available.</p>
Safer	2.3						

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Inequalities health and well-being							
Health	3.1						
		Address issues of food poverty with Food on Friday initiative	started	31/03/16	G A	<p>Average 20 covers per week peaking to 35 on world food days from start of year relying on voluntary contributions. This work is labour intensive and sucks up 4 hours plus of prep and service time. The aim here has been to hand over the scheme to the people. i.e. the community centre volunteers. This was done at the beginning of June. The scheme has provided catering experience for 10 volunteers so far (4 on official work placements) and I have done 4 world food demos to an average of 15 people. I have made contact with the Saltaire pay as you like cafe initiative and we did our first alfresco bistro on the 9th of July serving tex mex halal buritos, chilli and vegetarian wraps in Chef jeffs alfresco bistro (mobile street food funky disco restaurant) Over 180 meals served with 10+ local volunteer organisers over a period of 2 hours!</p> <p>Having taken over the food on Friday kitchen the Cosy cafe committee decided to charge for food beginning this month. numbers have already begun to go down although the training element of the cafe is still good.</p> <p>I have subsequently renewed conversations with Christchurch, Emerge youth initiative, scouts and Windhill futures to look at using the Christchurch hall and kitchen as an alternative venue to address food poverty issues allowing cafe to move towards a self sustaining franchise within</p>	Await outcome of grant apps, outreach and networking and create appropriate responses to local need with available resources

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					<p>the community centre.</p> <p>We have re submitted our bid to the church urban fund and are considering the potential efficaciousness of adding a free food element to the autumn/winter street forum programme. I have had a number of requests to share good practice in other parts of the community and will be supporting the Hirst wood open day event in September in return for their support of our free book scheme.</p> <p>Q2) The Hirst Wood Community Green space open event was a blinding success. Over 200 burgers 180 dogs 20 litres of chopped bistro salad, loadsa wholemeal wraps and 10 kilos of chef Jeff's special spicy chicken in 3 hours in spite of the high winds and pouring rain. Good working links formed for future foraging, training opportunities and mixed ability fishing trips.</p> <p>Still waiting for the church urban fund result. Christchurch to support our food poverty efforts. Now that we have an offer of people's lottery money we can rent the kitchen on Friday and restart the free food on Friday, or alternatively use the kitchen at Christchurch.</p> <p>I did a couple of experimental soup kitchens from the back of the van at the cycle track benches and at the top of Rochester just a bowl of veg curry and a slice of crusty baguette. I only did 60 portions but it all went in less than an hour at each location!</p>	
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						<p>Q3) Bad weather and the potential for damage and/or excessive wear on valuable resources together with a reluctance on the part of volunteers to stand in the cold and wet meant that we moved operations indoors and provided discrete support for those experiencing food poverty via our Advice service and self referrals. I can only guess at the numbers (30+ per week) and thanks to the generosity of our members we put on our best HO HO HO event to date with an estimated 150+ attending.</p> <p>Many thanks to our councillors for providing an unexpected bonus in the form of funding to support a Mobile Community Grotto Resource with special lights and all the trimmings. Rudolf and Santa thought it was the best!</p> <p>Links now established with Salvation Army, Saltaire Pay as you feel project and our friends at Hirst wood who also work with us to provide LFL books and our new “cosy cafe” management committee are supporting the Active Windhill food on Friday initiative. Training for 6-8 DWP placements and local volunteers in progress re catering and outdoor event support.</p>	<p>Q4) Food on Friday Starts on Friday 15th Jan with the addition of free take aways for those who cannot get out. This is a BIG deal and we will be looking for some proper independent</p>
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						<p>Q4) Free lunches on Fridays have been re-established with between 30 and 40 attendees each week and this provides a good forum for collecting information especially when attended by PCSO's, wardens etc.</p>	<p>support (perhaps commercial sponsorship) to future proof our efforts independently of the Council 2016/17 Q1</p> <p>work with cafe volunteers and trainees to develop a mobile training and event support resource.</p>
Health	3.2						
		Develop a self sustaining Active Windhill Programme of open workshops and activities	01/04/15	30/09/15		<p>Open access creative activity workshops in the afternoon and health and fitness morning sessions linked together with a free lunch on Friday attracted an average of 25 people per week.</p> <p>Public health funding provided a further fitness session mid week with 20+ attendees</p> <p>funding applications developed with local residents to the people's health lottery successfully through to second stage. Awaiting outcome as I write this report.</p> <p>Constitution agreed with members and bank</p>	<p>Evaluate and progress or terminate as appropriate</p> <p>The open access workshops still continue but funding for supervised health and well-being sessions is no longer available for</p>

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						<p>contacted and account ready to go, but as the funding application is via NEWCA they are waiting to see the outcome before adopting and running as an independent organisation.</p> <p>Q2) Friday afternoons are still popular although numbers have reduced a bit to hover around the dozen mark. However the promise of funding means they now have the opportunity to pay for their use of the centre as an independent group which will hopefully decrease some of the tensions that have slowed down the completion of the Carnegie facelift project. However all the panels (48 6'x2' in total) have been painted and half of those have now been weather coated.</p> <p>I have also convinced the board to sacrifice a bit of the garden to build an eco friendly "mucky workshop shed" based on the principles of our failed proceeds of crime bid and a joint working party has been set up to progress the idea of an outdoor workshop assuming we can find sufficient funding to pay for it.</p> <p>Q3) The Craft group which provides a mutual support environment as well as a forum for skills development have been organised into a more coherent and confident force within the association as part of the gradual transformation</p>	<p>the Friday group</p> <p>Q4) develop the group into an independent social</p>
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						<p>of Windhill CC from an institutional model into community led centre. We have now agreed on a constitution and the “Crafty Folk” (30+members)are on the point of opening an independent bank account. This is a significant move away from dependency and 6 group members have indicated a willingness to train as Active Windhill project facilitators.</p> <p>Q4) Bank account, business plans and terms of reference established.</p>	<p>enterprise with a marketing strategy and business plan.</p> <p>2016/17 Q1 Group to become self sustaining by running craft fairs, car boot sales and on line trading. Focus on using found and recycled materials.</p>
Health	3.3						
		Set up an “Urban Explorers” group in support of big plant walking routes and geo-cache activities	01/06/15	30/06/15	A	<p>Numbers recruited 23 so far via social media alone! first walks planned for the early autumn based on an urban foraging programme. Awaiting outcome of funding application to pay for professionally written local forgers toolkit. Otherwise its gonna be blackberry and crab apple chutney (no mushrooms) and one of the members is into all that geo-caching stuff so she can take a lead on that one.</p> <p>Q2) See foragers and chutney club above. Local people have also organised themselves and</p>	<p>Evaluate and progress or terminate as appropriate</p> <p>Q3) we'll run some</p>

				31/03/16	<p>gone off on expeditions to the canal, the local woods and even the sea side.</p> <p>Q3) Wet weather scuppered any chance of regular group walkabouts but 30+ people have been sharing ideas, pictures and experiences via social media and we have had a number of talks about how to develop a more curriculum led summer activities programme for all the family as opposed to the usual “dump and run” play provision.</p> <p>Q4) Discussions around the development of a comprehensive outdoor activities programme linked to the establishment of the environmental “Friends Of” group has already begun to take place.</p>	<p>interesting slide shows and talks during the winter months in prep for a shed load of springtime fun</p> <p>Q4) link outdoor fishing and foraging fun to sports element of the new Active Windhill programme.</p> <p>2016/17 Q1</p> <p>I have also acquired a fleet of serviceable bicycles from a number of sources which will be fully serviced by trained volunteers and made available to local residents and projects</p>
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								under the Active Windhill programme.
Income employment and housing								
Income	4.1							
		Provide a range of practical work experiences for unemployed people and support/mentor as appropriate to individual needs and available resources	ongoing	31/06/15	A	<p>DIY, centre maintenance (janitorial stuff), catering and grounds maintenance, job search, project development and some outreach and leafletting provides a comprehensive range of activities for those on work placements or simply those looking to volunteer and get some vocational experiences. My personal contribution has been in the form of day to day (as much as I am able in 2 days per week) mentoring and skill sharing (as opposed to structured training) in catering, diy, gardening, community arts and events support for up to 12 placement and volunteers so far</p> <p>Some of the tangible results from this ongoing effort have been jobs for 2 people at the centre and the installation of a high quality sound system courtesy of the Shipley Area Committee thus improving the potential for rentals for private parties, conferences and consultations. The centre has also been tastefully redecorated.</p> <p>However there will always be tensions and fall outs between different groups in any multi use establishment. I have been able to provide the support some people need to cope with changing situations and facilitate appropriate interventions to resolve conflicts before they become too much</p>		This is an ongoing service at Windhill C.C

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				31/03/16		of a problem Q3) We are currently supporting and up-skilling 12 volunteers in various activities from catering to bid writing. 4 former DWP placements have returned as registered volunteers. Q4) first volunteers forum to be held on Friday 4 th March. Free lunch provided. Estd no's attending 25 .	Q4) establish an independent volunteer support/self help group 2016/17 Q1 Volunteer activity and training programme together with terms of reference to be developed over first quarter of new season
Income	4.2						
		Signpost residents to appropriate advice services	ongoing	31/06/15	A	6 people signposted to WRAP sessions, 4 to general advice. I know of 4 who now attend WRAP on a regular basis. Dunno what happened to the others I think they have moved out of the area.	This is ongoing day to day stuff so will never go "green"

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				31/03/16	<p>Q2) More people are using the computer system to search for work or find useful info via the internet as a result of my conversations when out and about in the neighbourhood. When I am in the centre, I am available to help job seekers prepare applications cv's etc.</p> <p>Q3) currently speaking to/advising/supporting between 20 and 30 contacts per week.</p> <p>Q4) There has been a slight increase in the number of people using this facility but a significant increase in the range of people now engaged in online job search. It is very encouraging to see users taking time out to help each other in a mutually supportive environment.</p>	<p>Q4) see Q4 in 4.1</p> <p>2016/17 Q1</p> <p>Find the funding to upgrade and broaden the range of IT facilities currently available.</p>
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Income		4.3					
Children and young people (CYP)							
CYP	5.1						
Page 59		Organise play work training for local volunteers		31/12/15	A	<p>10 parents awaiting confirmation of training offer from Play team mad at the play forum.</p> <p>Q3) Delayed due to Council departmental restructure, independent funding now available to pay for it.</p> <p>Q4) Funding now available and good links established with Council play team. Some original subscribers have lost interest but there are some new residents</p>	<p>This will allow us to re start the highly successful “Fun on Friday” after school initiative</p> <p>will now chase in the light of the active Windhill funding offer</p> <p>Q4 Consider options to commission independent trainers.</p> <p>2016/17 Q1 Training</p>

						who would like to see the fun on Friday re established.	programme to commence following new recruitment drive in May.
CYP	5.2						
		Do joint lottery bid with (or without) local agencies to support "parents as partners"		30/06/15	A	<p>Joint bid with big swing yet to be done. Parents as partners included in the "active Windhill bid"</p> <p>no longer relevant, also we cannot apply for any more awards for all as there has been a successful AFA bid to pay for exercise and nutrition classes for over 50's</p>	Currently seeking alternative sources of funding and support
CYP	5.3						
Page 60		Work with Emerge to involve young people in action planning and "Snap the Crap" initiative		30/09/15	A	<p>20 plus kids involved in emerge activities each week however this idea surprisingly holds little appeal. We have had plenty of selfies which might be telling us something.</p> <p>New sessions for under 13's established and run by one in a million on Mondays and Wednesdays provides plenty of interest for local kids who are not yet "app jab" addicts. Plenty of scope for arts and ping pong, some of the kids have contributed to the Carnegie facelift project. The selfie comp will have to wait as I don't have the resources to print and frame the pics for an exhibition.</p> <p>Q3) This has grown to 3 sessions per week with an est, 30 kids per session. Working with one in a million to develop some sports teams and extra resources that can be used by others e.g. new ping pong table</p>	<p>Evaluate and progress or terminate as appropriate</p> <p>will organise a selfie competition and put on display with a prize for the winner in September then that might trigger an interest in something else.</p>

						Q4) Numbers continue to grow est. 40 plus per session!	
Stronger communities							
Stronger 6.1							
Page 61		Organise family fun/outdoor events and activity days	01/06/15	31/12/15	A	<p>June 13 Shine outdoor event cancelled at last minute due to concerns of local volunteers about availability of fairground rides and also clashes with St Anthony's School open air fun day. I provided all the event support for both events. And the resources on the day for the St Anthony's fun day. The Shine event took place later indoors at the Woodend with live bands and fancy dress. I did all the publicity and design work for this., est 60 plus at the Shine event and 200plus at St Anthony's where community info was made available with a street food cooking demo of burger wraps, salad and special chilli see 3.1 for July 9th event organised under Windhill futures banner, again over 200 attended and took part in field sport fun and outdoor disco dancing. 60Plus attended the NEWCA Shipley Arts festival day on 28th June I couldn't be there on the day but provided and installed all the professional PA and audio visual resources for a broad range of acoustic and electric performances including audience participation. Over 100 people attended our Windhill street arts day organised in partnership with Q20 and took part in a range of street arts including dancing puppet making and large mural painting thus making a direct contribution to the just about finished Carnegie facelift project</p> <p>having done all the paperwork and risk assessments etc. A planned services showcase/ street party event for mid July based on commitments given at a multi</p>	Will attempt to re-organise service showcase in the autumn. They aren't getting off that easily.

Page 62				31/03/16	<p>agency open space event in March had to be cancelled as I received only 4 responses, without any actual indication they would do anything but just turn up on the day.</p> <p>Q2) Ammendments to centre insurances means we can now run fundraising events and sell stuff on stalls just like other centres have been doing for years.</p> <p>Q3) Huge seasonal fun event packed the centre with a bouncy castle disco, whacky electronic games, pumpkin carving workshops and a throughput of over 200 people during a wet weekend at the end of October.</p> <p>The Christmas toy appeal provided toys for over 50 local underprivileged children at our annual event. A significant amount of time was spent transporting donations using my own van.</p> <p>Q3) A Christmas fayre and bazaar raised funding for the centre and thanks to the generosity of our elected members we had the best Santa's grotto in Windhill and Wrose over 150 at the event and 64 came to see Santa in his grotto. I met over 100 kids this year in my annual role as the seasonal fat man.</p>	<p>Events are now planned for Halloween and a car park event to coincide with our festive street food take away. Our partners will be invited to come and show off their stuff.</p> <p>Q4) create events plan for 2016 with volunteers and do necessary pslg notifications etc.</p>
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						Q4) Negotiations under way with Q20 for this years arts festival and 2 events already planned for Springtime.	
Stronger	6.2						
Page 63		Support the evolution of NEWCA as a working base for community development activities. Advise board and support chair on constitutional/management issues	ongoing	31/03/16	A	<p>Daily mentoring of volunteers and board members including the chair is bearing fruit in terms of a much more accessible feel to the community centre and some users are now taking on more responsibility for project management. A good example of this is an Accent housing supported programme of social and skill sharing for the over 50's which is being run by someone who initially just turned up as an office volunteer. This is encouraging as there is less dependence on external "tutors" and people are gradually making use of the available space not only to do their own thing but to do things for others. Social media is a key linking tool in this process and enables productive conversations to take place outside of the confines of the community centre walls.</p> <p>My role is to be there to mentor, support, encourage and inspire.</p> <p>Q2) Accent Housing re-funded the over 50's scheme and they all went to Brid. for some chips and a game of pool in the pub. When in the centre I usually base myself in the cafe area at lunchtime and attempt to broker conversations between different centre users who would not normally talk to each other. I believe this in itself is a significant outcome but it has developed a bit further into an unofficial "old boys club" especially as the conversation revolves around</p>	<p>Evaluate and progress or resign as appropriate</p> <p>A recent appreciative inquiry exercise "Imagine Windhill" provided the basis of lottery and pocca funding bids for practical skills sharing and social activities. I am currently writing this up as a report to support the autumn winter community activities programme which we will push out via the autumn street forums</p>

Page 64						<p>fishing, food, beer and electric wheelchairs! We have been talking about dangling one off the end of Blackpool pier after the illuminations when the whiting starts to run. So I have done some cadging and collecting and now have about 500 quids worth of fishing tackle in various states of repair which we will do up during Active Windhill sessions and use to catch something...er well we can always go to the chippie afterwards.</p> <p>Q3) Regular mentoring support and professional creative tuition given together with the provision activities resources for up to 12 members of the over 50's group on an informal but regular basis.</p> <p>Q4) group participants have now joined the Active Windhill Initiative.</p> <p>Q4) Imagine Windhill engagement programme incorporated into the March 26th Event.</p>	<p>Q4) I will facilitate another imagine Windhill event to inform and support the association funding strategy.</p> <p>2016/17 Q1 develop funding strategy and write bids.</p>
	Stronger	6.3					
		Implement a programme of "Street Forums" with participating agencies to support the Area Committee's constitutional obligations in the Windhill Community	16/05/15	20/12/15	A	<p>Not much headway as yet this is one for the autumn see above 2.2 and 3.1</p> <p>programme now in place for 6 events, see street reps</p> <p>Q3) street forums never happened (see 3.1 Q3)</p>	<p>Evaluate and progress or terminate as appropriate</p> <p>Q4) provide options for key</p>

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								agencies to consult on their own agendas at key events planned during 2016.
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Name of Organisation Bolton Woods Community Centre Association.

Worker : SarahJane Naylor/Cath Taylor

CD Workplan April 2015 – March 2016 Appendix 2							
Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Output – direct result of activity	Further action
Cleaner Green							
C &G	1.1	Improve Visual Environment relating to litter, fly tipping & Dog fouling					
Page 66		Crime and Grime board	06.2015	11.2015	A	<p>1 Crime and Grime Display available at events and during normal opening hours at the Bolton Woods Community HUB.</p> <p>Various fliers and signposting materials available:</p>	<p>Difficult to monitor the effectiveness. Board remains displayed within the community centre</p> <p>Investigate possibility outside community display board. Funding? Location?</p>
C&G	1.2						
			Nov 2015	Ongoing		<p>1 funding bid submitted to Tesco Green Spaces</p> <p>1 Funding bid unsuccessful</p>	Do more consultation work

		<p>Funding Bid For Exercise Equipment Tesco Funding</p> <p>1 funding Bid Submitted for 12k for outdoor exercise equipment for Greenway along Crag Area</p>			A		Seek other funding for example Wren Funding
Page 67		<p>Plants for people Project: Working with a local young man, resident in the Bolton Woods area.</p>	06.2015	10/2015/ongoing	G/A	<ul style="list-style-type: none"> • 1 Young man with the project idea • 3 other local adults initially reported interested in the project. • 5 people spoke to regarding this initiative <p>Next Steps Measured Outcomes How many interactions with individual/group Goals/targets set and reached How many individuals get involved Individuals progress How many gardens change Impact on wider street</p>	<p>This was a piece of work started by Sarajane</p> <p>Current CD To investigate if still viable by end April 2016</p>
		<p>Crag Community Garden Blooming Marvellous Community Garden: Continued support for this initiative via Crag Wellbeing</p> <p>Meeting with Groundworks to</p>	07.2015	June 2016	A	<p>Groundworks who are a specialised organisation in green spaces/community allotments and if funding could be sought there is the capacity to buy their time in to run sessions at the garden/allotment.</p>	<p>Liaise with Crag Wellbeing Group</p> <p>To write a project plan,</p>

		seek more information around this type of initiative				In process of writing up a project and seeking funding.	with costings for when suitable funding becomes available
Page 68		<p>Steering Group – Community Garden: The set up, then initially facilitate a Steering Group for the local Community Garden – in Crag Road area. The Blooming Marvellous Garden. To make the future of the local community garden more secure by involving further partners and more local people.</p>	06.2015	10.2015	G	<ul style="list-style-type: none"> • how many people attend the open day. • how many people want to be involved in the garden Steering Group and how many want to be involved in practical work days. 	This is no longer needed at this stage however plan can be revisited. Please see Crag Community Garden above
C&G	1.3						
	1.4	<p>Recycling</p> <p>Investigating other ways to improve recycling in the area.</p> <p>In this Quarter had meetings with Richard Topham – Edith Grooby, Ward Officer and Wardens.</p>	10/2015	Ongoing	A	<p>Identified Bolton Woods as a hotspot for all issues regarding bins, recycling and fly tipping</p> <p>Wrote up Action plan for targeted work in partnership with Council Warden</p>	<p>Develop leaflets for households Recycling Bulk Refuse Flytipping</p>

Page 69	<p>Leaves on Mexborough Road The middle of Mexborough Road suffers greatly by leaves that fall from the trees near chestnut grove.</p> <p>No Brown bin or garden waste collection Leaves cannot be put in Green Bins</p>	Oct 2015	Oct/Nov 2016	A	<p>Will Measure Number of Leaflets to households Number of Residents engaged with face to face Number of contaminated bins reported Number of Fly tipping hotspots identified</p> <p>This is a seasonal issue</p> <p>Majority of leaves removed by green team early Jan</p> <p>Measure Leaflets delivered Engagement of residents Collection by Green Team</p>	<p>10th March Day of Action with Council Warden</p> <p>Leaflet /work with residents effected by this issue</p> <p>Investigate other initiatives with residents</p> <p>Prior to next autumn</p>
	<p>Other issues include Litter and fly tipping on land between back of houses on Mexborough and School Wall.</p> <ul style="list-style-type: none"> • Photograph area • Develop short report • Work with Ward 	Jan 2016				

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		Officer, Council Warden, Cllrs <ul style="list-style-type: none">• Identify Action/solution						
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Safer communities							
Safer	2.1						
Page 71		<p>Set up, run and advertise a Community Drop in, at Bolton Woods Community Centre.</p> <p>A general and open session, for people to discuss a wide range of issues, it can be: local crime, local issues that concern people, coming in for sign posting and to get involved, offer more support to the local community.</p>	05.2015	Jan. 2016	G	<p>This will be trialled and if the community do not use this session / point of access, this will be withdrawn after 3 months.</p>	
						<p>Measured Outcomes</p> <p>People Using this service 4</p> <p>Type of support required</p> <p>Reporting community issue 2</p> <p>Signposted to employment club 1</p> <p>General advice 1</p>	<p>Withdrawn this Service</p>

Page 72	2.2	<p>Neighbourhood Watch Scheme</p> <p>A group of residents from Oswin Gardens in Bolton Woods expressed they were interested in developing a Neighbourhood Watch scheme</p>	Dec 2015	Jan 2016	Ongoing support	<p>Organised a meeting with Catherine Winn the Neighbourhood Watch Officer for January 2016</p> <p>Wrote out to all residents of Oswin Gardens</p> <p>Facilitated meeting</p> <p>Measures</p> <p>Residents attended meeting 15</p> <p>Residents gave apologies 6</p> <p>Neighbourhood Watch Co- coordinator 1</p> <p>Residents to deliver NW Leaflets to other residents 2</p> <p>Neighbourhood Watch Scheme Developed 1</p> <p>Households benefiting from NW Scheme 49</p>	<p>Catherine Winn to drop NW signage with Coordinator</p> <p>Coordinator to work with other residents to put signage on lampposts</p> <p>Continue support as and when needed</p>
	Inequalities health and wellbeing						
Health	3.1						
		<p>Canal Road Greenway Developments – Promoting the use of the Greenway Involvement in organising, promoting and delivering the Opening Event.</p>	April 2015	Sept 2015	G	<ul style="list-style-type: none"> Attending organisations and stake holders attending 11 Children who attended from the local area (took part in cycling activity and at the Bolton Woods after event): 20 	

Page 73		<p>Cycling for health: See point 4.1 also</p>	06.2015	12.2015	G	<p>It has been difficult to progress with this group due to the following reasons. Having had numerous meetings with various different organisations it has become clear that this type of project is not easy to set up, establish and maintain. This is due to the complexity of the roles and responsibilities needed.</p> <p>Residents involved 10 Organisation in partnership 3</p>	<p>It has been decided in partnership with Jane Lynch from Incommunitites that this project is not viable.</p> <p>Bikes and any other equipment to go to Windhill</p>
		<p>Community Drop in on Crag Road at Flat 5 – ‘Our Place’</p> <p>Flat 5 is no longer in operation. Hale withdraw from this agreement in September meaning the Flat was given back to Incommunitites and will return to be a residential dwelling.</p> <p>Working with Jane Lynch looked at different possibilities for continuing of the ‘Drop in Group’ .</p>	Ongoing	Oct 2015	G	<p>The Methodist Church was approached however the group did not have the monies to</p>	

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Page 74		<p>Approached other venues</p> <p>CD continues to support the development of this group and offer various sessions within the group for example confidence building, motivations, job search etc</p>				<p>pay room hire.</p> <p>Bolton Woods Community Centre who were approached and agreed to let the group meet at no cost rather than see its demise.</p>	
		<p>'Crag Community Drop In' Operating from B.W.C.C.A</p>	<p>Oct 2015</p>	<p>Ongoing Support</p>		<p>Measures</p> <p>Community Group Re homed 1</p> <p>Crag residents attending the group Weekly average 8</p> <p>Employment support average weekly 3</p>	<p>Work in partnership to improve numbers attending the 'drop in group'</p> <p>Work to secure groups future after March</p>
Health	3.3						
		<p>Contribute to Crag Wellbeing Partnership</p>	<p>ongoing</p>	<p>ongoing</p>	<p>A</p>	<p>CD to continue to support and attend this network</p>	
Income employment and housing							
Income	4.1						
		<p>Employment Support Sessions Flat 5 'Our Place'</p> <p>Based on the 5 week trial.</p>				<p>Measured Outcomes</p> <p>Numbers of people attending</p> <p>Numbers of people taking up other support</p> <p>Numbers of people gaining employment/training</p>	<p>Employment Support to</p>

Page 75	<p>These sessions are to be re-established and will offer some job search capacity (2 laptops available) along with support and encouragement.</p> <p>CD worker to facilitate sessions due to experience This will then free up a networker who can do outreach work around the Crag area</p>	<p>October 2015</p>		<p>G</p>	<p>This did not happen due to the closure of Flat 5 Our Place.</p>	<p>be given during the Crag Drop in Group now held at Bolton Woods</p>
	<p>Courses Attemp to re establish community courses at Bolton Woods</p> <p>Re engaged with Bradford College to try and re establish community courses. Many residents will not attend main stream colleges.</p> <p>Had meetings with Head of community courses and going to try get some courses in New Year</p>	<p>Jan 2016</p>	<p>Ongoing</p>	<p>A</p>	<p>Measure</p> <p>Course booked to start Jan 1</p> <p>Students signed up 6</p> <p>This did not run due to lack of students enrolled</p>	<p>Re advertise the course to start after easter .</p>

		<p>Advertised some possible courses and on Bolton Woods FB page</p> <p>Windhil Advice Services</p> <p>Signpost residents to Windhill Advice Services</p>	Ongoing			5 people referred to advice services	Continue to signpost
Page 76		<p>Community Wheels –Bike Maintenance Group and community cycle ride group. This is an opportunity for local people to get training and experience in bike maintenance, which is a growing area of employment and opportunity. This has health benefits, as this project will encourage local people to take cycle rides together in the local area.</p>	06.2015	12.2015	G	<p>I Will record the number of adults engaged with:</p> <ul style="list-style-type: none"> ➤ Numbers engaged in the project (current 5) ➤ Numbers who have taken basic training with partner organisation the Bikery (current 4) ➤ Number of organisations involved / supporting (current2) ➤ Numbers of adults taking further and advanced training from this project. (Current 0) None currently – Waiting to hear back from The Bikery. 	<p>No further Action</p> <p>See 3.1</p>
Income	4.2						

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Income	4.3						
Children and young people (CYP)							
CYP	5.1						
Page 77		Attend Shipley Play Forum	Dec		A	<p>Asked ifora basic list of expected guidelines to be issued to organisations offering children’s activities groups.</p> <p>Could Take 5 for Play being offered free. This would give opportunities to community groups recruiting volunteers and them receiving some training to run children’s weekly sessions.</p> <p>Measures Groups Developed 1</p> <p>Shipley Play Forum Meeting 29th Jan Raised actions from last meeting</p> <p>Arts and Craft Group Starting end of Jan Tuesday 3.30 – 5.30</p> <p>Usually leaflets would be handed via school to each pupil but is costly, so we will only do this if other forms of advertisement are not effective.</p>	
	<p>Childrens Arts and Craft after school Group</p> <p>Worked with Play Gym Supervisor at Bolton Woods (qualified level 3 Childcare Worker) into looking at additional services that could be offered at low cost for primary aged children.</p> <p>Arts and Crafts is always popular</p>	Dec	Ongoing	A	<p>Monitor How many children attend average weekly 8 Monitoring periods parents feedback</p>		

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		and relatively simple to set up with very little resources. Advertised via the community centre and their FB page and poster taken to High Craggs, word of mouth				How many volunteers recruited	Advertise and promote the arts and craft group Advertise for volunteers				
Stronger communities											
Stronger 6.1											
Page 78		<p>Support of the Bolton Woods area focused – Lets Get Together Project (Separate funded community engagements Project)</p> <ul style="list-style-type: none"> To bring local Bolton Woods residents together to help to create sense of community, <p>Peoples Health Trust Bid secured</p>	July 2015	On going 2017	A	<p>This project has now started and has formed a steering group</p> <p>Monitor</p> <table> <tr> <td>Numbers on Steering Group</td> <td>8</td> </tr> <tr> <td>Number of people attending</td> <td>20</td> </tr> </table> <p>Residents who engage in additional community activities</p> <ul style="list-style-type: none"> Oswin Gardens Neighbourhood Watch 49 households Residents from lower Bolton Hall Road to 	Numbers on Steering Group	8	Number of people attending	20	<p>Cd worker will continue to support this project and the community issues/possible developments/ that arise from the meeting.</p> <p>See Safer Communities 2.1</p>
	Numbers on Steering Group	8									
Number of people attending	20										

						do a walk round with CD worker 5	
Page 79		<p>Community Questionnaires Using a Community Development tool – simple questions, to start a whole new relationship with the local Bolton Woods Community.</p> <p>Using this to talk to the whole of Bolton Woods, which has low engagement with local community activities, sessions and the asset that is the local community HUB.</p>	July 2015	Dec 2015	G	<p>So far I have carried out 25 questionnaires in the local area.</p> <p>(I will record :</p> <ul style="list-style-type: none"> ➤ The number of households/adults questioned / spoken with successfully 31 ➤ The question results will be shared with Bolton Woods Community Centre Staff, so that they can be used to develop provision in the local area. Passed info on ➤ Numbers of adults who engage activities at the Community Centre as a direct result of community questions engagement work. 5 <p>An interesting underlying perception from some is that the Community Centre is not for the community. When asked why people made comments like – they don't do all the things they used to do, you have to pay for some of the groups etc. There seems to be a lack of understanding about the effect of the economic climate, Government/local council cuts and the difficulty of seeking funding and how this effects to running of community centres.</p>	<p>Write up report with recommendations</p> <p>Work with Bolton Woods voluntary management board to see how /if perceptions can be addressed</p>

Page 80		<p>Supporting a local Constituted group – Crag Community Regeneration, Venerable group of residents making it difficult to maintain constitution</p> <p>Worked with group to</p> <ul style="list-style-type: none"> • maintaining adequate financial accounting • treasurer duties • running meetings • Report writing • Recruit new members • Sought support and guidance from Keighley Voluntary Service. 	Ongoing	March 2016	A	<p>Finances are now up to date. Monies left in account have been identified and are to be spent.</p> <p>Dissolving the constituted group seem to be the only option left due to inconsistency and vulnerability of members.</p> <p>Jane Lynch to dissolve group and ensure all monies are spent.</p>	<p>CCR Group to dissolve</p> <p>'Crag Drop In' will continue at Bolton Woods</p>
		Appendix					
		<p>Promotion of opportunities:</p>	Ongoing	Ongoing	A	<p>Ongoing Activity: The CD Worker is promoting opportunities, activities and events to all who is encountered through:</p>	<p>Continue to promote local activities and groups</p>

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						Via established groups/ local schools/Bolton Woods FB pages	
		Sign posting: and Referrals	Ongoing	Ongoing	A	This will continue as it is at the core of CD work.	

This reporting period is covered by two CD worker. Sarajane unfortunately gave up the post mid September due to a long period of illness. This has caused some slight disruption in regards to some of the outcomes prior to September as Sarajane was unavailable to do a formal hand over to the current CD worker however this disruption has been minimal.

The CD worker now in post was aware of the work carried out by Sarajane so was able to quickly pick things up, and build working relationships with the people involved in the ongoing work.

CD Workplan April 2015 – March 2016							
Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Outputs – direct result of activity	Further action
1.0 Cleaner Green							
C &G Baildon	1.1	Improve the visual environment, Dog fouling					
Baildon Ward	1.1	Work with local residents and working party (Baildon Wild Flower Group) to consider planting at Cliffe Avenue for second year of WWI remembrance	01/04/15	30/06/15	G	Lead local resident involved Poppies expected mid-June Contact with new parks manager, who undertook inspection Wider group updated, including an update on a wild flower meadow being planted on Coach Road (in line with our medium to long-term plans)	Offer to share knowledge with another group I've heard about working in the Coach Road area – bringing communities together
Baildon Ward	1.1	Organise summer litter picks in local parks in conjunction with local youth project	01/7/15	24/11/15	G	X5 litter picks, as part of youth scavenger hunts X20 young people involved X2 youth leaders involved X4 volunteers involved X2 Partners involved	Further work around looking after footpaths
Baildon Ward	1.1	Work in partnership towards recruiting volunteers to lead on doing promotional work utilising social media around dog fouling	01/7/15	31/3/16	A	X Partners involved X volunteers X stalls X 1 green dog walker recruited to the scheme	
Baildon Ward	1.1	Pass on intelligence to council wardens and town council environmental warden	01/04/15	31/03/16	A	X1 local resident request for town council dog poo placards to be installed on Baildon bank passed on to environmental warden	

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C &G Baildon	1.2	Improve the visual environment... and Baildon's footpath network					
Baildon Ward	1.2	Work with partners and local community members to promote self-help measures to keep the environment looking tidy	1/11/15	31/3/16	A	Partnership work with Wardens – hot spot information passed on Identified x1 local youth group keen on looking after two footpaths in Baildon. Youth club to produce leaflet re looking after environment Contact Friends of Baildon Moor – via Mark Scrimshaw – gave Mark info about Green Gyms, after local resident raised issue at Baildon Town Council meeting Reduce pressure on council services Sustainable solution	Advised Paula Truman and waiting to hear back on how she wants to proceed after speaking to relevant officer
C&G Wharfedale	1.1	Reduce dog fouling across the Ward					
Wharfedale Ward	1.1	Work in partnership to recruit x12 local residents to the green dog walking scheme by running a stall to promote the scheme at Burley Summer Festival	22/8/15	29/8/15	G	X 75 local residents attended stall X 12 local residents took a leaflet X 5 local residents signed up as Green Dog Walkers X 4 local residents involved in running the stall X 2 local partners involved in running the stall	
C&G Wharfedale	1.2	Reduce number of streets with weeds, overgrown verges and vegetation					
Wharfedale Ward	1.2	Raise awareness and encourage residents to take responsibility for verges outside their homes by working with partners and local group/s.	1/7/15	30/9/15	A	X1 awareness-raising leaflet produced by local youth group X1 coordinated leaflet delivery drop in conjunction with local partners X local residents looking after verges outside their homes, saving BMDC resources	Delayed – need permissions from BMDC – Ward Officer negotiating these

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							permissions	
C&G Shipley								
Page 84	Shiplely Ward	1.1	Explore opportunities for Baildon wild flower group to meet up with those trying to create a wild flower meadow on Coach Road	16/06/15	30/07/15	G	X 2 meetings with Lyze Dudley (Multi-Story Water Project) X 3 offers of help from local residents in the Peace Garden group I worked with last year willing to join me to share our knowledge with residents working in the Coach Road area Shared community knowledge Bringing communities together X 2 meetings X 1 local resident engaged Funding information passed on Local professional skills contributed to project (e.g. artist input) Save council resources (grass cutting)	
	Shiplely Ward	1.1	Support project worker to identify potential sites at Dockfield for green space development / advice and information on ways to progress work with local neighbourhood group	17/8/15	10/12/15	G	Identified potential pocket park sites Local resident identified by project worker to complete the pocket park application with 10 th December deadline (no further input is required) Project worker identified who owns land Offered to support at neighbourhood group meetings	Lyze to advise on dates
2.0 Safer communities								
Safer Baildon	2.1	Theft from Motor vehicles						
Safer Wharfedale	2.2	Reassurance – Work with residents to increase confidence in Police, Council and partners. Accessibility, Familiarity						

Wharfedale Ward	Page 85	2.2	Work with partners to organise a drop-in event at Kirklands Community Centre, focused on safer communities	1/7/15	31/3/16	R	<p>X1 multi-partner drop-in event at Kirklands Community Centre (wardens, PCSOs, ward officer)</p> <p>X volunteers involved in running the event</p> <p>X residents turned up</p> <p>X local residents took a leaflet</p> <p>X local residents reported an issue</p> <p>X local residents completed a Have Your Say leaflet</p>	<p>Aware that I have over-planned work in Wharfedale this year because I hadn't realised that Burley and Menston Dementia Friendly Communities work would be working with x2 distinct communities, so this work is likely to be delayed until year 2 of the current CD Contract</p>
3.0 Inequalities health and wellbeing								
Health Baildon	3.1	Dementia Friendly Baildon						
Baildon Ward	3.1	Attend and support Baildon Dementia Action Group	1/4/15	31/3/16	A	<p>Attended Baildon Dementia Action Group during 2015, took minutes and contributed to discussions</p> <p>Dementia Information Stand created with other members of the action group and displayed at Baildon Link followed by St Hugh's Centre and Baildon Library plus taken to X2 Health</p>	<p>Next meeting on 1/12/15</p>	

Page 86						<p>Information stalls at GP surgeries (Cliffe Avenue & Windhill) Donations of wool, buttons, etc for twiddlemuffs Attended Baildon Dementia Action Group on 30/6/15 Met Chair to produce a draft constitution and an agenda for the next meeting on 8/9/15 Worked with member of Baildon Dementia Action Group to create publicity for Memory Walk (see attached) https://baildonlink.files.wordpress.com/2015/06/memory-walk-postcards.pdf Supported the organisation of a Memory Walk, over 20 local residents turned up on 26th Sept and £100.00 is expected to be raised Good partnership work with Baildon Co-operative and Baildon Town Council X3 local people engaged in promoting memory walk at Baildon Town Council Farmer's Market</p>		
	Baildon Ward	3.1	Attend Bradford Dementia Action Alliance meetings & Dementia Friendly Community Leads Network meetings	1/4/15	31/3/16	A	Recruited x1 volunteer to lead a dementia friends session at the DFC network meeting on 23 rd September	
	Baildon Ward	3.1	Join the Bradford Dementia Friendly Community Network Facebook Page	1/7/15	30/9/15	G		
	Baildon Ward	3.1	Encourage Baildon Dementia Action Group to join the Bradford Dementia Alliance (raise as an agenda item)	1/7/15	31/3/16	R		
	Baildon Ward	3.1	Aim to run a dementia friends session in Baildon each quarter, including x1 friends session at Esholt, x1 session with local	1/4/15	31/3/16	A	X50 friends recruited across the year Ran a dementia friends session for Baildon Community Link management committee on 15/4/15	Run a session with Baildon 3 rd Rangers group next

		young people and x1 friends session where I will invite local groups to send a couple of representatives each.				(X 6 dementia friends recruited in quarter 1) Raised awareness and understanding of dementia locally Invited Baildon 3 rd Rangers, Baildon Youth Council and Baildon Town Council to consider becoming dementia friends and followed this opportunity up – will follow up again in the 3 rd quarter	quarter (followed up, waiting for dates)
Page 87 Baildon Ward	3.1	Aim to recruit x 8 new people to join Baildon Dementia Action Group this year by producing a leaflet and raising awareness of the group at local meetings and local groups	1/4/15	31/3/16	A	Leaflet produced to give out at Cliffe Avenue Doctors surgery and displayed at local venues and online https://baildonlink.files.wordpress.com/2015/06/dementia-action-group-leaflet-amended-2.pdf x1 new attendee at the April Dementia Action Group meeting after talk given at *Forum in March x1 new attendee at the April Dementia Action group meeting after talking to Friday Social Day Care Group 10/4/15 x1 new attendee at the April Dementia Action Group after meeting with librarian to discuss books on prescription for people living with dementia pre *Forum presentation x1 new attendee (new Baildon resident) at the September Dementia Action group meeting after talking to Cathy Henwood from the Alzheimer's Society	Aim to recruit X5 more new people to join Baildon Dementia Action Group this year

						<p>x1 poster produced to display in all Baildon notice boards advertising the aims of Baildon Dementia Action Group and the Memory Walk</p> <p>x1 flyer produced advertising the aims of Baildon Dementia Action Group and the Memory Walk for x3 volunteers to give out at the August Baildon Farmer's Market – 3 volunteers engaged</p>	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 88</p> <p>Baildon Ward</p>	3.1	Encourage and support Baildon Dementia Action Group to become an independent self-funded group	28/5/15	30/9/15	A	<p>Met Chair of Baildon Dementia Action Group on 28/5/15 – receptive to the idea of the group becoming independent - followed this up with a second meeting on 12th August to prepare a draft constitution</p> <p>Baildon Dementia Action Group Facebook page set up and managed by local volunteer</p> <p>Baildon Dementia Action Group Logo produced and adopted creating a strong group identity</p> <p>Baildon Dementia Action Group will look at a sample constitution with a view to becoming independent to raise funds towards room hire, photocopying, publicity, etc</p> <p>Increased sustainability of local groups</p>	Introduce the idea of adopting a Constitution & bank account at next Baildon Action Group meeting on 30/6/15
Baildon Ward	3.1	Work towards Baildon Community Link contributing to becoming a Dementia Friendly Community by producing an action plan (raise as an agenda item)	1/10/15	31/3/16	R	<p>Recruit x volunteers to work with me to produce the plan</p> <p>Baildon Community Link's work towards becoming dementia friendly recognised</p>	
Baildon Ward	3.1	Produce a leaflet for Baildon Dementia Action Group to promote the group and its work	28/5/15	28/5/15	G	<p>Leaflet produced 28/5/15 and being used in the Baildon area (e.g. at the stalls at GP surgeries). Made available electronically to the action group so that they can use this as a tool for future events.</p>	

						https://baildonlink.files.wordpress.com/2015/06/dementia-action-group-leaflet-amended-2.pdf	
						x volunteers from Baildon dementia action group to utilise leaflet at Baildon gala.	
Baildon Ward	3.1	Run an information stall at Cliffe Avenue Doctor's Surgery during National Patient Participation Week	3/6/15	3/6/15	G	Ran a stall on 3/6/15 – new knitters for twiddlemuffs identified, as well as offers of donations of wool Leaflets about Baildon Dementia Action Group, twiddlemuffs, and Baildon Community Link's activities and services given out Timetable June 2015 (x2 residents advised to get in touch with Alzheimer's Society and/or Carers' Resource) Invited to talk about dementia at a future patient participation group	
Baildon Ward	3.1	Contact knitting group	1/10/15	31/12/15	G	Introduce the group to twiddlemuffs Raise awareness of dementia X100 Twiddlemuffs sent to BRI	
Baildon Ward	3.1	Identify volunteer to transport twiddlemuffs to BRI / Airedale hospital	1/7/15	30/9/15	G	X1 volunteer recruited See thank you letter https://baildonlink.files.wordpress.com/2015/06/twiddlemuffs-letter-2.pdf	
Baildon Ward	3.1	Get copies of x2 new guides produced by Age UK Living with early-stage dementia & Caring for someone with dementia & introduce to venues across Baildon	1/10/15	31/3/16	A	1 venue holds the guides (Baildon Community Link)	
Baildon Ward	3.1	Seek a volunteer from a local Baildon group to monitor and keep x2 Age UK guides about	1/10/15	31/12/15	G	X1 volunteer recruited	

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		living with dementia stocked up					
Baildon Ward	3.1	Approached by council officer to borrow Dementia Information Stand. Agreed timing for exchange and also prepared some twiddlemuffs to show people at the Saltaire event.	18/4/15	18/4/15	G	Ripple effect: Dementia Information Stand rolled out at Saltaire heritage weekend	
Baildon Ward	3.1	Approached by leader of x2 elderly groups about increasing numbers of people living with dementia attending her groups – offered her some twiddlemuffs to introduce to relevant members of her groups	16/6/15	2/7/15	G	X3 twiddlemuffs introduced to x3 members of x2 elderly groups Increased awareness of twiddlemuffs	
Page 90 Baildon Ward	3.1	Displays – The Ten Boxes of Christmas (advent idea to include people with dementia at Christmas); displayed at Baildon Community Link http://www.careuk.com/news/the-10-boxes-of-christmas-an-advent-idea-to-engage-people-with-dementia-in-the-run-up-to-christmas	30/11/15	4/12/15	G	X500 (footfall at Baildon Community Link) Shared idea with x2 Social Day Care groups so leaders can include it in sessions leading up to Christmas. Shared with members of Baildon Dementia Action Group	
Baildon Ward	3.1	Promote dementia-friendly performance of Chitty Chitty Bang Bang (West Yorkshire Playhouse) https://www.wyp.org.uk/wp-content/uploads/2015/07/CCBB-Dementia-Friendly-Digital.pdf	1/12/15	19/1/16	A	Made contact with Nicky Taylor, Community Development Manager / dementia friendly performance contact at West Yorkshire Playhouse (possible singing session to take place at Baildon Community Link in advance of performance) X1 trip arranged with x6 volunteers to have lunch / see performance (x2 minibuses / 30 people) Invitation extended to people living with dementia in the wider Shipley constituency	

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Baildon Ward	3.1	Nominate Baildon Dementia Action Group community heroes award https://baildonlink.files.wordpress.com/2015/06/heroes-2016-nom.doc	24/11/15	31/12/15	G	X1 group nominated for Community Heroes award (for a new group) Increased community spirit, recognition of volunteering efforts	
Health Baildon	3.3	Food banks					
Baildon Ward	3.3	Check Useful signposting leaflet created last year is up to date and display in 10 venues across the Baildon area	1/7/15	30/9/15	A	X volunteers recruited to take leaflets to different venues	
Baildon Ward	3.3	Try to find a volunteer to transport food donations from Baildon Community Link to Age UK in Baildon	1/7/15	30/9/15	R	X volunteers recruited	
Health Baildon	3.5	Other					
Baildon Ward	3.5	Work in partnership with Sarah Baxter to increase awareness of exercise opportunities for those living with high ill health/work with residents to address loneliness and access issues	01/10/15	31/03/16	A	X3 InCommunities complexes leafleted by x3 volunteers X1 poster produced for Heygate event https://baildonlink.files.wordpress.com/2015/06/heygate-event-poster.pdf X1 Incommunities complex and nearby streets leafleted by Wardens X1 event arranged and held at Heygate Close Incommunities Lounge X 40 local residents attended the event X4 professionals present from 3 different organisations – good partnership work Good facility for a variety of activities identified X26 Age UK Advice Booklets given out	Analyse the results of the survey. Housing/Access to the Incommunities Lounge: x 1 community meeting to arrange as follow up to feed back to residents who

<p>Page 92</p>						<p>Local Community Centre Information distributed X 3 key community issues identified: housing/access to the InCommunities lounge, disabilities, and loneliness Disabilities: x 1 disabled person signposted to Baildon Buddies Loneliness: x1 new resident coming to Link luncheon club – reduced isolation and loneliness X 1 volunteer recruited to support new luncheon club member into the group (tackling fear of attending the group alone) X1 new youth club member Local exercise tutors report increase in numbers – x new members GP surgeries (via Patient Participation Groups) used by residents from Baildon are made aware and are referring patients to classes X3 potential volunteers identified who would help to run an activity for other residents to come along to Surveys distributed to all those attending the Heygate event – useful information gained (see attached) https://baildonlink.files.wordpress.com/2015/06/heygate-event-questionnaire.pdf</p>	<p>live at Heygate Close the outcomes of the Heygate consultation (write to residents who live at Heather Road and Laburnum Drive). NB: Lots of residents were happy for those living at Heather Road and Laburnum to take part in any potential new activities set up at Heygate. However, residents at Heygate pay for the community lounge and those living at Heather Road and Laburnum don't, so some residents</p>
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Page 93							<p>oppose those residents who don't pay using the lounge.</p> <p>Clarify what the additional fees are intended to cover that Heygate residents pay – separate meeting with Incommunities Officer?</p> <p>Arrange a meeting with x3 potential new volunteers</p> <p>How do we reach residents who are housebound? Befriending?</p>
Baildon Ward	3.5 Q2	Respond to a public health inquiry by seeking to support a Baildon Men's Health Group that	1/9/15	31/10/15	G	X2 discussions with public health representative X2 discussions with representatives of Baildon Men's Health Group	Follow-up meeting with x2 members

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		public health can no longer fund under the men's health initiative Both funding and ID badges had been removed. Therefore, work with group to advise on funding and maintain permissions to use NHS ID badges				Champions Show the Way has provided a route for the leader of Baildon Men's Health group to secure a new NHS badge for visits to GP surgeries etc. Funding secure.	of Baildon Men's Health Group planned for Tuesday 13 th October
Baildon Ward	3.5	Approached by x2 choirs for support to keep the groups running following loss of leadership	1/10/15	31/12/15	G	X2 choirs sustained X80 attendees weekly Increased group knowledge and confidence on how to run a group (including forming a committee, other practicalities), increased awareness of local funding support including community chest and Baildon Town Council Following a period of subsidy, both choirs are now in a position to pay full room hire costs.	
Health Wharfedale	3.1	Promote activities available for older people and reduce social isolation and loneliness					
Wharfedale Ward	3.1	Read through the Wharfedale Ward Plan 2015-16 Explore the Burley in Wharfedale village website, the Burley Parish Council website and the Menston village website X 1 solo walkabout in Burley to undertake visual observations and to get a feel for the area X 1 solo walkabout in Menston to undertake visual observations and to get a feel for the area X1 accompanied walkabout in Burley to get a Warden's perspective on Burley in	1/4/15	30/6/15	G	Period of reconnaissance in order to know how to best respond to priorities, challenges and opportunities presented at a local level complete CD Workplan agreed with Ward Officer	walkabout with a warden in Menston

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		Wharfedale village X1 accompanied walkabout in Menston village to get a Warden's perspective on Menston village in Wharfedale Meet with Ward Officer (Nigel Cawthorne) to get his insight into the Ward					
Wharfedale Ward	3.1	Get copies of the Free and really useful information and advice booklet that has details of the range of 53 Age UK guides to display at Kirklands Community Centre, Menston & Burley venue	1/7/15	31/3/16	R	x venues now display advice booklets x residents have taken advice booklets	
Wharfedale Ward	3.1	Find a volunteer to look after the Age UK guide, including reordering and restocking as necessary	1/7/15	31/3/16	R	X volunteer recruited	
Health Wharfedale	3.2	Consolidate Burley and Menston as Dementia Friendly Communities					
Wharfedale Ward	3.2	Wharfedale Ward Councillor Jackie Whiteley approached me because she wanted to give people an opportunity to see a play by Brian Daniels called 'Don't Leave Me Now', highlighting how dementia affects both those with the disease and their carers. Support a Community Chest	3/15	30/6/15	G	£500.00 Community Chest funding for play reading approved X2 dementia support workers from the Alzheimer's Society agreed to attend the event and lead a half hour discussion after the play X5 Baildon residents I personally invited turned up to the play reading Over 30 attendees in total Opportunity to sign up to x2 friends sessions Play reading performed at Caroline Street Social Club, 2 nd April 2015	

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		<p>Funding application for £500.00</p> <p>Seek support for the event from the Alzheimer's Society</p> <p>Help with publicity by word of mouth, advertising the event in the T & A and via the Alzheimer's Society email circulation list</p> <p>Offer an opportunity to become a dementia friend by producing a signup sheet with a choice of a daytime or evening session</p>				<p>Evaluation report returned to Jackie Fawthrop</p> <p>Unintended outcome: during a discussion several weeks after the play reading, one attendee from Baildon who is involved in Churches Together advised me that following on from listening to the performance he hoped that Churches across the district would be able to offer an opportunity for people to see the play reading in the future</p>	
Wharfedale Ward	3.2	Attend Ilkley Dementia Friendly group, introductions and share learning	18/6/15	18/6/15	G	Increased awareness of Books on Prescription Ilkley Dementia Friendly Group plan to share info at Literature Festival	
Wharfedale Ward	3.2	Arrange to attend the Burley & Menston Neighbourhood Forums to introduce myself & talk about Dementia Friendly communities	1/6/15	31/3/16	A	<p>Introduced myself at Burley Forum on 16/7/15 and give an update on Dementia Friendly communities</p> <p>X 3 residents signed up to join a group to work towards Burley becoming dementia-friendly</p> <p>X 3 residents signed up to become dementia friends</p> <p>The Menston Forum is in October (no date available yet)</p> <p>X residents interested in becoming a dementia friend</p> <p>X 4 residents interested in joining a working group in Menston to look at ways we might work towards Wharfedale becoming dementia friendly, focusing on a large dementia friendly event to take place in Menston (came about through</p>	<p>Nearer October follow up date of Menston Forum – main agenda spot not possible, therefore advised Council Officer that I hoped to be able to give an update at the next Menston</p>

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						relationship building with locals rather than forum)	Neighbourhood Forum
Wharfedale Ward	3.2 Q2	Look for suitable premises for working with local people around dementia-friendly communities	1/7/15	30/9/15	G	Council building (Queen's Hall) not suitable. Negotiated free use of the Parish Centre (Burley) with Becky Berry, chair of Parish Centre. Kirklands Community Centre not ideal Methodist Church identified as good venue for Menston (terms to be agreed)	
Wharfedale Ward	3.2	Get copies of x2 new guides produced by Age UK Living with early-stage dementia & Caring for someone with dementia & introduce to venues across Burley & Wharfedale	1/6/15	31/12/15	G	X1 venues now display advice booklets (Cohen's) X50 residents have taken advice booklets x1 venue now committed to display advice booklets (bakery, Menston)	
Wharfedale Ward	3.2	Seek a volunteer from a local Burley and Wharfedale and/or a Menston group to monitor and keep x2 Age UK guides about living with dementia stocked up	1/6/15	31/12/15	G	X1 volunteer recruited (Burley) X1 volunteer recruited (Menston)	
Wharfedale Ward	3.2	Try to make contact with Jane Pratt 01943 876945 and/or Chris Hartley (Menston Cares) re Dementia Friendly Burley & Menston. Arrange to visit Menston Cares	1/6/15	30/9/15	G	Introduced myself to Jane Pratt, arranged to meet up on 16 July 2015. X 4 volunteers who want to get involved in making Menston dementia friendly	
Wharfedale Ward	3.2	Plan public meeting about dementia for residents living in, working in, or visiting Menston	12/10/15	31/12/15	G	X40 attendees X50 ideas for a dementia-friendly Menston X7 facilitators for small group work X3 guest speakers, including one person living with dementia Joint partnership working (Bradford Metropolitan District Council, Menston Parish Council,	

						<p>Alzheimer's society, members of Menston Cares, police and wardens) Funding from Parish Council X4 key volunteers along with additional volunteers (e.g. baking, creating display) Representation from local businesses and churches People living with dementia Carers Informal community learning, i.e. previous carer sharing his knowledge Debrief meeting arranged in January (to include additional new member – an architect who designs dementia friendly spaces)</p>	
Page 98 Wharfedale Ward	3.2	Displays – The Ten Boxes of Christmas (advent idea to include people with dementia at Christmas); displayed at Menston Library	7/12/15	11/12/15	G	<p>X50 people viewed display Shared with members of Burley in Wharfedale Dementia Action Group</p>	
Wharfedale Ward	3.2	<p>Arrange to meet up with Ian Ortan (Parish Clerk) at Burley 01943 864728 clerk@burleyparishcouncil.co.uk re Dementia Friendly Burley & Menston</p>	1/6/15	30/6/15	G	<p>Ian agreed to attend the next Dementia Friends session. Ian is confident that Burley Parish Council would offer financial support for dementia-friendly and other initiatives. Ian agreed to join the new Burley Dementia Friendly Action group</p>	<p>Met Ian Orton and asked if I could attend the Burley Parish Council meeting to introduce myself & talk about Dementia Friendly communities so that</p>

							Councillors understand more about Dementia Friendly communities and can consider becoming Dementia Friends, but Ian prefers to update Cllrs himself.
Page 99 Wharfedale Ward	3.2	Arrange to meet up with Catriona Hanson (Parish Clerk) at Menston 07899636940 menstonpc@hotmail.co.uk	1/6/15	30/6/15	G	Arrange to attend the Menston Parish Council meeting to introduce myself & talk about Dementia Friendly communities Attended meeting on 25/6/15 and spoke about dementia friendly communities x 8 Councillors understand more about Dementia Friendly communities Support offered	
Wharfedale Ward	3.2	Make contact with the several residents from Burley & Menston who expressed an interest in becoming a dementia friend and/or attending an awareness session/being on a mailing list for future events to find out if they are interested in meeting up to talk about dementia friendly communities	1/7/15	14/12/15	G	X12 residents interested in forming a dementia friendly action group (including district councillors and a town councillor) Free venue secured (Parish Centre) X3 meetings have taken place (Sep/Oct/Nov) 19 Nov group members opted to become a group (Burley in Wharfedale Dementia Action Group) Cohen's Pharmacy to present £400 donation to the Alzheimer's Society at the next meeting in January.	

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Wharfedale Ward	3.2	Make contact with Christine Minchella of Menston Business Association (07885 138057) to arrange to speak about dementia-friendly communities	1/10/15	31/3/16	A	X businesses to become dementia-friendly BADCOT (<i>Burley and District Chamber of Trade</i>) identified by Burley in Wharfedale Dementia Action Group as a potential good way into businesses	
Wharfedale Ward	3.2	Attend Bradford Dementia Action Alliance and Dementia Friendly Community Leads Network meetings	1/4/15	31/3/16	A	Meetings attended & information disseminated as appropriate.	
Wharfedale Ward Page 190	3.2	Following on from period of reconnaissance undertaken in quarter one, aim to run a dementia friends session in Wharfedale in quarters 2, 3 & 4, beginning by offering to do a friends session for those involved at Menston Cares	1/7/15	31/3/16	A	X1 friends session run at the Parish Centre on 4 th September in Burley – x 8 friends recruited X1 champion identified in Burley in Wharfedale. X4 groups to run friends sessions next Quarter as follows: Parish centre / open door volunteers (x10) BADCOT (x10) Businesses (x10) GPs – staff at surgery including Patient Participation Group (x10) Identified an opportunity for a friends session for scouts for January (Menston) (x20) Menston bakers – committed to doing a friends session; to invite more businesses to join the session next quarter (x6)	
Wharfedale Ward	3.2	Identify x potential dementia champions who can go on to create more friends	1/7/15	31/3/16	A	X4 residents interested in Menston dementia friendly event X8 residents interested in Burley dementia friendly X1 champion identified in Burley in Wharfedale X4 additional residents interested (in Burley)	
Health Wharfedale	3.3	Promote Sporting, Leisure and Wellbeing Activities (See also 6.2 below)					

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Wharfedale Ward	3.3	Find out if the Management Company can email residents living at Highroyds with information about dementia-friendly Burley and Menston.	1/1/16	31/3/16	R	X residents emailed and awareness raised.	
Wharfedale Ward Page 101	3.3	Make contact with Burley patient participation group – Ann Nutall (secretary, Grange Park PPG)	1/7/15	30/9/15	G	<p>Ran a dementia friends session for the health and wellbeing group – x8 friends recruited</p> <p>Ran a stall at the Patient Participation Group Surgery event (as part of Burley Festival) on Sunday 23rd August –</p> <p>X 75 local residents attended stall</p> <p>X 12 local residents took a Green Dog Walkers leaflet</p> <p>X 5 local residents signed up as Green Dog Walkers</p> <p>X 4 local residents involved in running the stall</p> <p>X 2 local partners involved in running the stall</p> <p>X20 young people play memory game (increasing awareness of dementia)</p> <p>X6 residents given copies of dementia guides (early stage + carers guides)</p> <p>X3 residents sign up to register interest in making Burley dementia friendly group</p> <p>X1 resident signed up to express interest in becoming a dementia friend</p> <p>X1 resident (carer) signposted to the Alzheimer’s Society</p>	
Health Shipley	3.1	Continue work towards becoming Dementia Friendly Shipley and develop an action plan					

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ShIPLEY Ward	3.1	Work with volunteers to produce information stand about dementia for the Coach Road Neighbourhood Forum	25/03/15	08/04/15	G	X1 volunteer spoke at forum X3 Volunteers involved in preparing information stand Increased awareness of dementia-friendly communities and how to get involved.	
ShIPLEY Ward	3.1	Displays – The Ten Boxes of Christmas (advent idea to include people with dementia at Christmas); displayed at St Hugh's Centre	14/12/15	18/12/15	G	X60 people viewed display	
Page 102 ShIPLEY Ward	3.1	Run an information stall at Windhill Green Medical Practice during National Patient Participation Week	4/6/15	4/6/15	G	Leaflet produced to give out at Windhill Green Medical Practice and displayed at local venues and online https://baildonlink.files.wordpress.com/2015/06/dementia-action-group-leaflet-amended-2.pdf Ran a stall on 4/6/15 Local resident recommended Windhill Craft Group as a potential group of twiddlemuff knitters Gave out leaflets to patients attending the surgery on 4/6/15 & had interesting conversations with x 20 patients who all learnt about the Baildon Dementia Action Group & twiddlemuffs Agenda for next Dementia Action Group produced with Chair of that meeting, including further discussion about the group becoming independent	Visit Windhill Craft Group
ShIPLEY Ward	3.1	Visit Windhill Community Centre to share twiddlemuff knitting pattern and sample twiddlemuff with craft group	4/6/15	4/6/15	G	Craft group leader offered to display twiddlemuff & patterns, although there were no knitters in the craft group	
ShIPLEY Ward	3.1	Get copies of x2 new guides produced by Age UK Living with early-stage dementia	1/6/15	31/8/15	A	X1 venues hold guides (St Hugh's Centre)	

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		& Caring for someone with dementia & introduce to venues in the Coach Road/Dockfield areas					
ShIPLEY Ward	3.1	Seek a volunteer from a local Shipley group to monitor and keep x2 Age UK guides about living with dementia stocked up	1/6/15	30/9/15	G	X1 volunteer recruited	
ShIPLEY Ward	3.1	Attend Bradford Dementia Action Alliance meetings and Attend Dementia Friendly Community Leads Network meetings	1/4/15	31/3/16	A	Identified volunteer to run friends session at DFC meeting	
ShIPLEY Ward	3.1	Aim to run a dementia friends session in Shipley in quarters 2, 3 & 4, beginning by offering to run a session for those at St Hugh's Centre	1/7/15	31/3/16	A	X3 sessions run X20 friends Paula Truman invited me to run a joint session for professionals at Shipley Town Hall (i.e. PCSOs and officers); waiting for date. Public session for Coach Road & Dockfield planned for January (St Hugh's) 28 January X400 flyers to distribute	
ShIPLEY Ward	3.1	Visited St Peter's Church memory club 18 August	18/8/15	30/9/15	G	Learning disseminated to groups in Baildon, Shipley and Wharfedale.	
Health Shipley	3.3	Food banks					
ShIPLEY Ward	3.3	Check Useful signposting leaflet created last year is up to date (including the referral process for the Shipley food bank at the Baptist Church) and display in 10 venues across the Coach Road/Dockfield area	1/7/15	30/9/15	A	Checked existing contact details for leaflet still relevant; to add Shipley food bank process X10 venues hold updated leaflet	

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Health Shipley	3.4	Healthier take away food					
Health Shipley	3.5	Other					
Shipley Ward	3.5	Work in partnership with Sarah Baxter to provide relevant health information for local community members at Coach Road and Dockfield	01/07/15	31/03/16	A	<p>X1 meeting with Lyze Dudley & Sarah Baxter</p> <p>X5 information stalls, including information from x4 local community centres and Equality Together</p> <p>Increased aware of currently unknown needs</p> <p>X6 partners involved</p> <p>carers' resource information available</p> <p>X locals involved</p> <p>X stalls at local doctors' surgeries</p> <p>X stalls at other community events</p>	
Shipley Ward	3.5	Work in partnership with Sarah Baxter to increase awareness of exercise opportunities for those living with high ill health	01/10/15	31/03/16	A	<p>Local exercise tutors report increase in numbers – x new members</p> <p>GP surgeries (via Patient Participation Groups) used by residents from Dockfield, Coach Road are made aware and are referring patients to classes</p>	
Shipley Ward	3.5	Visit the Shipley and Saltaire Wellness Centre, Dockfield Road Creative Arts Hub in Shipley and Q20 Theatre on Dockfield Road to find out more about their activities including free running club and free fun food facts.	01/04/15	30/06/15	A	<p>Increased knowledge of local facilities</p>	

ShIPLEY Ward	3.5 Q2	Promote older people's week activities to residents	1/9/15	2/10/15	G	Information about older people's week activities distributed to x100 residents	
4.0 Income, Employment, Skills and Housing							
Income Baildon	4.1	Fuel poverty and high credit lenders and high utility costs					
Baildon Ward	4.1	Check Useful signposting leaflet created last year is up to date and display in 10 venues across the Baildon area	1/7/15	30/9/15	A	X volunteers recruited to take leaflets to different venues	
Income Baildon	4.2	Other					
Page 05 Baildon Ward	4.2	Housing: issue at Southcliffe Drive, Community Development Worker to work with Housing Officer to seek communal areas of flats to be made safe	1/7/15	31/12/15	A	X1 meeting with Housing Officer with residents involved Lino made safe (refurbished/removed) Communal entries repaired or replaced lobby councillors for support as appropriate Seek to get on Baildon Town Council agenda Advised local resident on bulky waste collection service – resident to give out leaflets to other neighbours in flats at Knoll Park Drive, reducing fly tipping.	
Income Wharfedale	4.1	Signposting and possible targeting & scope to improve links with Highroyds residents					
Income Shipley	4.1	Fuel poverty/high utility costs and high interest lenders					
ShIPLEY Ward	4.1	Disseminate learning about Credit Unions to St Hugh's Centre, Coach Road	1/4/15	30/9/15	G	Met with Sarah Baxter Met with Sarah Baxter again on 15/6/15 – potential joint wider work across Baildon	Meet with Sarah again on 22/7/15

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						discussed and subsequently agreed	
Shipleigh Ward	4.1	Check Useful signposting leaflet created last year is up to date and display in 10 venues across the Coach Road/Dockfield area	1/7/15	30/9/15	A	X10 venues hold updated leaflet	
5.0 Children and young people (CYP)							
CYP Baildon	5.1	Create opportunities for young people to influence decisions (Youth council), be involved in local communities in a positive way, and meet with service providers					
Baildon Ward	5.1	Seek clearer lines of communications for local groups (e.g. Baildon Town Council) with Baildon youth council	1/7/15	31/12/15	G	Met chair of Baildon Town Council to discuss Baildon youth council and youth provision in the area Baildon Town Council chair agreed to arrange partnership meeting with the youth council Applied to Baildon Town Council for grant for youth provision	
CYP Baildon	5.7	Reduce incidents of anti social behaviour in Baildon					
Baildon Ward	5.7	Report criminal damage to children's little library at Southcliffe Drive to relevant agencies	23/4/15	23/4/15	G	Crime logged Incommunities to repair & reinstate the box	
Baildon Ward	5.7	Little library damaged again. Seek partnership support in order to address local ownership by young people in the longer term	13/5/15	14/5/15	G	Titus Salts School Deputy Head supportive of positive project to create greater ownership of little libraries by young people Idea for a project whereby young people repair the little library Local PCSOs committed to undertaking outreach work in Southcliffe Drive Incommunities provided me with the contact details of a local young person to engage in the project	Wait to hear back from Mathew who works with challenging young people at Titus Salts School Involve young people

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							involved in damage in re-stocking books once Titus Salts School group have repaired & re-instated the little library
Baildon Ward	5.7	Seek volunteer support for little libraries at Southcliffe Drive	23/4/15	31/3/15	A	X4 volunteers recruited Maintain relationship with x4 volunteers from Southcliffe	
Page 107 Baildon Ward	5.7	Work with Titus Salt School and Incommunities to restore little library at Southcliffe Drive to reinstate positive outcome for Southcliffe residents previously attained – see https://baildonlink.files.wordpress.com/2015/06/little-free-libraries1.pdf	1/10/15	31/12/15	A	Little Library restored at Southcliffe Drive Actively promoting existing structures for use as little libraries i.e. telephone boxes	Richard Foster ph 07834600727/ Mathew Titus Salt School (responsible for young people not following normal curriculum) – follow on conversations
Baildon Ward	5.7	Promote family book group to Southcliffe Drive residents. Once established, promote the imagination library to Southcliffe Drive residents. Promote Family Reading Group as well.	01/10/15	31/12/15	A	X4 volunteers from Southcliffe involved in promotional work X2 families recruited Work with local ward councillor Debbie Davies Actively promoted reading group & imagination library. x8 childminders and x50 parents aware of	Q4 Southcliffe Drive leaflet

						scheme	
CYP Wharfedale							
CYP Shipley							
Page 10 of 10							
6.0 Stronger Communities (Community Support)							
Stronger Baildon	6.1	Greater community development input in ward e.g. Southcliffe					
Baildon Ward	6.1	Find out about local literacy levels	03/2015	31/3/15	G	Local literacy information obtained. (Discussed the potential prospect of little free libraries with Alan Steele, head teacher at Glenaire Primary School – need for libraries identified) Glenaire Primary School is supportive. Last year in year 2, 70% of the children attained the expected level in reading and 47% in writing. Both of these are below the national average.	
Baildon Ward	6.1	Discuss the potential prospect of introducing little free libraries at Southcliffe with Mandy Flatters (Incommunities housing officer)	03/2015	31/3/15	G	An event themed on World Book Night planned for 23/4/15 with local residents	
Baildon Ward	6.1	Find out about Windhill's scheme, including attending the launch	03/2015	23/4/15	G	Good networking with Windhill community centre Positive work with Councillor Alex Ross-Shaw	

<p>Baildon Ward</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 109</p>	<p>6.1</p>	<p>Work with local residents to seek partnership support for a World Book Night event at Southcliffe</p>	<p>1/4/15</p>	<p>23/4/15</p>	<p>G</p>	<p>Deputy Lord Mayor to unveil the little libraries Neighbourhood Services agreed to support on the day with the BBQ and leaflet delivery Equipment provided by Community Play & Activities Development Unit Strong volunteer support on the day with stalls, including bookmark-making, decorating buns, free books, story-telling, games & poetry Incommunities to support on the day, with leaflet delivery, with the design and build of both little libraries and with liaising with relevant officers about site permissions and installation Baildon Library to support by running a stall to encourage library membership Glenaire Primary School agreed to hand out posters to all pupils Town Council, local residents donated books for the event Baildon Library & Titus Salt School donated books and will continue to do so</p>	
<p>Baildon Ward</p>	<p>6.1</p>	<p>World Book Night event at Southcliffe</p>	<p>23/4/15</p>	<p>23/4/15</p>	<p>G</p>	<p>Over 120 local residents attended the event X2 libraries installed (x1 adult, x1 child) Community spirit raised – evidenced by local comments including “looking forward to coming to the park and reading a book to my daughter” (local father); “I like it when you come here, will you come again” (local child) Employment opportunity created for face-painter Positive press and publicity for Southcliffe (Incommunities newsletter, T&A)</p>	

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						Local interest in poetry stimulated	
Baildon Ward	6.1	Seek support from local residents who live at Southcliffe to look after the little libraries	1/4/15	23/4/15	G	X4 volunteers recruited from Southcliffe who will help to look after the little libraries	
Baildon Ward	6.1	Engage local residents and seek volunteer support to help with the event on the day	1/4/15	23/4/15	G	Local poet wrote x2 poems for the unveiling X8 volunteers recruited to help on the day with activities and with setting up and clearing away	
Baildon Ward	6.1	Produce publicity & arrange delivery	1/4/15	23/4/15	G	Poster produced https://baildonlink.files.wordpress.com/2015/06/little-free-libraries.pdf x 2 leaflet drops delivered with partners to over 1000 households plus Glenaire Primary school distributed posters to each pupil.	
Baildon Ward	6.1	Apply for Community Chest funding	03/2015	31/3/15	G	£500.00 approved Positive publicity for Shipley Area committee (logo included on all publicity)	
Baildon Ward	6.1	Funding expenditure and report	9/6/15	9/6/15	G	All goods arranged and report submitted on 9/6/15	
Baildon Ward	6.1	Work in partnership with Sarah Baxter to deliver a series of street surgeries across Baildon and Shipley wards – utilise partnership opportunities where possible, e.g. bus consultation at Coach Road.	01/07/15	31/03/16	A	Street surgeries delivered in Upper, Middle and Lower Baildon including the Charlestown area, Southcliffe Drive and Cliffe Lane West X local residents attend surgery Increased awareness of local community needs X local residents take away leaflets about local services & activities X potential volunteers	
Baildon Ward	6.1	Increase active citizenship across the ward	01/04/15	31/03/16	A	Recruit new volunteers. X2 volunteer gardeners recruited X2 Volunteer escorts recruited X1 Youth Worker recruited	Ask Dave Reed to undertake DBS

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							checks as necessary
Stronger Baildon	6.2	Support activities and projects for older people to reduce isolation etc					
Baildon Ward	6.2	Meet Sarah Baker, development officer from Carer's Resource Shipley – promote carers' resource services offered following loss of some services	19/05/15	19/05/15	G	Sarah Baker will attend Day Care Group on 12/06/15 Sarah Baker invited to attend next Baildon Dementia Action Group on 30/06/15 X3 Carer's Resource leaflets made available to Baildon residents popping into Baildon Community Link (introductory leaflet; home from hospital; caring callers)	
Page 111 Baildon Ward	6.2	Get copies of the Free and really useful information and advice booklet that has details of the range of 53 Age UK guides as well as copies of some of the key booklets produced by Age UK to display at Baildon Community Link	1/7/15	30/9/15	A	X Volunteers signposting residents to booklets for information and advice X residents took away a booklet (ticklist kept)	
Baildon Ward	6.2	Find a volunteer to look after the Age UK guide, including reordering and restocking as necessary	1/7/15	30/9/15	R	X volunteer recruited	
Baildon Ward	6.2	Approached by Walkers Are Welcome to support a Walkers Are Welcome weekend by providing refreshments	7/8/15	7/8/15	G	X3 volunteers recruited to serve refreshments	
Baildon Ward	6.2	Work in partnership with Sarah Baxter to facilitate community partnership events at local Incommunities residents lounges (which are currently	01/07/15	31/03/16	A	Community events held at Heygate, Ivy Bank and Green Bank Court residents lounges. X 40 residents attend Heygate X26 Age UK Advice Booklets given out X40 leaflets given out	

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 112</p>		<p>under-utilised)</p>				<p>X residents attend Ivy Bank X residents attend Green Bank Court Increased awareness of local community needs X local residents take away leaflets about local services & activities X1 attendee at St Hugh's craft group X 3 potential volunteers for new activities at Heygate Followed up interest in Q3 Donation from Heygate resident of craft resources for local community centres X 4 partners involved at Heygate (from x3 organisations) X visiting speakers Increased awareness of community initiatives and activities X potential new sustainable community activities at Heygate X potential new sustainable community activities at Ivy Bank X potential new sustainable community activities at Green Bank Court Funding secured from Baildon Town Council Reduced social isolation through x3 events plus potential new activities utilising existing community buildings</p>	
<p>Baildon Ward</p>	<p>6.2 Q2</p>	<p>Work with local people to run an event around Older People's Day 2015</p>	<p>1/7/15</p>	<p>1/10/15</p>	<p>G</p>	<p>X16 local people involved in planning type of event X1 local resident involved in producing special event flyer (see attached - https://baildonlink.files.wordpress.com/2015/06/older-peoples-day.pdf) X1 volunteer recruited to deliver posters X88 invitations delivered to Cliffe Avenue by volunteer X12 posters displayed in notice-boards about village</p>	

						<p>by volunteer. X6 Volunteers to prepare & serve soup, sandwiches and cakes on the day X1 local resident contributed through donating buns and scones X1 local resident engaged to contribute music and singing X30 participants attended</p>	
Stronger Baildon	6.3	Maintain good relationships with key community partners, and ensure they are aware of Area Committee issues affecting their communities					
Page 1 of 3 Baildon Ward	6.3	Attend Baildon Town Council meetings to build a stronger relationship and raise awareness of community issues around sustainability	1/6/15	31/3/15	A	<p>Attended meeting on 8/6/15 and 14/9/15 Post meeting sent Baildon Town Council updated information about changes to Community Chest monies Increased town councillors' awareness of how the town council can support local groups Meet up with chair & council officer responsible for ward – meeting took place 2nd Qtr Applied for £13731 Youth Project Funding from April 2016</p>	Attend next meeting
Stronger Baildon	6.4	Support community participation in democratic processes					
Baildon Ward	6.4	Facilitate Bradford CVS training session for trustees at Baildon Community Link (good governance).	03/2015	03/2015	G	Trustees are now aware of their responsibilities (including legal responsibilities)	

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Baildon Ward	6.4	Work with Baildon Community Link trustees to review training outcomes linked to National Occupational Standards	21/4/15	21/4/15	G	21 April meeting took place x6 attendees Agreed to draft terms of reference for sub-committees Seek new committee members X1 new trustee recruited (Potential new trustees identified by trustees. X2 recruited as emergency key-holders.) Seek new sub-committee members from existing staff/volunteer team
Baildon Ward	6.4	Work with Chair to draft terms of reference for sub-committees (to be approved by the committee)	01/7/15	31/12/15	R	Engage x local residents by inviting them to join x4 sub-committees (personnel & staffing, building, strategy, fundraising)
Baildon Ward	6.4	Advise trustees of local meetings they can attend and have a voice at	21/4/15	21/4/15	G	Informed trustees of local meetings held by relevant local groups Recognised that new trustees are needed to support Baildon Community Link.
Baildon Ward	6.4	Approached by a local resident interested in replacing the old park shelter and installing Outdoor Exercise Equipment in Cliffe Avenue Park – facilitate consultation and follow-up work as appropriate	03/2015	30/9/15	G	Consultation undertaken with 88 local residents (local resident delivered a poster on Cliffe Avenue) and fed back to Baildon Town Council. 8 June, reported to Baildon Town Council meeting. 22 June x2 resolutions to be put forward at Baildon Town Council health & youth committee (shelter and exercise equipment) Baildon Town Council to take forward plan to build a new shelter Baildon Town Council to review parks before deciding on exercise equipment Baildon Town Council has delayed this project because they are currently working in partnership with Baildon Youth Council, ensuring that the youth council views are incorporated i.e. wifi, etc but my role is complete

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Baildon Ward	6.4	Attend and support meeting of local residents to discuss proposed housing development on the site of the former Ferniehurst first school	20/5/15	20/5/15	G	Meeting took place 20/5/15. Fed back to farmer re lease notice. Residents resolved to survey traffic speeds.	
Baildon Ward	6.4	Facilitate an opportunity for older people to hear about the New Deal (Bradford Older People's Alliance)	1/10/15	13/11/15	G	X24 older people participated (Friday 13 November)	
Stronger Baildon	6.6	Support community-led activities that increase participation & bring communities together, and use these to engage with local residents					
Page 115 Baildon Ward	6.6	Approached by leaders of three local community groups (Baildon Parkinson's Support Group, Youth Club & Cafe) who all needed extra help at sessions. Seek ongoing help for Youth Club & Cafe by placing an advert for voluntary help on the Do-it.org website Offer temporary support for the Baildon Parkinson's Support Group. See https://baildonlink.files.wordpress.com/2015/06/parkinsons-group-summer-programme.pdf	1/4/15	30/9/15	G	X2 volunteers youth club X1 new additional volunteer youth club X1 intergenerational event (3-course Italian dinner, x40 attendees) X1 volunteer grounds/cafe (Q1) X1 additional volunteer grounds/cafe (Q2) X4 Parkinson's group sessions planned Volunteer support from x6 people	Pass volunteer information to trustee responsible for DBS checks
Baildon Ward	6.6	Encourage Baildon Dementia Action Group to attend Baildon Carnival 2015 with information about the action group and free games suitable for families to	30/6/15	11/7/15	G	Raised the idea with the Chair on 4/6/15 (Chair supportive & added to the agenda of the next Baildon Action Group for discussion on 30/6/15) No-one able to attend, but Kim's Game went down well at Burley Festival so will consider using again at	Find out what games might be available to

		participate in				next year's carnival.	borrow from Baildon Community Link/contribute to discussion on 30/6/15
Baildon Ward Page 115	6.6	Support trustees to engage community members at AGM	1/10/15	4/11/15	G	X12 volunteers contributed to annual report 2014-15 https://baildonlink.files.wordpress.com/2015/06/annual-report-2014-15.pdf X1 volunteer delivered x100 postcard invitations to nearby residents https://baildonlink.files.wordpress.com/2015/06/agm-general-invitation-postcard-2015.pdf X15 attendees X4 volunteers	
Stronger Baildon	6.8	Reduce social isolation and loneliness					
Baildon Ward	6.8	x2 groups approached me about possible future intergenerational work – will support on potential events over the Summer holiday period	1/5/15	31/8/15	G	Funding application submitted to Baildon Town Council requesting funding for x4 outdoor intergenerational events over the summer period (£1500 grant secured) X2 groups (youth and elderly involved in planning application) Commitment from x 8 local people to support the event as volunteers Smaller-scale events planned due to staff and volunteer extended compassionate leave – event planned for October half-term now.	
Baildon Ward	6.8 Q2	Support local residents who are interested in organising an outing over summer	1/7/15	18/8/15	G	Outing for fish & chip lunch and walk around Yeadon tarn, took place 18 August X4 volunteers supported the outing	

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						X16 attendees Reduced loneliness and isolation Example of a sustainable activity (fees covered cost)	
Baildon Ward	6.8	Approached by x2 local residents to help promote Christmas day lunch at St John's Church Hall	1/11/15	25/12/15	G	X2 local residents confirmed will attend Christmas day lunch, x2 expressed interest in attending Further promotional work via Christmas party	
Baildon Ward	6.8	Recruit volunteers to organise a community Christmas party Support volunteers in the run-up and on the day	23/11/15	17/12/15	G	£400 received from local social enterprise X1 volunteer publicity, including x100 invitations to nearby residents X2 volunteer presents (x60 boxes of chocolates, mulled wine etc sourced) X2 volunteer presents (x60 boxes of chocolates gift-wrapped) X6 volunteers to help with catering X3 volunteers to organise and run a raffle and tombola X1 volunteer to tell a joke X50 contributions of food X80 attendees Increased community spirit X20 choir members to lead carol singing X6 organisations represented X30 contributions to tombola Business support from x2 Co-Op stores, arranged by x1 volunteer	
Stronger Wharfedale	6.1	Raise awareness of voluntary groups and encourage volunteering					
Wharfedale Ward	6.1	Engage volunteers around the dementia friendly communities agenda	1/7/15	31/3/16	G	X 12 volunteers recruited	

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Stronger Wharfedale	6.2	Bring different generations together and increase participation as part of the dementia agenda					
Wharfedale Ward	6.2	Visit uniformed groups to talk to them about dementia-friendly communities and introduce them to twiddlemuffs	1/7/15	31/3/16	A	X 100 twiddlemuffs produced in conjunction with younger and older members of the community, contributing towards goals. Scouts and cubs interested in dementia friends session	
Wharfedale Ward	6.2 Q2	Work with local people to bring two community groups together	1/7/15	31/12/15	G	X10 local people involved in planning potential bridge match between Baildon and Wharfedale X1 volunteer offered to make homemade scones and cakes Initial communications indicate both groups interested in getting together. Members of the new Burley in Wharfedale Dementia Action Group attended Menston Dementia Friendly event to share learning	Progress discussion with members of both groups.
Stronger Shipley	6.1	Greater community development input in ward					
Shipley Ward	6.1	Contact Lyze Dudley, who has done some door-knocking at Dockfield	01/04/15	30/06/15	G	Increased awareness of opportunity for Community Development Work in the Dockfield area through existing identified need, e.g. traffic, safe play, environmental issues described by Paul Barrett and becoming clear on what's already funded via Kirkgate Community Centre / whether there is an opportunity for work with the existing neighbourhood action group. Note: meeting Lyze again 7 August to discuss Dockfield development issue / soft area / green space potential out of development (after Lyze hears back from Paula Truman)	Seek feedback from Paula Truman, who is attending the neighbourhood group on 17 June 2015 Focus of neighbourhood

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 119</p>							<p>ood group is on environmental issues, i.e. speed checks. Little professional awareness of wider community issues / needs and services, geographical isolation, therefore need for a broader community consultation event</p>
<p>Shipleigh Ward</p>	<p>6.1 Q2</p>	<p>Support Lyze Dudley to identify needs in Dockfield area by undertaking recce & arranging community consultation event at Dockfield, working in partnership with Sarah Baxter & Lyze Dudley</p>	<p>1/8/15</p>	<p>31/12/15</p>	<p>G</p>	<p>Recce of suitable accessible venues at Dockfield 18 August Visit potential venue with Lyze (brewery) 26 August Potential free premises identified Good partnership work with Sarah Baxter from St Hugh's Centre Undertook recce of Dockfield area with Sarah (3rd Quarter)</p>	<p>Arrange meeting with both Sarah & Lyze to re-inspect brewery as potential venue Lyze, Sarah and</p>

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							I met and Lyze advised that it was not viable for a joint project due to her tighter timescales
Page 120 ShIPLEY Ward	6.1	Work in partnership with Sarah Baxter to deliver a series of street surgeries across Baildon and Shipley wards	01/07/15	31/03/16	A	<p>Heygate event – see 3.5 Baildon</p> <p>Street surgeries delivered in Coach Road and Dockfield areas.</p> <p>X local residents attend surgery</p> <p>Increased awareness of new local community needs</p> <p>X local residents take away leaflets about local services & activities</p> <p>X potential volunteers</p> <p>X3 ward councillors to attend event at Equality Together (formerly Disability Advice / CONTACT / BACC), 3rd February AM and PM sessions</p> <p>Free disabled-accessible venue secured</p> <p>Partner organisations to attend (community centres: Kirkgate Community Centre, Baildon Community Link, St Hugh’s, Windhill; Equality Together)</p> <p>Publicity – 300 leaflets to promote event / dementia friend session</p> <p>Networking opportunity for Shipley constituency</p> <p>Community Development Workers at nearby centres</p>	

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Stronger Shipley	6.2	Support activities and projects for older people to reduce isolation etc					
Shipley Ward	6.2	Get copies of the Free and really useful information and advice booklet that has details of the range of 53 Age UK guides to display at St Hugh's Centre & Dockfield area venues	1/7/15	30/9/15	A	X Volunteers signposting residents to booklets for information and advice X residents took away a booklet (ticklist kept)	
Shipley Ward	6.2	Find a volunteer to look after the Age UK guides, including reordering and restocking as necessary	1/7/15	31/12/15	A	Booklets received X volunteer recruited	
Stronger Shipley	6.6	Support community-led activities that increase participation & bring communities together, and use these to engage with local residents					
121 Shipley Ward	6.6	Work in partnership with Sarah Baxter and local people to explore opportunities for carers	01/04/15	31/12/15	A	Carers' Resource engaged and promoted at x3 groups Carers' Resource x3 leaflets promoted across Dockfield & Coach Road and Baildon ward (x12 venues) as appropriate X100 local residents gain the knowledge about Carers' Resource emergency pendant scheme	Promote the use of ICE
Stronger Shipley	6.8	Reduce social isolation and loneliness					

Aide Memoire					Quarterly CD reports Annual presentation to the Area Committee if required Job club at Burley library Contact the elderly (monthly tea parties in Menston) 600 houses planned for Derry Hill PCSO Darren Thomson Charity: Burley & Menston Civil Charities 'In need' funds – contact Catriona Hanson	
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KIRKGATE CENTRE

Worker Paul Barrett & Elizabeth Dudley. PLEASE NOTE THAT WE SECURED MATCH FUNDING ('HYDRO-CITIZENSHIP') FOR OUR CD COMMISSION, AS DETAILED IN OUR APPLICATION, AND ACTIVITIES ACROSS BOTH FUNDS ARE INTEGRATED AND SHOWN HERE.

CD Workplan April 2015 – March 2016							
Ward Equality Plan	Ref	Community Development input and activity	Planned Start	Planned end	Progress Red - not started Amber in progress Green complete	Output – direct result of activity	Further action
Cleaner Green							
C &G	1.1	Improve Visual Environment relating to litter, fly tipping & Dog fouling					
		SHIPLEY/BINGLEY: Development of local neighbourhood groups; raise awareness of fly tipping and dog fouling.	10/4/15	Ongoing	A	Various meetings held so far in Higher Coach Road, Crosley Wood, Dockfield/Lower Holme various actions planned for the year ahead. This work has continued with on going contact and support for emerging groups.	Action plans for each area.
Page 123		BINGLEY: Community litter pick at Higher Coach Rd	6/6/15	6/6/15	G	8 residents involved and had equipment supplied by John the parks manager. Also planted some wild flowers.	Role out to other areas with established community groups
		BINGLEY: Community litter pick Crosley Woods.	26/10/15	26/10/15	G	Strengthen the existing community group and build awareness in those yet to engage with the progress being made in the area.	Maintain the neighbourhood and develop links with the Environment Agency
		BINGLEY: Meeting held with In-communities regarding many differing issues one being, the dog fouling in the public areas at Crosley Wood flats.	30/9/15	30/9/15	G	10 people attended the meeting, including the core community group. Communication to rebuild the relationship between residents and in-communities. Agreed actions are being monitored with residents.	Various actions agreed with In-communities and the neighbourhood. Plan to be shared between each party

C&G	1.2	Improve vegetation and soft infrastructure					
		SHIPLEY/BINGLEY: Community group in conjunction with the council and/or nature group to cut back the foliage along the river to create more access & use.	20/09/15	10/10/15	A	<p>Various meetings held so far and various actions planned for the year ahead. Emerging projects: Higher Coach Road- footpath and communal gardens Dockfields/Lower Holme - communal planting Crosley Wood: communal garden, woodland improvements. We are linking and engaging community landscape specialist Maggie Roe from Newcastle University to provide advice support and guidance Maggie is a participant in the nataional Hydrocitizens project.</p> <p>Hall Royd: pocket park improvements (funding bid pending). Works now almost complete.</p> <p>Hall Royd/Norwoods: cycle lane (with Highways). This is now being chased with Highways</p>	Support maintenance of action
Page 124		SHIPLEY: Community gardening raised beds and planting of edible plants. Greening of wasteland sites	24/8/15	????	A	<p>Engaging with Shipley-wide project - this is to be delivered in all Shipley areas</p> <p>This work is continuing with no clear end-date.</p>	Establish core group to take responsibility for the maintenance
		BINGLEY: Full day planning meeting with 2 representatives from Crosley Wood flats.	27/8/15	27/8/15	G	<p>Refurbishment of the cabin, laptop update, pool table introduced. Volunteers to take over 'cook & eat' group. The group have now taken on the basic running of the group, although have been adversely affected by workfare schemes and other personal issues.</p> <p>Ongoing support provided.</p>	Raised beds in the area. More community groups to be introduced and refurb of cabin
		BINGLEY: DWP, Canal Connections & Crosley Woods neighbourhood group to develop hard path through the field to the canal path.	26/10/15	Ongoing	A	<p>8-10 volunteers from DWP and 7 residents to carry out plans from residents meetings. Hard path to use in winter.</p> <p>The DWP employees undertook a clean up on 26/10/15. Other work ongoing.</p>	Support maintenance of action

		SHIPLEY: Tree planting on Higher Coach Road beside Roberts park, as this is rather disparate.	Nov		A	8-12 volunteers to support from the 'River Link' group, Facebook call out for volunteers. This work is ongoing. Flooding has given group new focus on trees as part of a plan for the flood plain.	Will fill the gaps where the existing trees are dying and is part of the overall plan for development on the field.
		SHIPLEY: Community planting in Lower Holme. Hedges in front of the houses to block out KFC. Wicks refused to engage.	10/11/15	Ongoing	A	Engage Lower Holme residents with Dockfield residents and create a screen for the residents from KFC & Wicks. This work is ongoing.	Lower Holme to merge with Dockfield residents group.
Page		SHIPLEY: Hall Royd area secures £50,000 investment in pocket park behind Asda. This followed an intensive period of support in 2014/5 and a Community First grant.	1/7/15	31/3/16	A	Works should be completed by the end of March 2016. Ongoing.	Action plan in place.
125		SHIPLEY: Hirst Wood opens their new wildlife garden. This follows support via a Community First grant in 2015.	1/9/15	30/9/15	G	Works now complete.	Completed.

C&G	1.3	Engage and strengthen community connections through Arts & Humanities interventions					
		<p>SHIPLEY: Meadow Meander on Higher Coach Road's field.</p> <p>The table has broken a bit here. The meadow meander was completed and explored by local residents.</p>	11/7/15	15/7/15	A	<p>Stimulating awareness and conversation about what can be done with community space that will not be as maintained by the council. Ongoing support via Hydro-citizenship project</p>	<p>Support and skill individuals to act on their plans for the field.</p>
		<p>BINGLEY: Canal boat trips for Crosley Woods residents.</p>	30/4/15	5/5/15	G	<p>Develop and strengthen relationships, raise personal aspirations and support future involvement with boats or the waterways. Ongoing support via Hydro-citizenship project</p>	<p>Volunteering opportunities.</p>
Page 126		<p>SHIPLEY: Canal boat trip for Dockfield community group to scope the area and visit Esholt Yorkshire Water.</p>	12/9/15	Ongoing	A	<p>Develop and strengthen relationships, raise personal aspirations and support future involvement with boats or the waterways. Ongoing support via Hydro-citizenship project</p>	<p>Community plan for their area.</p>
Page 126		<p>SHIPLEY: Shipley Street Arts Festival</p>	26/6/15	28/6/15	G	<p>Build relations within and between communities. Build confidence and reflect community interests. Raise awareness of opportunities in Shipley. Contributions to festival included:</p> <ul style="list-style-type: none"> • steering group membership • evening music event • community gallery • arts trail exhibit via our English Language group • art exhibition by Bradford photographer Nudrat Afsa This (kirkgate Centre contribution) is a grant-free, self-funding project <p>We are now discussing this festival for 2016 and also discussing Saltaire Festival with some of their key volunteers. Working to open discussions about increased joint working to avoid competition for funds and volunteers and participant groups/schools etc. Attended meeting on Saltaire meeting on 7 January</p>	<p>Respond to community feedback for next years event.</p>

						2016 and will be meeting events group on 1 February.	
		SHIPLEY: Wide Angle	1/4/15	18/9/15	G	Arts exhibition and event celebrating place through local amateur photography. Aiming to build social capital and therefore devised and delivered by local people. Family event at Kirkgate Centre (11 July). Also incorporates "One Day in Shipley" - a pilot instant community exhibition where local people contribute over 24 hours for an exhibition the next day. This is a grant-free project Now working with Shipley photography collective on a new exhibition for spring.	Event now underway.
		SHIPLEY: 7 Bridges Performances along Shipley canal.	26/6/15	29/6/15	G	Heritage performance, which will build relationships and connect communities through their stories and views of their areas through their oral histories.	Interviews with local people.
Page 127		BINGLEY: The roles we play exhibition launch engaged with Crosley Woods community group	27/11/15	27/11/15	G	The exhibition focuses on poverty but positively identifies the roles of those affected within their communities, promoting community action	Strengthening community relations and inspiration for future possibilities.
		SHIPLEY: Salts Waters at the half moon café in Roberts Park.	16/9/15	16/9/15	G	Delivering the heritage of Shipley and Saltaire through song. Build relations between communities and individuals.	
		SHIPLEY: Community Consultation Saltaire Festival	12/9/15	13/9/15	G	Gather local communities views on where they live to inform future planning and statistics.	Created new networks and identified needs.
		SHIPLEY: Pleasant Valley – Theatre production along the canal	12/9/15	13/9/15	G	Is the Higher Coach Road estate part of Saltaire? (Or Baildon? Shipley?) These and other, more interesting questions are posed as part of this free, alternative tour of our pleasant valley home, created for Saltaire Festival. Led by a water sprite and a mad professor	Link Saltaire to the surrounding communities and raise awareness

		SHIPLEY: Roles We Play exhibition organised for Shipley	1/9/15	31/12/15	G	The exhibition focuses on poverty but positively identifies the roles of those affected within their communities, promoting community action. This exhibition was launched with a well-attended open event to discuss issues and perceptions of poverty. Exhibition very favorably received by local community, sparking lots of discussion about poverty and 'expert citizens' to challenge institutional biases.	Launch event Kirkgate Centre 27th Novemeber
		SHIPLEY: Environmental & Nature information posts about the wildlife on Higher Coach Road	21/8/15	21/8/15	G	Develops people's knowledge about the wildlife in their area and creates a sense of ownership and responsibility. These posts were vandalised and have been repaired.	Change the information on the posts, use as a school engagement tool.

Safer communities							
Safer	2.1	Reduce acquisitive Crime particularly burglary of houses and theft from vehicles					
		BINGLEY/SHIPLEY/BAILDON: Build relationships through the community groups. Areas currently under development include: • Coach Road • Dockfields • Crosley Wood • Lower Holme		Ongoing	A	Enable people to support and look out for each other and tackle anti-social behaviour as a group. Ongoing support via Hydro-citizenship project	Perception of safety increase.
Safer	2.2	Develop community cohesion					
Page 129		BINGLEY: Saturday morning drop in Crosley Woods.	9/5/15	20/8/15	G	Target young families to develop sessions that will raise aspiration and social responsibility.	Establish core group.
		BINGLEY: Wednesday Afternoon drop-in Crosley Wood		Ongoing	A	Target unemployed, long-term sick and older residents to form social bonds and build empathy with other residents and develop collaborative approaches to problem solving in the neighbourhood. Ongoing support via Hydro-citizenship project	Developing group autonomy
		SHIPLEY/BAILDON: Establish community group in Lower Holme and link with Dockfield.	5/9/15	Ongoing	A	Develop relationships and strengthen community to establish a core group and identify needs. Neighbourhood group now well established. Ongoing support via Hydro-citizenship project	Community plan.
		BINGLEY RURAL: Zap the Gap	Sept 15	31/3/16	A	Intergenerational project between children and older people, delivered by HALE. Funded directly from the CD commission. This project was beset with capacity problems at HALE These have now been addressed and the project is back on track. The project is also hampered by the limited availability of Youth Worker - successive meetings cancelled or he's otherwise	

						unavailable. The project has developed through discussions with local older people; the Youth Cafe and a pending asset transfer of the cafe to the local community. This has created new opportunities and challenges for the cafe, which the HALE development worker will be exploring with local older people, in part to build relationships between the Youth Cafe and older people in Denholme. This aspect of our grant work is under review and we are exploring options for the Bingley Rural CD work for 2016/17.	
		SHIPLEY: Community group in Higher coach Road are in the process of becoming a committee	9/9/15	Ongoing	A	Develop relationships and strengthen community to establish a core group and identify needs. Ongoing support via Hydro-citizenship project. This group have made great progress and are very active.	Community plan
Page 130		SHIPLEY: Engagement of a horticulturalist for the planning process of the hard path on HCR	9/9/15	Ongoing	A	Engage local expertise, relying on local areas, social capital. Ongoing support via Hydro-citizenship project.	Strengthen communities and develop sustainability
		SHIPLEY: Social media, including Facebook sites launched for the community groups who wish to have a presence.	5/8/15	Ongoing	A	40 more residents engaged on HCR that had not previously engaged with the community meetings. Ongoing support via Hydro-citizenship project.	Members to take responsibility for updating the site
		SHIPLEY: Higher Coach Road River Link has taken over the administration for the Facebook site.	4/1/16	7/1/16	G	Communication & relationship development among community members.	Continue support to the Admin person.
		BINGLEY: Crosley Woods Community Meetings – 10/6/15, 15/7/15, 17/8/15, 27/8/15, 30/9/15, 21/10/15, 18/11/15 & 2/12/15.	10/6/15	Ongoing	A	A core group of around 7 members established. Various needs identified to action. This work is ongoing, but hindered by the current benefits regime.	Community plan
		SHIPLEY: Dockfield Community Meetings – 25/4/15, 6/5/15, 1/6/15, 17/6/15, 26/8/15, 19 th & 21 st Oct 15, 11/11/15.	25/4/15	Ongoing	A	A core group of around 11 members established. Various needs identified to action. Ongoing support via Hydro-citizenship project. This group have made great progress and are also very active.	Community plan

		SHIPLEY: Higher Coach Road River Link Meetings – 16/5/15, 6/6/15, 3/7/15, 11/7/15 (BBQ), 20/8/15 & 9/9/15, 15/10/15, 26/11/15	16/5/15	Ongoing	A	A core group of around 10 members established. Various needs identified to action. See above	Community plan
		SHIPLEY: Met with people to discuss further constitution of Higher Coach Road and supported the Christmas Party invitation creation and distribution	26/11/15	26/11/15	G	Furthered progression on the constitution process and learned IT skills.	Continue support to the Admin person.
		SHIPLEY: In response to increasing need, a new English language group was formed with local volunteers, running every Thursday morning at the Kirkgate Centre.	1/7/15	1/10/15	G	A volunteer-run, free activity aimed at migrants and refugees. This is a grant-free project cross-subsidised by activities such as Golden Cabinet. This group is now successfully running every week, grant free and subsidised by other activities in the centre. The group has attracted many new arrivals from North Africa, the Middle East and Europe.	Plan in place
Safer	2.3						
Page 131		SHIPLEY: Speed awareness officer invited to Dockfield residents meeting and then follow up on traffic issues.	ongoing	ongoing	A	Residents raise concerns continuously regarding parking, speeding and traffic on Dockfield Road.	Support residents to link with officer and continue to report incidents
		SHIPLEY: Various meetings with Crosley Evans, Environmental Health & residents.	Oct	Ongoing	A	Fly tipping and contamination of site near Amber Warf, ownership of site? Also a community project is in discussion to clean up and make use of the site.	Support resident's needs and make sure legalities are covered.
Inequalities health and wellbeing							
Health	3.1	Encourage healthy eating in deprived or social isolated neighbourhoods					
		BINGLEY: Support HALE to deliver 'cook and eat' activity in Crosely Wood.	3/4/15	Ongoing	A	Aimed at local residents, shift in perception on how to cook healthily on a budget. Raise self-esteem and confidence. This has been funded via Public Health. Future funding uncertain.	Establish a core community group

						HALE have now formally withdrawn from this activity due to capacity issues. This is now been support by the Kirkgate Centre and Shipley Food Project. We are now looking at exit strategies for 2016/17 as the group continues to have high support needs.	
Page 132		SHIPLEY: Develop new cook & eat session in Shipley, to be delivered by HALE	20/7/15	ongoing	A	Aimed at older people, encouraging the continuation of cooking when living alone, and/or developing cooking skills for those who have lost their partner. Raise self-esteem and confidence. Activity to be supported via Kirkgate Centre's Reaching Communities development grant until 2019, then self-financing through subs. Due to ongoing capacity issues at HALE, this was not very successful. The activity is being remodelled as a more social 'cook together, eat together' session to be resourced via the Kirkgate Centre and run by a sessional worker and local volunteers, with a view to long term sustainability via links with the Shipley Food Project.	
		SHIPLEY: established community cafe in Kirkgate Centre aimed at older people who live independently and are at risk of isolation and the effects of poor nutrition.	1/7/15	Ongoing	A	Cafe now opens on Tuesdays, Wednesdays and Saturdays. Pensioners are able to access a freshly cooked two-course meal for £3, with the benefit of lots of company, access to support and a wide range of social activities. This action was specifically aimed at reaching those unwilling or hesitant to access other forms of support.	Plan in place.
Health	3.2						
		SHIPLEY: Establish volunteer-led swimming group		31/12/15	G	New group of older people encouraging exercise and socialising. Activity to be supported via Kirkgate Centre's Reaching Communities development grant until 2019, then self-financing through subs. This group was successfully established and now meets weekly.	Due to start visiting pool in September
		SHIPLEY: Establish Dementia friendly training/status.	24/10/15		A	Attend the support group at the Kirkgate Centre and book onto further training.	Dementia Friendly staff and volunteers

Health	3.3						
		SHIPLEY: Dementia friend's session.	26/11/15	26/11/15	G	Session to introduce some basic concepts about dementia, delivered by Paula Truman.	LD Completed the introduction session
		"The Business of Community Cafes":	3/11/15	3/11/15	A	Attended a national event on community cafes in Levenshulme (Manchester) to develop skill set in terms of advice and support for this popular project idea, especially in terms of testing the economic soundness of proposals.	Cascade information and template to interested groups
		Social Prescribing	Jan	March	A	Exploring this new model of delivering softer health outcomes as this may be a simple way for smaller local groups to link in with wider health agenda. Attending regional workshop in Leeds in February.	

Income	4.3						
Children and young people (CYP)							
CYP	5.1						
Page 135		SHIPLEY: Saturday activities provision in Shipley. Developing a community cafe at Kirkgate Centre which will subsidise a range for activities including: <ul style="list-style-type: none"> • Monthly Lego Fun Days (established) • Bi-Monthly Doodle Club art group for all ages (piloted) • Monthly children's creative play group with Spongetree (new) • Family film shows (established) 	1/4/15	30/9/15	A	At the development stage - community cafe will subsidise room costs to ensure activities are sustainable and affordable for all. This piece of development will ensure there is a free or affordable (e.g. Lego Fun Days are £2 per family) family activity most weekends in Shipley. This is particularly relevant to parents with weekend/Saturday access. This is a grant-free project <i>This work is now established. We are working to increase the offer with new activities during the Spring.</i>	Action plan in place
		SHIPLEY: Summer theatre activities for school aged children.	1/4/15	1/9/15	G	Collaboration with local professionals who work in schools across district term times to run activities for the holidays. A total of fourteen full day and half day workshops organised. Grant-free project. Max charge is £10 for a full day. Most activities are £5 per child.	Action plan in place. Publicity has gone to schools.
		SHIPLEY: In response to demand, established morning activity for pre-school children with Sponge Tree.	1/7/15	1/10/15	G	This is now firmly established every Tuesday morning at the Kirkgate Centre, with an average of 20 families attending. To ensure sustainability, there is a £2.50 charge. This is a grant-free project.	Action plan in place.
CYP	5.2						

CYP	5.3						
Stronger communities							
Stronger	6.1	Support cohesion activities and events					
Page 136		SHIPLEY & BINGLEY: Ritual boat project with BCB recording local people's stories about where they live. Residents from Windhill (16 th May), Dockfield & Lower Holme (3 rd May) and Shipley Centre (26 th June).	3/5/15	26/6/15	G	Oral history mapping of the area, will inform future projects.	Transcribe interviewees audios
		ALL AREAS: Plan community events that link all the soft infrastructure projects.	2/11/15	Ongoing	R	Connect communities and share knowledge.	Support needs that arise.
		BINGLEY: Development of little DVD and book library swap in Crosley Woods	15/8/15	Ongoing	A	Develop community cohesion and strengthen relationships, build self-esteem and autonomy.	Deliver bookcases.
		SHIPLEY: Meeting with parks manager about residents' issues raised in community meetings on Higher Coach Road. 1/7/15, 7/8/15, 7/9/15.	1/7/15	Ongoing	A	Cohesive plan for the future of the field in front of Coach Road	
		SHIPLEY: Boat Trip for Dockfield residents.	24/10/15	24/10/15	G	Scoping of their area and to engage those not already reached. Strengthen relationships, develop plans for the area and highlight opportunities that are available	Support any areas of interest that

						through the canal and boating.	arise.
		SHIPLEY: Joint Christmas Party, Higher Coach Road & Dockfield community groups.	13/12/15	13/12/15	G	Showcase all previous work and activities; develop new connections across communities and geographies and to engage new members.	Encourage group's autonomy
		BINGLEY: Crosley Woods Christmas party	4/12/15	4/12/15	G	Showcase all previous work and activities; develop new connections across communities and geographies and to engage new members.	Encourage group's autonomy
		SHIPLEY: Flood relief meeting held at resident's houses.	24/12/15	3/1/16	A	Due to our community development work, residents in the Dockfeild and Coach Road area reported greater connection to one another. Residents held meetings and created and delivered flood support to one another over the Christmas period.	Interviews and statements collated.
		SHIPLEY & BINGLEY: Social activities in resident's houses.	Dec	Dec	G	Residents have reported knowing their neighbours better and through the work we have done together being able to rely on each other. Friendships have been created building a more resilient community.	Interviews and statements collated.
Page 137		Attended Bingley Ward Leadership Team Meeting	Nov	Nov	G	A generally gloomy picture with diminishing resources and services.	Continue to work with partners to maximise impact of limited resources.
		Building flood resilience communities, through the Hydro project. <ul style="list-style-type: none"> • Conference showcasing activities • Flood response group in all areas. • Theatre performance at Woodbottom Club, reflecting local people's stories • Audio walk launch 	Jan	May	A	Adaptable & Resilient communities improved capacity & Well-being.	Support areas of interest that arise.

		<ul style="list-style-type: none"> Buisness sector tool kit – creative engagement processes. 					
Stronger	6.2	Establish links with other community development workers.					
		COTTINGLEY: Met with community development worker in Cottingley, principally to offer support around engaging the local community	1/7/15	Ongoing	A	Spongetree recommended delivering family-friendly sessions. Discussed future link up for family interventions at the centre.	Further meetings to see how our work could link.
		BAILDON: Met with Baildon Link centre community development worker.	24/6/15	Ongoing	G	Planned trip for Higher Coach Road residents to see the wildflower meadow. A member of the Baildon community group is now supporting Coach Road's initiative.	Further meetings to see how our work could link.
Page 138		SHIPLEY: Met with the community development worker at Windhill community development worker.	15/4/15	Ongoing	G	Invited to Windhill open day. Boat project to be launched here.	Further meetings to see how our work could link.
		SHIPLEY: Met with community development worker from Bolton Woods CC -	20/4/15	Ongoing	A	General catching up and discussing developments across Shipley. Ongoing	Further meetings to see how our work could link.
		BAILDON: Met with Lucy from Baildon Link	26/8/15	26/8/15	G	Planned coffee morning in the Dockfield area with Lucy form Link Centre & Sarah from St. Huges. Scoping of Dockfield area and venue.	Further planning meeting/when Lucy returns from illness.
		SHIPLEY & BAILDON: Met with Lucy & Sarah to plan joint work in Dockfield area.	18/11/15	18/11/15	G	Information requested from Lucy & Sarah regarding previous scoping conducted by The Kirkgate centre to establish some possible joint working.	Possible linked up work in Dockfield.

		Saltaire Festival	6/1/16	Ongoing	A	Developing stronger links with the festival engagement/events volunteers to support sustainability of the festival in terms of community involvement and engagement.	Future meetings, next on 1/2/16
Stronger	6.3						
		Link community projects and plan excursions.	10/10/15	Ongoing		Share knowledge and develop relationships.	Maintain community groups.

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Report of the Assistant Director of Neighbourhood and Customer Services to the meeting of Shipley Area Committee to be held on 30th March 2016

AS

Subject:

Youth Opportunities Funding 2015/16

Summary statement:

This report informs Shipley Area Committee of spend in the Shipley Area in 2015/16 (£10k)

Steve Hartley
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Portfolio:
Children’s Services
Overview & Scrutiny Area:
Children & Young People

1. SUMMARY

1.1 This report informs Shipley Area Committee of spend in the Shipley Constituency in 2015/16 (£10k).

2. BACKGROUND

2.1 The broad aims of the Youth Opportunity Fund are to:

- Give a voice and influence to young people, particularly those facing disadvantage, in relation to things to do and convey a powerful message to young people that their needs and aspirations are important;
- Change the way local authorities and their partners commission and provide activities for young people, especially in deprived neighbourhoods, and to increase the responsiveness of providers to what young people want;
- Improve things to do in line with what young people want in their neighbourhoods and thereby increase participation in positive activities;
- Provide opportunities for young people to develop their confidence, knowledge, skills and abilities;
- Enable young people to gain recognition and accreditation for their participation;
- Increase the well being of young people through their engagement in activities that have a positive impact on their development;
- Increase young people's engagement with services and with decision making processes at local level;
- Offer young people the opportunity to develop projects that promote and increase entrepreneurial skills.

2.2 Following consultation with young people and observations from professional youth workers, child sexual exploitation, concerns about the environment and interest in healthy eating to combat obesity and poor dietary habits were highlighted as concerns in the Shipley area.

2.3 In the Autumn of 2015, the Grants Advisory Group agreed that the Advanced Practitioner explore options for the delivery of three projects around child sexual exploitation, healthy eating and food hygiene and energy, waste and recycling.

Child Sexual Exploitation

2.4 Issues of potential child sexual exploitation have been present in Denholme and Shipley and so, the HALE Project were approached to work in partnership with the Youth Service to deliver a project around child sexual exploitation in these areas.

- 2.5 The HALE Project is a Shipley based organisation delivering a range of health based projects across the Shipley Constituency.
- 2.6 The CSE Programme is currently ongoing and focused in the Shipley and Denhome Youth Cafes due to these being the areas where there have been most concerns around child sexual exploitation and issues such as 'sexting'.
- 2.7 The programme aims to work directly with a minimum of 20 young people, but hopes to influence a wider number of young people through the production of materials to inform young people across the constituency.
- 2.8 The CSE programme covers the following issues:
- * The difference between healthy and unhealthy relationships
 - * The signs and stages of grooming
 - * Raising awareness of child sexual exploitation
 - * The relationship between drugs and alcohol, grooming and child sexual exploitation
 - * Information on where to go for help and support
 - * input from the police in terms of cyber safety and internet grooming
 - * The legal aspects of 'sexting' and sharing images on the internet
 - * A visit to Positive Pathways in Girlington.
- 2.9 Following the programme of workshops, young people will explore how best to raise awareness of the issues with other young people. The young people will be encouraged to give their own ideas on this, but it could involve a poster or a leaflet that could also be shared around social media by young people.
- 2.10 The young people will receive an accredited outcome for their involvement in the project.
- 2.11 Feedback from the young people about the project has been positive to date with young people stating that they have learned more about the issue and how to stay safe in their communities and on line.

Energy and Waste

- 2.12 VOID Arts have been commissioned to work in partnership with the Youth Service to deliver a project around energy, the importance of re-cycling and waste management.
- 2.13 The project is ongoing and is based at Highcroft Youth Centre, although young people from across the constituency are welcome to attend.
- 2.14 Young people will have the opportunity to visit a recycling plant to explore and understand what happens to their waste and what can be re-used and re-cycled.
- 2.15 Young people will undertake a clean up in the community and explore what elements of waste may be recycled and re-used and will use some of the waste

collected to create a piece of art that will be displayed at Highcroft Youth Centre.

- 2.16 The final part of the project will involve the young people in creating fridge magnets or rubber magnetised stickers that will promote positive messages regarding re-cycling to support Bradford Council's current efforts on Waste Management. It is hoped that these magnets/stickers can be distributed to homes in the Shipley Constituency and even, across Bradford, to encourage more residents to actively re-cycle.
- 2.17 The young people will receive an accredited outcome for their involvement in the project.

Healthy Eating and Food Hygiene

- 2.18 Cook and Eat projects are always a great success with young people and this project has the added benefit of providing Level 1 and 2 Food Hygiene Certificates for some 118 young people.
- 2.19 68 young people from the Shipley Constituency will receive 2 cook and eat sessions delivered by Ministry of Food at their local youth club.
- 2.20 Each young person will also visit the Ministry of Food to undertake a cookery workshop and a Level 1 Food Hygiene Certificate.
- 2.21 50 Level 1 Food Hygiene and 20 Level 2 Food Hygiene qualifications to be undertaken on the internet have been purchased for those young people who are unable to attend the courses with Ministry of Food.
- 2.22 The Food Hygiene certificates will increase employability for many young people and, particularly those who wish to work in the food or catering industry.

3. OTHER CONSIDERATIONS

- 3.1 There are no Other Considerations.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

4.1.1 Total Costs

Activity	Costs	Numbers and Comments
CSE Programme (HALE)	£3,500	A minimum of 20 young people to be involved initially, but hundreds of young people could potentially benefit through the publicity materials and campaign young people develop.

Energy Project (VOID Arts)	£3,500	A minimum of 20 young people will be directly involved in the project, but many other young people and communities will benefit with the message around waste management, recycling and better use of energy.
Ministry of Food	£2,500	68 young people will undertake 2 sessions of cook and eat at their youth provisions, and a one visit to Ministry of Food. 68 young people will gain a Level 1 Food Hygiene qualification.
On-line food hygiene courses	£400	50 young people will gain a Level 1 Food Hygiene qualification. 20 young people will gain a Level 2 Food Hygiene Certificate
TOTAL	£9,900	178 young people will be directly involved, however, potentially hundreds of young people will benefit from wider awareness raising campaigns

4.2 Staffing

- 4.2.1 Support for the development and implementation of the process to determine the YOF Funding through Area Committees has been provided from within the existing resources of the Youth Service and Area Coordinator's Office.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks arising out of the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to statutory guidance issued by the Department for Education and came into effect in June 2012. The Local Authority has a duty to secure services and activities for young people aged 11 to 19 (and up to 25 years for those with learning difficulties) to improve their well-being.
- 6.2 The duty is to practicably secure equality of access for all young people to positive,

preventative and early help needed to improve their well-being. This includes youth work and other services and activities that:

- Connect young people with communities so they have a voice in decisions which affect their lives
- Offer safe opportunities in a wide range of activities, to develop a strong sense of belonging, socialise safely, enjoy social mixing, spend time with older people, and develop relationships with adults they trust
- support personal and social development of young people so they build the capabilities they need for learning, work, and the transition to adulthood
- improve young people's physical and mental health and emotional well-being;
- help young people at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- raise young people's aspirations and build resilience

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The reporting of this funding is the responsibility of the City of Bradford Metropolitan District Council and that those projects and schemes supported will promote fairness and inclusion while supporting the Shipley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities. All the projects will allow skills and knowledge to be cascaded to others, thereby reaching far more young people in the long term and creating a sense of sustainability.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 Non specific.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 A number of youth projects are either directly or indirectly concerned with improving community safety within local communities. The increased involvement of young people in local decision making has the potential to improve community safety.

7.4.2 Community safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. It is anticipated that activity generated through these resources will have a positive impact on community safety issues across the area.

7.5 HUMAN RIGHTS ACT

7.5.1 Local authorities must take steps to ascertain the views of young people and to take them into account in making decisions about services and activities for them, in line

with Article 12 of the United Nations Convention on the Rights of the Child (UNCRC).

7.6 TRADE UNION

7.6.1 There are no implications for Trade Unions.

7.7 WARD IMPLICATIONS

7.7.1 The YOF covers all wards in the Shipley Area.

7.8 WARD PLAN IMPLICATIONS

7.8.1 The process for determining projects includes a requirement that successful applications will contribute to addressing priority issues within the Shipley Area Ward Plans.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That Shipley Area Committee adopts the recommendations outlined in this report.

9.2 That Shipley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Shipley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That Shipley Area Committee welcomes the contents of the report.

10.2 That the Shipley Area Committee thanks the Shipley GAG Panel and all the young people involved in the decision making process.

10.3 That the Area Office continues to work with the young people from the YOF Panel to monitor the development and implementation of the YOF Funded projects for 2015/16.

11. APPENDICES

11.1 None.

12. BACKGROUND DOCUMENTS

12.1 None.

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Report of the Shipley Area Co-ordinator – Neighbourhood Services to the meeting of Shipley Area Committee on 25 March 2015

AT

Subject:

Shipley Ward Plans 2016-17

Summary statement:

This report presents six new Ward Plans for consideration by the Area Committee.

Interim Assistant Director
Ian Day

Portfolio:

Environment and Sport

Report Contact: Damian Fisher
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Overview & Scrutiny Area:

Environment and Waste Management



1. SUMMARY

1.1 This report presents six new Ward Plans for consideration by the Area Committee.

2. BACKGROUND

2.1 Ward Officers have been consulting on and developing new ward plans since November 2015. The plans highlight local priorities in consultation with partners, residents and ward councillors and consider targeted action at a neighbourhood level.

2.2 The purpose of the Ward plans is to improve the quality of life for people in Shipley.

2.3 The method for developing priorities for Wards has followed the same method as last year through the annual Ward Assessments which includes a wide range of key quantitative statistical information about the Ward as well as a collation of qualitative information gained through community engagement. The Assessment also includes information about community strengths and resources available to address the Ward needs. The information is then interpreted to establish the needs and priorities of the Ward Plan. The Ward assessment is available on request and the ward plans are shown in Appendix 1.

2.4 At the meeting of Shipley Area Committee on 27 January 2016 a new format for Ward Plans was agreed.

2.5 Members in all the six wards and partners have had an opportunity to influence their respective ward plans by highlighting any issues and actions that may be needed in the Ward.

3. OTHER CONSIDERATIONS

3.1 Shipley Area Committee is able to influence the ward plans directly by use of its executive powers, devolved services and delegated budgets as well being a co-ordinator body and catalyst for action working in partnership. The six wards plans list the current priorities which can be amended in the light of emerging conditions and opportunities. This will be significant for the services that have been devolved and the Committee may wish to look to allocating these resources to meet the priorities contained in the Plans.

3.2 Council Service Departments and partner agencies will present reports to the Area Committee over the course of the year on the work they are undertaking and the progress that is being made against the priorities within the Plans.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The priorities contained in the Ward Plans can be used to assist the Area Committee in its Local Area Management role and to inform the allocation of existing Area Committee budgets.

4.2 Officer support for co-ordination to action the priorities in the Ward Plans can be provided by the Area Co-ordinator's Office.

4.3 The Ward plans have been forwarded to other key service-providers such as the Police, Public Health and Clinical Commissioning Groups and community organisations to request that the Ward plans be used to inform their own priority-planning processes.

5. RISK MANAGEMENT

5.1 There are no specific risks.

6. LEGAL APPRAISAL

6.1 There are no legal implications arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The Ward Plans will seek to address concerns that have arisen from all sections of the community.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Sustainability considerations should be a constant element in any actions taken to address the Ward Plan.

7.3 COMMUNITY SAFETY IMPLICATIONS

7.3.1 Community safety priorities have been included in the six Ward Plans.

7.4 HUMAN RIGHTS ACT

7.4.1 There are no Human Rights implications arising from this report.

7.5 TRADE UNION

7.5.1 There are no Trade Union implications arising from this report.

7.6 WARD IMPLICATIONS

7.6.1 Priorities identified in the Ward Plans will benefit all six wards in Shipley.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That Shipley Area Committee adopts the recommendations outlined in this report.

9.2 That Shipley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Shipley South Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That Shipley Area Committee approves and adopts the six new Ward Plans.

11. APPENDICES

11.1 Appendix A - Ward Plans 2016/17

12. BACKGROUND DOCUMENTS

12.1 Report to Shipley Area Committee, Document H 'Shipley Ward Plans', 27 June 2012.

12.2 Report to Shipley Area Committee, Document BJ 'Shipley Area Ward Plans', 17 April 2013.

12.3 Report to Shipley Area Committee, Document BG 'Shipley Ward Plans', 26 March 2014.

12.4 Report to Shipley Area Committee, Document BL 'Shipley Ward Plans', 25 March 2015.

WARD: BINGLEY RURAL WARD PLAN 2016/17

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>1 New Deal</p> <p>Work with partners to create stronger & more active local communities within the context of the Council's New Deal agenda.</p> <p>This will be centred on supporting local groups and individuals who want to do things for themselves, including taking responsibility for community facilities or services.</p> <p>Local councils in the ward, both existing and proposed, will play a key role in this area. Links to BMDC's Local Council Liaison Group will be maintained, as will engagement with ward councillors.</p> <p>This work will include the health & wellbeing agenda, supporting initiatives such as Dementia Friends, Self Care and Loneliness & Isolation.</p>	(i)	Encourage & support local groups & individuals to engage in the Council's <i>People Can Make A Difference</i> initiative – based on neighbourliness, joint local action, volunteering & fundraising.	Local groups & individuals to take part in initiative	Ward Officer	August 2016	
	(ii)	Follow-up initial New Deal discussions with four existing local councils (Cullingworth, Denholme, Wilsden & Harden) to firm up level of interest in taking on additional roles and responsibilities	Future role & responsibilities of these four local councils	Ward Officer	June 2016	
	(iii)	Make formal contact with new (interim) Bingley Town Council (Cottingley) when formed	Future role & responsibilities of Bingley Town Council	Ward Officer	June 2016	
	(iv)	Work with Community Development workers to develop & implement new project for 2016-17	Community participation in project & follow-on work	Ward Officer	April 2016	

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>2 Traffic & Parking</p> <p>Work with partners to address problems associated with illegal & inconsiderate parking, speeding, high volumes of traffic through villages and illegal use of off-road vehicles.</p>	<p>(i) Set up meeting to oversee start of redevelopment of Flappit former quarry site (history of illegal off-road vehicle use at this site)</p> <p>(ii) Work with Car Parks team to complete review of Wilsden car park, including local consultations</p> <p>(iii) Partnership with Cullingworth Primary School, Parks team & Highways team to provide new gate & footpaths to school site</p> <p>(iv) Work with Police & Warden service on joint letter regarding parking behaviour at school drop-off / pick-up, backed up by joint patrols</p> <p>(v) Maintain conversation between Traffic team, ward councillors, Police & Warden service through quarterly Ward Leadership Team meetings to oversee development & implementation of appropriate traffic schemes</p>	<p>Community information through Cullingworth Village Council</p> <p>Input from Wilsden Parish Council</p> <p>Role of school community</p> <p>Role of school community including peer pressure</p> <p>Community response to formal consultations</p>	<p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p>	<p>May 2016</p> <p>July 2016</p> <p>March 2017</p> <p>June 2016</p> <p>March 2017</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>3 Environment</p> <p>Work with partners to safeguard the environment & maintain the high standard of cleanliness & attractiveness of the five villages.</p> <p>Issues include dog fouling, litter, planting, fly-tipping, overgrown vegetation & household waste.</p> <p>This will involve support for 'Friends Of' and similar groups.</p>	<p>(i) Re-affirm Green Dog Walker initiative</p> <p>(ii) Review ward issues with new Environmental Enforcement Officer for Shipley area</p> <p>(iii) Partnership with Environmental Enforcement team to use covert camera at fly-tipping problem area/s</p> <p>(iv) Work with Waste Disposal team to promote recycling & implement new 'side waste' policy</p> <p>(v) Oversee implementation of new schedule for clearing snickets</p>	<p>Take up of scheme / formation of formal groups</p> <p>Reporting of issues by residents</p> <p>Reporting of issues by local residents</p> <p>Take up by local residents</p> <p>Ownership of snickets for community clean-ups etc</p>	<p>Warden</p> <p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p>	<p>June 2016</p> <p>May 2016</p> <p>April 2016</p> <p>June 2016</p> <p>September 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>4 Communication & Information</p> <p>Work with partners to further develop & maintain strong links between agencies, Council services, ward councillors, local councils & residents.</p> <p>This work will include wider use of social media to communicate with local communities & reinforcing the Warden's profile.</p> <p>Ward Officer Team meetings, Ward Leadership Team meetings, new-style Neighbourhood Forums & ongoing contact with local councils will continue to form the basis of this work.</p>	<p>(i) Deliver new-style Neighbourhood Forums in each village, two-way conversations linking directly to New Deal & Ward Plan. Single-issue meetings will be held when necessary</p> <p>(ii) Partnership with ICT team & other Ward Officers to establish FaceBook page for Shipley Area Co-ordinator's Office</p> <p>(iii) Re-establish Warden link with local councils, village halls & other key village contacts</p> <p>(iv) Send information on Warden service for newsletters in all five villages</p> <p>(v) Monitor Core Cost grant allocation to village halls in Cullingworth & Wilsden</p>	<p>Participation in meetings & outcomes</p> <p>Local people spreading the message & taking part in discussions</p> <p>Community linking to Warden</p> <p>Production & distribution of article</p> <p>Input from village hall communities</p>	<p>Ward Officer</p> <p>Ward Officer</p> <p>Warden</p> <p>Ward Officer</p> <p>Ward Officer</p>	<p>December 2016</p> <p>June 2016</p> <p>April 2016</p> <p>April 2016</p> <p>March 2017</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>5 Young People</p> <p>Work with partners to secure & maintain facilities & services for young people across the ward.</p> <p>The main aims are to ensure that young people are involved in decision-making & positive activities in their local communities, and not engaging in anti-social behaviour.</p>	<ul style="list-style-type: none"> (i) Work with Youth Service to follow-up inter-generational project in Denholme. (ii) Support Youth Service review of sessions & activities in ward in context of reducing resources (iii) Maintain & strengthen link between Youth Service & local councils - in terms of projects, sessions etc (iv) Support Youth Service in transition of Denholme Youth Cafe to community ownership together with wider community use of building 	<p>Input from young people & support from others in local community</p> <p>Community input to consultations etc</p> <p>Support from local councils</p> <p>Key role of Youth Café Management Committee & support from others in local community</p>	<p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer</p>	<p>April 2016</p> <p>September 2016</p> <p>March 2017</p> <p>September 2016</p>		
<p>6 Community Safety & Public Confidence</p> <p>Work with partners to reduce incidents of crime & anti-social behaviour and build public confidence.</p>	<ul style="list-style-type: none"> (i) Re-establish high profile of Warden in villages following staff changes, to include regular visits to village halls & Community Contact Points (ii) Strengthen communications with PCSOs & set up joint patrols (iii) Establish interim meetings with Police, to follow implementation of new 10-weekly Ward Officer Team meeting cycle 	<p>Community linking to Warden</p> <p>Community involvement - SpeedWatch campaigns etc</p> <p>N/A</p>	<p>Warden</p> <p>Ward Officer & Warden</p> <p>Ward Officer</p>	<p>April 2016</p> <p>May 2016</p> <p>June 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>2 Traffic & Parking</p> <p>Reduce problems associated with: inconsiderate parking, especially around schools, speeding and illegal use of off-road bikes.</p>	<ul style="list-style-type: none"> • Work with Police, Wardens and Road Safety Team on joint campaigns to reduce problem parking around schools. • Work with Police and volunteers to set up speed watches where speeding is perceived as a problem e.g. Baildon Road. • Work with Police, Yorkshire Water and Trees and Woodlands to reduce use of illegal vehicles in Esholt Woods. 	<p>Role of school community and governing body</p> <p>Local volunteers to assist with speed watch</p> <p>Partnership with other organisations/ businesses</p>	<p>Ward Officer/Police /Wardens</p> <p>Ward Officer/Police</p> <p>Ward Officer/Trees and Woodlands/ Police</p>	<p>July 2016</p> <p>March 2017</p> <p>August 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>3 Environment</p> <p>Continue with post flood work to clean up River Aire</p> <p>Reduce dog fouling and littering</p> <p>Maintain overgrown footpaths and snickets</p>	<ul style="list-style-type: none"> • Work with and support AireDRI to clean up river. • Liaise with Countryside and Rights of Way and voluntary groups to maximise impact. • Publicise action and appeal for additional volunteers. • Provide support from Wardens and Clean Team. • Promote Green Dog Walker initiative and aim to establish a formal group. • Encourage reporting of suspected culprits through social media. • Early morning plain clothes patrols. • Publicise fines especially through local social media groups such as Street Life. • Establish a volunteer group in conjunction with Town Council, Countryside and Rights of Way Officer and Walkers are Welcome group to cut back overgrown footpaths and snickets. • Clean Team and Council Wardens to support volunteers by assisting in the removal of waste. 	<p>Volunteers taking the lead on initiative</p> <p>Residents sign up to scheme and/or form a group</p> <p>Reporting of issues by residents</p> <p>Involvement of local residents</p> <p>Ownership of footpaths and snickets</p>	<p>Ward Officer/Wardens/Clean Team/Countryside Service</p> <p>Wardens/CD Worker</p> <p>Ward Officer/Town Council/Countryside Service</p>	<p>Sept 2016</p> <p>June 2016</p> <p>June 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>4 Health and Wellbeing</p> <p>Promote activities to reduce social isolation and loneliness.</p> <p>Promote healthy lifestyles.</p>	<ul style="list-style-type: none"> • Support and publicise existing voluntary groups. • Encourage residents to be good neighbours. • Promote walking and other existing groups. • Support Dementia Friendly work and Wellbeing Café. • Explore provision of breakfast clubs. • Support food poverty projects. 	<p>Residents organising activities voluntary action.</p> <p>Neighbourliness</p>	<p>CD Worker/Ward Officer</p>	<p>August 2016</p>		
<p>5 Children and Young People</p> <p>Upgrade play areas.</p> <p>Support groups at risk of funding cuts.</p> <p>Maintain youth provision</p>	<ul style="list-style-type: none"> • Work with Parks and Green Spaces to ensure funding is allocated to upgrade play areas and investigate drainage issues. • Encourage children and parents to keep facilities neat and tidy and involve in consultation if appropriate. (Link's Junior Youth Club?) • Explore alternative funding streams. • Continue to address asb issues with Police and through the WOT meetings. • Develop work with Youth Council. • Develop work with younger teenagers who have been put off attending previously due to asb issues. 	<p>Users to take 'ownership' and challenge or report inappropriate behaviour.</p> <p>Youth Council facilitating inter-generational work.</p>	<p>Ward Officer</p> <p>CD Worker/Ward Officer</p> <p>Youth Service</p>	<p>November 2016</p> <p>October 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>6 Community Safety & Public Confidence</p> <p>Work with partners to reduce incidents of crime & anti-social behaviour and build public confidence.</p>	<ul style="list-style-type: none"> Promote Neighbourhood Watch scheme. Maintain good links with local PCSOs and Police Ward Officer to quickly address asb issues. Link with youth service when appropriate. 	<p>Taking part in scheme. Reporting issues.</p>	<p>Ward Officer/Police</p>	<p>March 2017</p>		

SHIPLEY WARD PLAN 2016/17

WARD: SHIPLEY

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>1 New Deal</p> <p>Work with partners to strengthen communities and encourage active participation in line with New Deal agenda.</p> <p>Support existing ‘Friends of’ Groups to widen their membership and support clean up activities.</p>	<ul style="list-style-type: none"> • Promote <i>People Can</i> campaign: neighbourliness, joint local action, volunteering and fundraising. • Promote social media sites such as <i>Street Bank</i> to encourage sharing of resources to strengthen community relationships/neighbours and reduce isolation. • Explore the feasibility of setting up a <i>Partnership Green Spaces Group</i> to work on joint initiatives and share good practice. 	<p>Local groups & individuals to take part in initiative</p> <p>Promoting neighbourliness</p> <p>Community participation in projects/fund raising</p>	<p>Ward Officer</p> <p>Ward Officer</p> <p>Ward Officer/CD Workers</p>	<p>August 2016</p> <p>June 2016</p> <p>August 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>2 Traffic & Parking</p> <p>Reduce problems associated with: inconsiderate parking, especially around schools.</p> <p>Address parking concerns in town centre.</p>	<ul style="list-style-type: none"> • Work with Police, Wardens and Road Safety Team on joint campaigns to reduce problem parking around schools. • Work with Police and volunteers to set up speed watches where speeding is perceived as a problem. • Address issues with restricted bays and disability bays. 	<p>Role of school community and governing body</p> <p>Local volunteers to assist with speed watch</p> <p>Residents raised issues.</p>	<p>Ward Officer/Police /Wardens</p> <p>Ward Officer/ Police</p> <p>Traffic and Highways/ Wardens</p>	<p>July 2016</p> <p>March 2017</p> <p>June 2017</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>3 Environment</p> <p>Continue with post flood work to clean up River Aire</p> <p>Maintain overgrow/grubby footpaths and snickets</p> <p>Reduce littering and fly tipping especially around take-aways.</p>	<ul style="list-style-type: none"> • Work with and support AireDRI to clean up river. • Liaise with Countryside and Rights of Way and voluntary groups to maximise impact. • Publicise action and appeal for additional volunteers. • Provide support from Wardens and Clean Team. • Explore 'Green Gym' type initiatives where volunteers cut back overgrown footpaths and snickets. • Support existing groups with clean ups. • Clean Team and Council Wardens to support volunteers by assisting in the removal of waste. • Support Neighbourhood Groups with new projects and raise awareness of funding opportunities. • Work with Environmental Enforcement Officer to tackle regular offenders. • Work to establish a zero 	<p>Volunteers taking the lead on initiative</p> <p>Involvement of local residents</p> <p>Ownership of footpaths and snickets</p> <p>Volunteering/ Fundraising</p> <p>Involve local residents</p> <p style="text-align: center;">17</p>	<p>Ward Officer/Wardens/Clean Team/ Countryside Service</p> <p>Wardens/CD Worker/ Countryside Service</p> <p>Ward Officer/ Environmental Enforcement Officer</p>	<p>Sept 2016</p> <p>October 2016</p> <p>June 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>4 Health and Wellbeing</p> <p>Promote healthy lifestyles.</p> <p>Establish Shipley as a Dementia Friendly Community.</p> <p>Raise awareness of provision available for vulnerable and isolated.</p>	<ul style="list-style-type: none"> Support and publicise existing voluntary groups. Promote walking and cycling. Establish Dementia Action Groups in Shipley and Saltaire. Support and promote food poverty projects. Signpost residents to appropriate services. Continue to participate in Reach Out. 	<p>Residents organising activities/voluntary action.</p> <p>Neighbourliness</p> <p>Joint local action.</p>	<p>CD Worker/Ward Officer</p> <p>Police/Wardens/Arch</p>	<p>August 2016</p>		
<p>5 Young People</p> <p>Maintain youth café provision</p>	<ul style="list-style-type: none"> Smooth transition to new venue. Continue work with Children's Homes to support 'Looked after Children' and those leaving care. Safeguarding issues for vulnerable young people maintained as a priority. 	<p>Volunteers supporting work</p> <p>Young people involved in fundraising and producing resources</p>	<p>Ward Officer</p> <p>CD Worker/Ward Officer</p> <p>Youth Service</p>	<p>November 2016</p> <p>June 2016</p>		

PRIORITIES	KEY ACTIONS	NEW DEAL / PEOPLE CAN ELEMENT	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>6 Community Safety & Public Confidence</p> <p>Work with partners to reduce incidents of crime & anti-social behaviour and build public confidence.</p>	<ul style="list-style-type: none"> • Promote Neighbourhood Watch scheme. • Support Town Centre Partnership when required. • Improve links with local PCSOs and Police Ward Officer to quickly address asb issues. Link with youth service when appropriate. • Continue to participate in 'Reach Out' 	<p>Taking part in scheme. Reporting issues.</p>	<p>Ward Officer/Wardens/Police/Youth Service</p>	<p>March 2017</p>		

WARD PLAN 2016/17

WARD: Windhill & Wrose

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
1 To work with partners and the community to tackle the actuality and perception of overt drug use and dealing in specific areas in the ward	(i) Implement a community against drugs style initiative / partnership, engage other agencies and community	Ward Officer NC	1.4.16 to 1.10.16	Increase in community intelligence		Reductions in staff within partner agencies such as InCommunities and Hale. Those staff that do remain focused on 'core business' Police reductions in NPT's, pro active teams and drugs teams mean less positive action
	(ii) Focus police led 'reachout' initiative on drugs hotspots within the ward	Police ward officer JP	1.4.16 to 1.6.16	Involve community sector and community hubs in provision of support		
	(iii) Collate positive action taken and market within community to increase confidence and encourage intelligence	Ward Officer NC	1.4.16 to 1.9.16	Volunteers to distribute leaflets		
	(iv) Hold a community event to educate reassure and encourage intelligence	Windhill CD Worker JB	1.5.16 to 1.8.16	Being arranged by NE Windhill Community Association		

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
2 To work with Parish Councils and community associations to identify areas where services can be delivered locally, involving local people and with local accountability	(i) Presentation to Wrose Parish Council to encourage uptake (ii) Meeting with NEWCA chair & CD to discuss 'community council' approach to none parished areas (iii) Meet with councillors to identify ideas and possibilities for services	NC NC NC	1.4.16 to 1.5.16 1.4.16 to 1.5.16 1.4.16 to 1.5.16	This priority is focused on the people can agenda		Communities resists New Deal as seen as double taxation Two tier service provision between Parished and Non Parished which tends to be most deprived in any event hence making inequalities worse Lack of resilience as services rely on volunteers and 'the usual suspect' who suffer from 'fatigue'
3 To safeguard the environment of the ward by involving the community in reducing litter, maintaining gardens and common areas and engaging in recycling	(i) Set up 'Friends Of' type group to look after Windhill Wild park, if successful replicate @ other parks (ii) Monitor and assist with recycling pilot @ NEWCA (iii) Monitor and assist with introduction of new 'Bin Policy' in ward, identify 'offenders' and follow up (iv) Implement a 'Recycling Champions' initiative in Bolton Woods area	NC & JB NC & JB NC & warden s Bolton Woods CD CT & warden GN	1.4.16 to 1..9.16 1.4.16 to 1.9.16 1.4.16 to 1.9.16 1.4.16 to 1.12.16	As above		NYK

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
4 To improve access for all to positive activity, particularly outdoors and involving young people thereby improving, health and community ownership	(i) Community centres to market available activities and identify scope for further provision (ii) Focus community youth provision on outdoor activity over summer months (iii) As above to target West Royd area (iv) Set up waking groups at three locations	CD worker s JB & CT James Stanne t & One in a Million NC & CD JB/CT	1.4.16 to 30.9.16 1.4.16 to 30.9.16 1.4.16 to 30.9.16	Actions already identified and allocated to voluntary sector, residents and community		NYK

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
5 To work with agencies, associations and others in the ward to submit applications to replace council funding particularly around Community Development, Community Safety and Health	(i) Map current funding and identify gaps in provision (ii) Identify initiatives requiring funding for an 'off the shelf' approach to funding streams (iii) Circulate available funding streams to relevant partners	NC NC JB CT Hale In Coms NC	1.4.16 to 1.7.16	Involving voluntary and community groups in fundraising activities		Increased competition for voluntary sector funding Lack of expertise in application process

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
6 To ensure that local communities are kept informed and engaged wherever possible in ongoing regeneration initiatives and developments within the ward	(i) Meet with representative of CRUVEL partnership to confirm current position and timescales [New Bolton Woods] (ii) Monitor Pickards Quarry development through planning stages [700 homes] ensure community aware of progress and opportunity for comment (iii) Ascertain current position and timescales of the Shipley and Canal Road Corridor Area Development Plan (iv) Ascertain current position with Shipley Exchange project actions as required	NC NC NC NC	1.4.16 to 30.6.16 1.4.16 to 31.12.16 1.4.16 to 30.6.16 1.4.16 to 30.4.16	Utilise voluntary sector and community as conduit for information and to involve local residents in the planning and implementation process		Resistance from residents

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
7. To underpin above engage as many members of the community as possible in the 'People Can... make a difference' initiative ie. Neighbourliness, Joint Local Action, Formal Volunteering & Fundraising	(i) Carry out audit of current activity, identify gaps in provision and opportunities for involvement (ii) Area specific approach including forward plan from 3 neighbourhoods, Windhill (iii) As above Bolton Woods (iv)As above Wrose	NC JB CT Wrose PC	1.4.16 to 30.9.16 1.4.16. to 30.6.16 As above As above	This priority is focused on the people can initiative		Reluctance to take responsibility for services previously provided by others Dependency culture

WARD PLAN 2016/17

WARD: Wharfedale

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PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \ People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
1 To work with Parish Councils and others to identify areas where services can be delivered locally, involving local people and with local accountability. To support formulation and submission of village/community plans and take over of community buildings [Queens Hall, Kirklands, libraries, children's centre etc]	(i) Audit current position and list services under threat, identify those requiring continuation and gaps also gaps in provision (ii) Work with Menston PC to identify options to continue library provision (iii) Identify barriers hindering progress to new deal innovations, e.g. buildings services etc (iv) Address barriers with relevant heads of department (add more if needed)	Ward Officer NC NC Parish Council Ian Orton * Katriona Hanson NC	1.4.16 to 30.6.16 1.4.16 to 30.6.16 1.4.16 onwards 1.4.16 onwards	Priority has New Deal as focus		Communities resists New Deal as seen as double taxation Two tier service provision between Parished and Non Parished which tends to be most deprived in any event hence making inequalities worse Lack of resilience as services rely on volunteers and 'the usual suspect' who suffer from 'fatigue'

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \ People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>2 To safeguard the environment of the ward by involving the community in reducing litter, maintaining common areas and engaging in recycling [In Bloom, Community Trust, Snickets & footpaths, Burley Parks & Rec grounds]</p>	<p>(i) Work with In bloom and Community trust groups to take responsibility for communal areas within Villages</p> <p>(ii) Work with CD and above to encourage a verge adoption by residents, look to overcome insurance and liability issues using communal policies</p> <p>(iii) Ensure continue provision of litter picker/lengthsman in village</p> <p>(iv) Set up community litter pickers on lines of Otley / Guiseley group</p> <p>(add more if needed)</p>	<p>NC Menston In Bloom BinW Community trust</p> <p>NC CD worker Lucy Maddison NC & PC's</p> <p>CD</p>	<p>1.4.16 to 30.9.16</p> <p>1.4.16 to 30.9.16</p> <p>1.6.16</p> <p>1.4.16 to 31.12.16</p>	<p>Involving community key to this priority</p>		<p>Reluctance to take responsibility for services previously provided by others Dependency culture</p>

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \ People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>3 To improve access for all to positive activity, particularly outdoors and involving young people thereby improving, health and community ownership [greenway, footpaths and parks & rec grounds]</p>	<p>(i) Monitor Condition and seek to improve Parks in both villages, seek funding to do so</p> <p>(ii) Seek to continue and expand youth provision especially DOE utilising additional funding where necessary</p> <p>(iii) Work with neighbouring towns to ensure introduction fo the Wharfedale Greenway</p> <p>(iv) Work with Right of way to ensure footpaths are adequately signed and remain open</p> <p>(v) Set up walking group in Menston & BinW</p>	<p>NC PC Parks</p> <p>Youth Service PC's</p> <p>IO BinW PC Menston PC for link NC & IO</p> <p>NC & IO</p>	<p>1.4.16 to 31.10.18</p> <p>1.4.16 to 31.12.16</p> <p>1.4.16 to 31.3.17</p> <p>1.4.16 to 31.10.16</p> <p>1.4.16 to 31.10.16</p>	<p>PC's looking to adopt parks and recreation grounds</p> <p>Funding being sought locally to improve parks and play areas</p> <p>Friends of parks groups</p> <p>Walking groups</p>		<p>NYK</p>

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \ People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>4</p> <p>To continue to support initiatives which improve our response to the Dementia agenda making our communities more aware and able to support those effected</p>	<p>(i) Work towards dementia friendly Menston & BinW engage others such as Menston Business Forum</p> <p>(ii)</p> <p>(iii)</p> <p>(iv)</p> <p>(add more if needed)</p>	<p>CD LM</p>	<p>1.4.16 to 31.12.16</p>	<p>This priority is now community led supported by voluntary sector</p>		<p>NYK</p>

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \ People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
5 To ensure that local communities are kept informed and engaged in the planning process around developments within the ward and build trust in that process	(i) publicise result of Inspectors finding on housing allocations in Ward (ii) Continue to work with Planning drainage and Y/water to enhance transparency in the issues surrounding development (iii) Include this aspect in village plans and identification of housing issues in same (iv) (add more if needed)	NC PC's NC PC's	1.4.16 1.4.16 1.10.16 1.4.16 to 31.3.17	Community involvement key to this priority		NYK

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	New Deal \ People Can element	PROGRESS TO JULY (QUARTER 1)	CONCERNS/DELAYS AND RISKS, AND ACTIONS TO ADDRESS
<p>6</p> <p>To work with agencies to ensure that core services are maintained and marketed within the ward [PCSO's, InComs, health, highways etc]</p>	<p>(i) Utilise Social media to market available services</p> <p>(ii) Audit current services and investigate potential for joint provision, co-location etc</p> <p>(iii) Increase profile of 'grass roots' staff thereby enhance reassurance e.g. PCSO's, wardens, clean team</p> <p>(iv)</p> <p>(add more if needed)</p>	<p>All</p> <p>NC</p> <p>NC Police InComs</p>	<p>1.4.16 to 31.3.17</p> <p>1.4.16 to 30.9.16</p> <p>1.4.16 to 31.12.16</p>	<p>Replace some services with volunteers e.g Youth service Special Constabulary</p>		<p>NYK</p>
<p>7.</p> <p>To underpin above engage as many members of the community as possible in the 'People Can... make a difference' initiative ie. Neighbourliness, Joint Local Action, Formal Volunteering and Fundraising [already far ahead of many in this field]</p>	<p>(i) Carry out audit of current activity, identify gaps in provision and opportunities for involvement</p> <p>(ii) Area specific approach including forward plan from 2 neighbourhoods, Menston</p> <p>(iii) As above Burley In Wharfedale</p>	<p>NC</p> <p>KH & PC</p> <p>IO & PC</p>	<p>1.4.16 to 1.9.16</p> <p>1.4.16 to 31.10.16</p> <p>Above</p>	<p>People can specific priority</p>		<p>Reluctance to take responsibility for services previously provided by others Dependency culture</p>

BINGLEY WARD PLAN 2016/17

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/ DELAYS/ RISKS AND ACTIONS TO ADDRESS
Joint working/collaborations	(i) Continue to strengthen ties with all voluntary and statutory agencies (ii) Promote trading standards initiatives through forums and events (iii) Use social media to link organisations, events and activities	Ward Officer Ward Councillors Police SBVS HALE Bingley Town Council* Incommunities Youth Café Kirkgate Centre	April 2016 - 17	All agencies are engaged and working collaboratively to avoid duplication	*At the time of writing Bingley Town Council had yet to be formally elected and constituted therefore will need to be briefed once elections have taken place and meeting dates arranged
Cleaner and Greener	(i) Bingley Town Centre Continue to monitor town centre and business waste and take appropriate action to maintain cleanliness (ii) Introduce solar compaction litter bins to Bingley town centre (iii) Introduce new routing scheme for mechanical cleaners to include gulley wagons (iv) Parks and Open Spaces - Work done by volunteers i.e. Friends of Prince of Wales Park, Bingley Green Dog Walkers and Airedale Debris Removal Initiative needs to be supported	Area Operations Manager Clean Teams Council wardens Environmental Health Officer Ward Officer Area Parks Manager Kirkgate Centre	April 2016 - 17	(i) Review action instigated by EHO in relation to any warnings or notices served (ii) Review effectiveness with AO Manager and wardens (iii) Monitor and review as appropriate (iv) Review every ¼ with additional support as and when required and where resources allow	Need to address concerns identified by residents in light of the Boxing day floods. Particularly gulley's in and around Old Main Street Bingley

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/ DELAYS/ RISKS AND ACTIONS TO ADDRESS
Stronger communities	(i) Promote initiatives that strengthen and support community engagement (ii) Encourage sign up to 'People Can' and promote outcomes via social media (iii) Raise awareness of New Deal initiative	Ward Officer Ward Councillors All statutory and voluntary organisations	April 2016 - 17	(i) Link to Bingley Chamber of Trade to promote events in the town centre (ii) Local groups are aware of the People Can FB site	Shipley Area Coordinators Office to be set up a Face Book account and log in to enable effective communication via social media
Youth Activities and Initiatives Page 181	(i) Support and promote joint initiatives between Youth services, Bingley Youth Café and HALE (ii) Encourage and support intergenerational activities across the ward	Youth Services Ward Councillors Bingley Youth Café HALE Ward Officer *Bingley Town Council	April 2016 - 17	(i) Inclusion Unit, and Youth services settled into their new base in the Youth cafe (ii) Meet to school heads, youth services and youth café to encourage engagement with the People Can initiative	*TBC once the group is established
Safer Communities	(i) Work with the police and Bingley Chamber of Trade to address ASB concerns in the town Centre (ii) Wardens and the police to undertake joint reassurance initiatives as and when appropriate	Ward Officer Ward Councillors Police WOT representatives Area Operations Manager Council Wardens	April 2016 - 17	(i)(ii) Concerns expressed around drugs and ASB in the town centre. Need to monitor and work with the police to reassure	Lack of resource may prohibit effective action therefore it is imperative to ensure that concerns are addressed promptly with a visible presence as and when required.

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/ DELAYS/ RISKS AND ACTIONS TO ADDRESS
	(iii) Through the WOT's continue to initiate direct action with the relevant agencies				
Highways Concerns	(i) Joint initiatives to address concerns with school gate parking (ii) Investigate concerns around long stay parking in Bingley (iii) Reduce road side advertising	Ward Councillors Area Operations Manager Highways Parking services Police Ward officer Schools	April 2016 - 17	(i) Work with wardens to address the most problematic areas (ii) Work with parking services and highways to improve the provision of long and short stay parking in Bingley (iii) Work with council wardens and highways enforcement officer to actively reduce the impact of road side advertising	Need schools to be fully engaged in tackling parking issues Publicising enforcement action in relation to road side advertising may help to spread the message
Health Initiatives Promote active healthy lifestyles	(i) Encourage and promote Bingley Walkers are Welcome	Shingley Health Hub HALE Ward Officer	April 2016 - 17	(i) Link Bingley walkers are welcome to FB	200 th anniversary events are reliant on community

PRIORITIES	KEY ACTIONS	BY WHOM	TARGET DATE	PROGRESS TO JULY (QUARTER 1)	CONCERNS/ DELAYS/ RISKS AND ACTIONS TO ADDRESS
	<ul style="list-style-type: none"> (ii) Continue work with Canal Rivers Trust to promote shared use of the tow path (iii) Promote and support young people's health activities (iv) Continue work to establish a dementia friendly Bingley 	<p>CRT Ward Councillors</p>		<ul style="list-style-type: none"> (ii) site Work with CRT to promote 200th Anniversary of the opening of the Leeds – Liverpool Canal Skating event being proposed for June Eldwick work with youth services to publicise (iii) (iv) Raise the profile of Dementia friends in Bingley. Currently two major supper markets have trained their staff need to increase uptake in Town centre 	<p>engagement and involvement</p>

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Report of the Shipley Area Co-ordinator to the meeting of Shipley Area Committee to be held on 30 March 2016

AU

Subject:

Community Chest Grants 1 April 2015 to 31 March 2016.

Summary statement:

This report summarises the Community Chest Grants awarded in the financial year April 2015 to March 2016 for the benefit of communities within the Shipley Constituency.

Steve Hartley
Director of Environment and Sport

Portfolio:
Corporate

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Overview & Scrutiny Area:
Corporate



1 SUMMARY

- 1.1 This report summarises the Community Chest Grants awarded in the financial year April 2015 to March 2016 for the benefit of communities within the Shipley Constituency.

2 BACKGROUND

- 2.1 The Community Chest budget is intended to assist community based, leisure and cultural activities. Applications which meet with the criteria are considered from groups, organisations and individuals contributing across a broad spectrum of initiatives, to the well being and development of communities within the Shipley Area.
- 2.2 Details of the groups to which Community Chest grants have been awarded in 2015/16 are outlined in Appendix A.

3 OTHER CONSIDERATIONS

- 3.1 £8,804.84 has been allocated to date for the 2015/16 financial year. The remainder will be allocated by Chair's Decisions before the end of the financial year.

4 FINANCIAL AND RESOURCE APPRAISAL

- 4.1 The Community Chest budget for the Shipley Area for the financial year April 2015 to March 2016 was £11,500.

5 RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no issues.

6 LEGAL APPRAISAL

- 6.1 There are no issues.

7 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

- 7.1.1 Community Chest grants are available to all communities within Shipley.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Community Chest grants enable community groups to become more sustainable eg start up grants.

7.3 GREENHOUSE GAS EMISSIONS IMPACT

- 7.3.1 There are no issues.



7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 There are no specific community safety implications.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no implications.

7.6 TRADE UNION

7.6.1 There are no implications.

7.7 WARD PLAN IMPLICATIONS

7.7.1 Community Chest grants address priorities within all the Shipley ward plans.

8 NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9 OPTIONS

9.1 None.

10 RECOMMENDATIONS

10.1 That the wide range of groups, organisations and individuals across the Shipley Area which have benefited from receiving a Community Chest Grant be noted and welcomed.

10.2 That the Grants Advisory Group be thanked for their work in allocating Community Chest Grants.

11 APPENDICES

11.1 Appendix A: Summary of Grants Awarded 2015-16.

12 BACKGROUND DOCUMENTS

12.1 None.



COMMUNITY CHEST GRANTS 2014-15

Organisation	Details	Amount £
Re-considered	Community event	350.00
Baildon Friends of the Earth	Signs	350.00
Friends of St Ives	Plants	350.00
Denholme Community Library	Signage	201.60
Menston Cricket Club	Cricket nets	350.00
Hive	Community courses booklet	350.00
Baildon Imagination Library	Start up grant	350.00
BeCycling	Cycling events	350.00
St Mary's Parish Centre	Start up grant	350.00
Friends of Brackenhall Countryside Centre	Gazebo and table	350.00
Shipley Area Community Heroes	Awards ceremony	1600.00
3 rd Baildon Guides	Luggage bags	308.97
The Isis Project for Women and Children	Sewing equipment	328.94
Parish Church of All Saints, Bingley	Sound system	185.00
Hall Royd Band	Sheet music	350.00
Saltaire Inspired	Gazebos	350.00
Eccleshill United FC (Juniors)	Gate	350.00
Wilsden Juniors AFC	Cooker	350.00
Crowghyll Park Bowling Club	Kitchen equipment	350.00
Saltaire Cricket Club	Junior cricket equipment	306.99
Tuesday Café (The Eldwick Church)	Coffee machine and table cloths	273.34
Gilstead Village Society	Defibrillator	350.00
Bingley & District Allotment Association	Topsoil	350.00
	TOTAL	£8,804.84

